**University of Victoria**
**Engineering**

**Engineering Undergraduate Office**   PO Box 1700 STN CSC   Tel: 250-721-6023
Room EOW 206   Victoria, B.C.   Email: engr@uvic.ca
University of Victoria   V8W 2Y2 Canada

# PRE-REQUISITE OR CO-REQUISITE WAIVER REQUEST FORM
## (For BME, CENG, CIVE, CSC, ELEC, ENGR, MECH, & SENG Courses)

The Program Director and the Department offering the course will determine if the request is to be granted, and registration override is to be completed by the individual departments. <u>Submit this request to your Academic advisor.</u>

**PLEASE NOTE:** The Bachelor of Engineering and Bachelor of Software Engineering's policy requires students to normally have a minimum 6.0 GPA to have their requests considered.

• Biomedical, Mechanical, Software – contact Belinda de Jong, engradv1@uvic.ca, Room EOW 217
• Civil, Computer, Electrical – contact Alejandra Montenegro, engradv2@uvic.ca, Room EOW 219
• Computer Science – contact Sue Butler, cscadvisor@uvic.ca, Room ECS 512

**Part 1:  To be completed by student**

Request date: _____

Student name: _____   Student Number:  V00_____

Email address: _____

Course for which waiver is requested: _____ Term _____

Prerequisite or co-requisite course(s) to be waived: _____

Reason waiver should be granted (attach relevant information): _____

_____

Student's Signature: _____

**Part 2: To be completed by Department offering course & Program Director. *ENGR courses determined by the Associate Dean***

**a) Approval of Department Offering Course**

I approve of the above request:   Yes   No

Name: _____   Signature: _____   Date:_____
**b) Approval of Program Director**

I approve of the above request:   Yes   No

Name: _____   Signature: _____   Date:_____

**Part 3: Pre-requisite Override**

**Updated in Banner:**

Name: _____   Signature: _____   Date:_____