

**Department of
Computer Science**

University of Victoria

Graduate Handbook

Associate Chair, Graduate
Last Updated: Aug 14, 2026

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1. RESPONSIBILITIES IN THE SUPERVISORY RELATIONSHIP

Faculty and students are bound by policies set by the University, Faculty of Graduate Studies, and this Department.

The Faculty of Graduate Studies policies are provided in the academic Graduate Calendar and in policy documents found on the [Faculty of Graduate Studies](#) website. In particular, students and faculty members should read the [Graduate Supervision Policy](#), which outlines the rights and responsibilities in the supervisory relationship.

2. CONTACT INFORMATION

The identities, contact information and roles of the primary resource personnel in the academic unit:

Updated – July 2026	Name	Office	Telephone	e-mail
Department Chair	Dr. Kevin Stanley	ECS 504a	250-472-5704	chair@csc.uvic.ca
Acting Assoc Chair, Grad (1Jul26-30Jun27)	Dr. Neil Ernst	ECS 560		cscgradachair@uvic.ca
Graduate Program Assistant	Aimee Coueslan	ECS 504	250-472-5703	cscgsec@uvic.ca
Graduate Co-op Coordinator	Mostafa Rahimpour	ECS 212	250-472-5822	mrahim@uvic.ca

3. COMPOSITION OF GRADUATE STUDIES COMMITTEE

The department maintains a graduate studies committee composed of faculty members from the department. The responsibilities of this committee include such tasks as admission decisions, curriculum deliberations, administration of policies and procedures, and determinations of graduate awards. The associate chair, graduate is the chair of this committee. The associate chair, graduate is the formal liaison officer between the department and the Faculty of Graduate Studies.

4. MASTER'S PROGRAM REQUIREMENTS

Students admitted to the master's program are expected to write and defend successfully a thesis or a project, to fulfill the COSI course requirements together with the breadth requirement, and to have yearly progress reports.

4.1 MSc Degree Program - Thesis Option

4.1.1 Course Requirements

The master's program consists of a minimum of 15 units, which include course work, Research Skills (CSC 595) and a master's thesis (CSC 599). All courses are valued at 1.5 units. At least 13.5 units of the program must be at the 500 level or higher. The remaining units must be at the 400 level or higher. When a course is cross-listed with undergrad studies (has 400- and 500-level sections), graduate students must select the 500-level section if the course credits are counted towards their postgraduate degree.

A typical thesis program includes:

- the research skills' course (CSC 595) [1.5 units],
- three CSC courses at the 500 level [4.5 units],
- one CSC course at the 400 or 500 level [1.5 units],
- the master's thesis (CSC 599) [7.5 units].

Note that at most one graduate Directed Studies course (CSC 591) can be taken (described in Section 12).

Students and their supervisory committee can request the replacement of up to two CSC courses in this requirement with courses of the same number of credits or more delivered by other units at UVic or transfer credits from outside institutions. Note that this does not exempt the student from meeting the breadth requirement (described in 4.1.2). Students wishing to replace a core course requirement with a course offered by another unit at UVic must receive approval from their supervisory committee and the associate chair, graduate. To replace more than one core course requirement with an outside department course or with transfer credits from outside UVic (including courses taken through Western Deans' Agreement [WDA], Letter of Permission [LOP], and Canadian University Graduate Transfer Agreement [CUGTA]), permission of the Graduate Studies Committee is also required.

4.1.2 Breadth Requirements (as of September 1, 2026)

The Department of Computer Science aims for graduate research degree candidates in computer science to have a sufficiently broad understanding of the overall field of computer science. The graduate breadth

requirement ensures that this goal is fulfilled, normally by taking 500-level CSC courses in a broad range of categories.

The breadth requirement is defined in this graduate student handbook. It is an additional requirement to the course requirements specified in the academic graduate calendar (<https://www.uvic.ca/calendar/grad/>), which are also described in Section 4.1.1 of this handbook.

To meet the breadth requirement, students must have passed (with a grade of B or higher) courses that cover at least four of the top-level areas of the ACM CS2023 core knowledge areas. Each graduate course can cover a maximum of two of these areas. A course is considered to cover an area if at least 20% of its instruction time is about the area.

As of 2023, the list of ACM CS2023 core knowledge areas is the following:

- Algorithmic Foundations (AL)
- Architecture and Organization (AR)
- Artificial Intelligence (AI)
- Data Management (DM)
- Foundations of Programming Languages (FPL)
- Graphics and Interactive Techniques (GIT)
- Human-Computer Interaction (HCI)
- Mathematical and Statistical Foundations (MSF)
- Networking and Communication (NC)
- Operating Systems (OS)
- Parallel and Distributed Computing (PDC)
- Security (SEC)
- Society, Ethics, and the Profession (SEP)
- Software Development Fundamentals (SDF)
- Software Engineering (SE)
- Specialized Platform Development (SPD)
- Systems Fundamentals (SF)

Breadth is met by a minimum of two 500-level CSC courses. Directed Studies, 400 (undergrad) level, out-of-department courses, and courses completed with a grade below B (<73%) do not count towards breadth. The supervisory committee approves that the courses taken by the student meet the breadth requirement. The committee provides a written justification, signed by each member of the fully formed supervisory committee, of how the student's planned courses cover which areas, and attests that all members of the committee agree that breadth, as defined in the graduate handbook, has been met. The document must be submitted by the supervisor for filing to the graduate program assistant. The breadth requirement is not met until the justification is filed.

If a student and supervisory committee wish to use a course from an outside institution (for example, a course taken through the WDA) towards the breadth requirement, the supervisory committee can request that the graduate studies committee permit this deviation from the constraints listed above. In this case, the supervisory committee must provide a rationale for why it was not possible or desirable to meet the constraint as written. The graduate studies committee may approve this request or decline it with a recommendation for corrective action.

Students who entered the program before September 1, 2026, may choose to graduate using the previous breadth requirement as written in the Graduate Handbook (ver. 1 May 2026).

4.1.3 MSc Thesis and Oral Examination

The Faculty of Graduate Studies states the following guidelines regarding an acceptable thesis for a successful MSc program.

A master's thesis is an original lengthy essay which demonstrates the student's understanding of, and capacity to, employ research methods appropriate to their discipline(s). It should normally include a general overview of relevant literature in the field of study, be well organized and academically written. The work may be based on body of original data produced by the student, or it may be an original research exercise conducted using scholarly literature or data produced and made available by others.

In general, a master's candidate must demonstrate a command of the subject of the thesis. A thesis demonstrates that appropriate research methods have been used and appropriate methods of critical analysis supplied. It provides evidence of some new contribution to the field of existing knowledge or a new perspective on existing knowledge.

The general form and style of theses may differ from academic unit to academic unit, but all theses shall be presented in a form which constitutes an integrated submission. The thesis may include materials already published by the candidate, whether alone or in conjunction with others. Previously published materials must be integrated into the thesis while at the same time distinguishing the student's own work from the work of other researchers. For publications with multiple authors, a description of the student's contribution to the research and the student's role in each publication must be provided. Permission of the copyright holder must be obtained and documented in order for published material to be included in the thesis. At the final oral examination, the master's candidate is responsible for the entire content of the thesis. This includes those portions of co-authored papers which comprise part of the thesis.

The student will give an oral examination of the thesis in accordance with the departmental and university regulations. Upon successful completion of the oral examination and all other departmental and university requirements, the student will be awarded the degree of Master of Science.

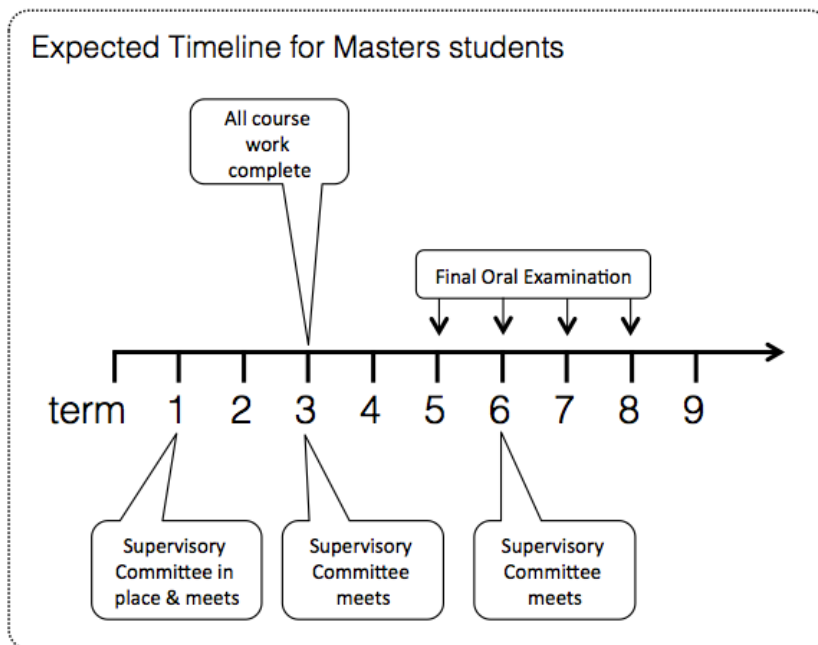
Three months or more in advance of any planned oral exam, students should contact the graduate program assistant who will go over the degree completion steps and the student's record to ensure that all requirements have been completed. Oral exams and thesis submissions involve the student meeting certain deadlines and completing some administrative items. Please contact the graduate program assistant who will help students work through the timelines.

As a rough guide, a student should give their supervisor two to four weeks to approve the thesis to go the supervisory committee and another two to four weeks for the supervisory committee to approve it as defensible. The signatures of the supervisory committee on the [Request for Oral Examination](#) (ROE) form indicate that they have examined the thesis and are satisfied it represents an examinable document for the degree requirements. Once the intended date of the oral exam is set, an external examiner has been nominated by your supervisor, and the ROE is completed and signed, the signed ROE and approved thesis should be sent to the graduate program assistant for processing; the due date is **no later than 22 business days** in advance of the intended oral exam date, not counting the day of defence. Before

submitting the ROE, the student must have a supervisory committee set up, be registered in the term in which they intend to defend, and have applied to graduate in the term in which they intend to defend.

4.1.4 Expected Program Length

The department expects students to complete their master's degree within the [time limits](#) set by the Faculty of Graduate Studies. Most students complete their program within two years. A master's degree will not be awarded in less than twelve consecutive months from the time of first registration. The university expects doctoral students to complete all the requirements of their program within five years from the date of first registration in the program. If going over this time limit, students will be blocked from registering in subsequent terms and must submit a request for extension or be considered to have abandoned their graduate program. Students must obtain approval for a program extension prior to their time limit expiry date. Note that students on a program extension are charged a program extension fee every term (See "[Regulations concerning tuition fees for graduate programs](#)" in the academic calendar). Students who enroll in co-operative education work terms and who are not registered in academic coursework will have the equivalent length of time added to the normal completion time, to a maximum of three terms.



4.1.5 Procedure to Approve the Breadth Requirement

The supervisory committee must agree on a justification of how the courses cover breadth as described in 4.1.2 and provide approval that breadth has been covered. Once the courses have been passed, all members of the committee must sign the justification document and send it to the graduate program assistant for filing.

Early in the program, and before registering for courses, the student is encouraged to make a plan to meet the breadth requirement and consult with the supervisor and the other committee member(s) on the plan.

4.2 MSc Degree Program - Project Option

4.2.1 Course Requirements

Students may register for a master's project (CSC 598) instead of a thesis, valued at 3 units. The master's program still consists of a minimum of 15 units which include CSC course work, a research skills' course (CSC 595) and the master's project (CSC 598). All courses are valued at 1.5 units. At least 12 units of the program must be at the 500 level or higher. The remaining units must be at the 400 level or higher. When a course is cross-listed with undergrad studies (has 400- and 500-level sections), graduate students must select the 500-level section if the course credits are counted towards their postgraduate degree.

A typical project program would include:

- the research skills' course (CSC 595) [1.5 units],
- five CSC courses at the 500 level [7.5 units],
- two CSC courses at the 400 or 500 level [3 units],
- the master's project (CSC 598) [3 units].

Students and their supervisory committee can request the replacement of up to two CSC courses in this requirement with courses of the same number of credits or more delivered by other units at UVic or transfer credits from outside institutions. Note that this does not exempt the student from meeting the breadth requirement (described in 4.2.2). Students wishing to replace a core course requirement with an course offered by another unit at UVic must receive approval from their supervisory committee and the associate chair, graduate. To replace more than one core course requirement with an outside department course or with transfer credits from outside UVic (including courses taken through Western Deans' Agreement [WDA], Letter of Permission [LOP], and Canadian University Graduate Transfer Agreement [CUGTA]), permission of the Graduate Studies Committee is also required.

4.2.2 Breadth Requirements (as of September 1, 2026)

The Department of Computer Science aims for graduate research degree candidates in computer science to have a sufficiently broad understanding of the overall field of computer science. The graduate breadth requirement ensures that this goal is fulfilled, normally by taking 500-level CSC courses in a broad range of categories.

The breadth requirement is defined in this graduate student handbook. It is an additional requirement to the course requirements specified in the academic graduate calendar (<https://www.uvic.ca/calendar/grad/>), which are also described in Section 4.2.1 of this handbook.

For a description of the breadth requirement for MSc students, see 4.1.2 (Breadth requirements) above.

4.2.3 MSc Project and Oral Examination

An MSc project is smaller than a thesis both in scope and implementation. The following points remain in common with the expectations for a thesis, albeit on a smaller scale.

- The project must demonstrate that a student understands and is capable of employing research methods and has command of the subject.
- The amount of work required to complete the project should be equivalent to two 1.5 unit courses.
- The project should show evidence of perspective on the topic and show that appropriate methodology has been understood and applied.
- The project document should show that the student is capable of writing a professional technical document.

A student who chooses the project option will also have an oral examination. This examination will cover the project as well as material from three courses chosen by the student's supervisory committee in consultation with the student. MSc Project students should contact the graduate program assistant at least 6 weeks before they plan to hold their oral examination: the graduate program assistant will go over the degree completion steps and the student's record to ensure that all requirements have been completed. Oral exams and project submissions involve the student meeting certain deadlines and completing some administrative items. The graduate program assistant will help students work through the timelines.

4.2.4 Expected Program Length

The department expects students to complete their master's degree within the [time limits](#) set by the Faculty of Graduate Studies. Most students complete their program within three years. A master's degree will not be awarded in less than twelve consecutive months from the time of first registration. The university expects doctoral students to complete all the requirements of their program within five years from the date of first registration in the program. If going over this time limit, students will be blocked from registering in subsequent terms and must submit a request for extension or be considered to have abandoned their graduate program. Students must obtain approval for a program extension prior to their time limit expiry date. Note that students on a program extension are charged a program extension fee every term (See "[Regulations concerning tuition fees for graduate programs](#)" in the academic calendar). Students who enroll in co-operative education work terms and who are not registered in academic coursework will have the equivalent length of time added to the normal completion time, to a maximum of three terms.

4.2.5 Procedure to Approve the Breadth Requirement

The supervisory committee must agree on a justification of how the courses cover breadth as described in 4.2.2 and provide approval that breadth has been covered. Once the courses have been passed, all members of the committee must sign the justification document and send it to the graduate program assistant for filing.

Early in the program, and before registering for courses, the student is encouraged to make a plan to meet the breadth requirement and consult with the supervisor and the other committee member(s) on the plan.

4.3 MSc Degree Program- Industrial Option

4.3.1 Course Requirements

Students may register for an industrial master's project (CSC 597) instead of a thesis, valued at 1.5 units. The master's program still consists of a minimum of 15 units which include CSC course work, a research skills' course (CSC 595) and the industrial master's project (CSC 597). All courses are valued at 1.5 units. At least 12 units of the program must be at the 500 level or higher. The remaining units must be at the 400 level or higher. When a course is cross-listed with undergrad studies (has 400- and 500-level sections), graduate students must select the 500-level section if the course credits are counted towards their postgraduate degree.

A typical master's industrial program would include:

- the research skills' course (CSC 595) [1.5 units],
- six CSC courses at the 500 level [9 units],
- two CSC courses at the 400 or 500 level [3 units],
- the industrial master's project (CSC 597) [1.5 units].

Students and their supervisory committee can request the replacement of up to two CSC courses in this requirement with courses of the same number of credits or more delivered by other units at UVic or transfer credits from outside institutions. Note that this does not exempt the student from meeting the breadth requirement (described in 4.3.2). Students wishing to replace a core course requirement with an course offered by another unit at UVic must receive approval from their supervisory committee and the associate chair, graduate. To replace more than one core course requirement with an outside department course or with transfer credits from outside UVic (including courses taken through Western Deans' Agreement [WDA], Letter of Permission [LOP], and Canadian University Graduate Transfer Agreement [CUGTA]), permission of the Graduate Studies Committee is also required.

4.3.2 Breadth Requirements (as of September 1, 2026)

The Department of Computer Science aims for graduate research degree candidates in computer science to have a sufficiently broad understanding of the overall field of computer science. The graduate breadth requirement ensures that this goal is fulfilled, normally by taking 500-level CSC courses in a broad range of categories.

The breadth requirement is defined in this graduate student handbook. It is an additional requirement to the course requirements specified in the academic graduate calendar (<https://www.uvic.ca/calendar/grad/>), which are also described in Section 4.3.1 of this handbook.

For a description of the breadth requirement for MSc students, see 4.1.2 (Breadth requirements) above.

4.3.3 Industrial MSc Project and Oral Examination

An Industrial MSc project is smaller than a thesis or an MSc project both in scope and implementation. The following points remain in common with the expectations for a thesis, albeit on a smaller scale.

- The project must demonstrate that a student understands and is capable of employing research methods and has command of the subject.
- The amount of work required to complete the project should be equivalent to one 1.5-unit course

- The project should show evidence of perspective on the topic and show that appropriate methodology has been understood and applied.
- The project document should show that the student is capable of writing a professional technical document.

Industrial MSc Project students should contact the graduate program assistant at least 6 weeks before they plan to hold their oral examination: the graduate program assistant will go over the degree completion steps and the student's record to ensure that all requirements have been completed. Oral exams and project submissions involve the student meeting certain deadlines and completing some administrative items. The graduate program assistant will help students work through the timelines.

4.3.4 Expected Program Length

The department expects students to complete their master's degree within the [time limits](#) set by the Faculty of Graduate Studies. Most students complete their program within three years. A master's degree will not be awarded in less than twelve consecutive months from the time of first registration. The university expects doctoral students to complete all the requirements of their program within five years from the date of first registration in the program. If going over this time limit, students will be blocked from registering in subsequent terms and must submit a request for extension or be considered to have abandoned their graduate program. Students must obtain approval for a program extension prior to their time limit expiry date. Note that students on a program extension are charged a program extension fee every term (See "[Regulations concerning tuition fees for graduate programs](#)" in the academic calendar). Students who enroll in co-operative education work terms and who are not registered in academic coursework will have the equivalent length of time added to the normal completion time, to a maximum of three terms.

4.3.5 Procedure to Approve the Breadth Requirement

The supervisory committee must agree on a justification of how the courses cover breadth as described in 4.3.2 and provide approval that breadth has been covered. Once the courses have been passed, all members of the committee must sign the justification document and send it to the graduate program assistant for filing.

Early in the program, and before registering for courses, the student is encouraged to make a plan to meet the breadth requirement and consult with the supervisor and the other committee member(s) on the plan.

4.4 MSc Committees

4.4.1 Student's Supervisory Committee

In the case of thesis-based, project-based and industrial project MSc, the student's program of study is under the direction of a supervisory committee, composed of a minimum of two members:

1. An academic supervisor from the home academic unit (Computer Science)
2. a member who is normally from within Computer Science but may be from outside the department. This member may be a "co-supervisor" or a "departmental member."

As per the FGS Graduate Supervision Policy, in cases where the two members have “significant personal or financial interests in common,” an additional supervisory committee member not in conflict must be appointed to the committee.

All committee members must be members of the Faculty of Graduate Studies or have had specific permission from the Dean of Graduate Studies to serve as a member. The chair of the committee is the academic supervisor who is from the Department of Computer Science, under whose supervision the student is carrying out the major work of the MSc program.

4.4.2 Student’s Oral Examining Committee

For a thesis-based MSc program, the final oral examining committee shall consist of the supervisory committee plus one other external examiner who has had no previous involvement with graduate supervision of the candidate. Such an examiner is recommended to graduate studies in consultation between the student and the supervisor. The final oral examining committee must include at least one person from outside the Department of Computer Science. If the supervisory committee already includes a member from outside the Department of Computer Science, the examiner can be a member of the department. A chair of the oral examination committee is appointed by the Faculty of Graduate Studies for a MSc thesis oral examination.

For a project-based MSc or industrial project MSc, the final oral examining committee shall consist of the supervisory committee plus a chair who is normally a member of the Department of Computer Science. A chair of the oral examination committee is found by the supervisor of the student.

5. PHD PROGRAM REQUIREMENTS

5.1 PhD Course Requirements

For students entering with a master's degree, the PhD program consists of a minimum of six units of CSC course work at the 500 level or higher, that is, four graduate courses.

For students admitted to the PhD Program with a bachelor's degree, the requirement is a minimum of twelve units of CSC course work (eight courses), where at least nine units (six courses) must be at the 500 level or higher.

When a course is cross-listed with undergrad studies (has 400- and 500-level sections), graduate students must select the 500-level section if the course credits are counted towards their postgraduate degree.

For all students, a PhD program must include the research skills’ course (CSC 595, 1.5 units), which is to be over and above the CSC course work required. If a student has already taken an equivalent research skills’ course as part of a previous graduate program at UVic, an exemption can be applied for by the student in the form of a brief written request, to be approved by the associate chair, graduate and the Faculty of Graduate Studies.

A typical doctoral program includes:

- the research skills' course (CSC 595) [1.5 units],
- four CSC courses at the 500 level [6.0 units],
- PhD Candidacy (CSC 693) [3.0 units],
- the PhD dissertation (CSC 699) [33.0 units].

A typical BSc direct to PhD (or MSc to PhD transfer) program includes:

- the research skills course (CSC 595) [1.5 units],
- six CSC courses at the 500 level [9.0 units],
- two CSC courses at the 400 or 500 level [3.0 units],
- PhD Candidacy (CSC 693) [3.0 units],
- the PhD dissertation (CSC 699) [33.0 units].

Note that at most one graduate Directed Study course (CSC 591) can be taken.

Students and their supervisory committee can request the replacement of up to two CSC courses in this requirement with courses of the same number of credits or more delivered by other units at UVic or transfer credits from outside institutions. Note that this does not exempt the student from meeting the breadth requirement (described in 5.3). Students wishing to replace a core course requirement with a course offered by another unit at UVic must receive approval from their supervisory committee and the associate chair, graduate. To replace more than one core course requirement with an outside department course or with transfer credits from outside UVic (including courses taken through Western Deans' Agreement [WDA], Letter of Permission [LOP], and Canadian University Graduate Transfer Agreement [CUGTA]), permission of the Graduate Studies Committee is also required.

5.2 MSc Transfer to PhD Course Requirements

A student currently enrolled in the master's program who wishes to transfer directly to the PhD program without completing the master's degree may be recommended for transfer to the Dean, Faculty of Graduate Studies, by the department's graduate studies committee. Requests for transfer will be considered at any time after two terms in a master's program.

This is an exceptional case, when a student and the supervisor may decide that a direct transfer from a MSc graduate program into a PhD graduate program is an appropriate choice, without finishing all the requirements of the MSc. Normally the student has taken all the required coursework and is well advanced in a research program but submitting a complete MSc thesis document and having an oral defense does not seem appropriate. For example, this could be the case when the research completed for the MSc thesis has already developed into original work of considerable scope that can easily be extended to become a PhD dissertation.

Completion is required within seven years from the date of the first registration in the master's program. In other words, transfer to the PhD program does not restart the "time in program" clock. It also does not

restart the clock for the completion of the candidacy exam (See Section 5.5).

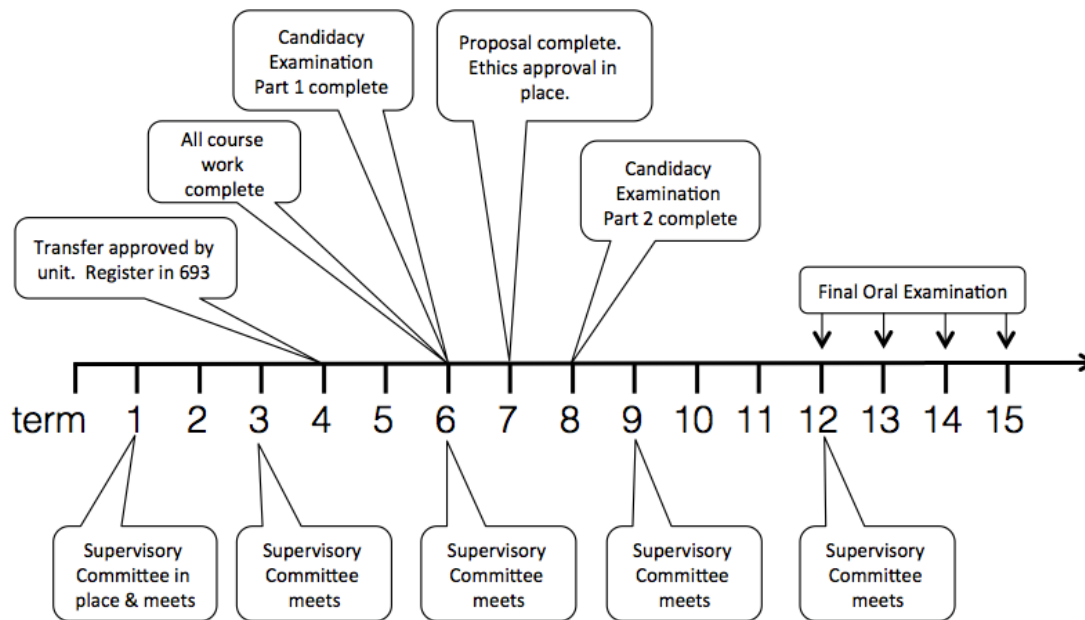
The main goal is to have a proposal for transfer, prepared by the student in consultation with the academic supervisor, approved by the Dean of the Faculty of Graduate Studies, with formal support from the student's supervisory committee and the department's graduate studies committee. The expected procedural steps to be initiated and followed by the student are:

1. discuss with supervisor;
2. discuss with Associate Chair, Graduate (recommended);
3. submit a written proposal for transfer, outlining the reasons, addressed to the supervisory committee;
4. discussion, possible meeting and approval from the members of the student's supervisory committee (including supervisor);
5. submit the written proposal for transfer, a current transcript, and a letter of support from the supervisory committee to the departmental graduate studies committee for approval;
6. once approved, apply for "program transfer" through the UVic [online application](#) system. (Contact the grad program assistant if that term's portal has closed.) The student will be required to submit a [course retention request](#) form as part of the application. The supervisor and associate chair, graduate must approve the courses to be retained. Students are not normally required to submit additional assessment reports.
7. The graduate program assistant works with the Graduate Admissions and Records Office (GARO) to complete the transfer. Approval from the Dean of the Faculty of Graduate Studies is required when any courses are over ten years old, the student has been in the program for less than two terms or there are any out-of-department courses being retained.

Note that a few items are implicit in this process, namely:

- a student's supervisory committee is already in place for the current MSc graduate program, and the proposal includes extra name(s) for members of the possible new PhD supervisory committee;
- the procedures are mainly driven by the student with support of the supervisor;
- the proposal for transfer includes both the research items and the administrative items pertinent to the transfer (e.g. plans for the course and breadth requirements), completion plans/timelines, as well as the term that the transfer is to take effect.

Expected Timeline for Doctoral students who transfer from the Masters program



5.3 Breadth Requirements (as of September 1, 2026)

The Department of Computer Science aims for graduate research degree candidates in computer science to have a sufficiently broad understanding of the overall field of computer science. The graduate breadth requirement ensures that this goal is fulfilled, normally by taking 500-level CSC courses in a broad range of categories.

The breadth requirement is defined in this graduate student handbook. It is an additional requirement to the course requirements specified in the academic graduate calendar (<https://www.uvic.ca/calendar/grad/>), which are also described in Section 5.1 of this handbook.

To meet the breadth requirement students must have passed with a grade of B or higher, courses that cover at least four of the top-level areas of the ACM CS2023 core knowledge areas. Each graduate course can cover a maximum of two of these areas. A course is considered to cover an area if at least 20% of its instruction time is about the area.

As of 2023, the list of ACM CS2023 core knowledge areas is the following:

- Algorithmic Foundations (AL)
- Architecture and Organization (AR)
- Artificial Intelligence (AI)
- Data Management (DM)
- Foundations of Programming Languages (FPL)
- Graphics and Interactive Techniques (GIT)
- Human-Computer Interaction (HCI)
- Mathematical and Statistical Foundations (MSF)
- Networking and Communication (NC)
- Operating Systems (OS)

- Parallel and Distributed Computing (PDC)
- Security (SEC)
- Society, Ethics, and the Profession (SEP)
- Software Development Fundamentals (SDF)
- Software Engineering (SE)
- Specialized Platform Development (SPD)
- Systems Fundamentals (SF)

Breadth is met by a minimum of two 500-level CSC courses. Directed Studies, 400 (undergrad) level, out-of-department courses, and courses completed with a grade below B (<73%) do not count towards breadth. The supervisory committee approves that the courses taken by the student meet the breadth requirement. The committee provides a written justification, signed by each member of the fully formed supervisory committee, of how the student meets breadth—which courses cover which areas—and attests that all members of the committee agree that breadth, as defined in the graduate handbook, has been met. The document must be submitted by the supervisor for filing to the graduate program assistant. The breadth requirement is not considered met until the justification is filed.

If a student and supervisory committee wish to use a course from an outside institution (for example, a course taken through the WDA) towards the breadth requirement, the supervisory committee can request that the graduate studies committee permit this deviation from the constraints listed above. In this case, the supervisory committee must provide a rationale for why it was not possible or desirable to meet the constraint as written. The graduate studies committee may approve this request or decline it with a recommendation for corrective action.

Students who entered the program before September 1, 2026, may choose to graduate using the previous breadth requirement as written in the Graduate Handbook (1 May 2026).

5.4 Procedure to Approve the Breadth Requirement

The supervisory committee must agree on a justification of how the courses cover breadth as described in 5.3 and provide approval that breadth has been covered. Once the courses have been passed, all members of the committee must sign the justification document and send it to the graduate program assistant for filing.

Early in the program, and before registering for courses, the student is encouraged to make a plan to meet the breadth requirement and consult with the supervisor and the other committee member(s) on the plan.

5.5 PhD Candidacy Examination

5.5.1 General Guideline for Candidacy Examination

Each student must pass **CSC 693** (PhD Candidacy) within two years of first registering as a provisional doctoral student and at least six months before the PhD dissertation is defended in an oral exam. A PhD student should be registered in CSC 693 from the start of the program. After passing CSC 693, a student should register in CSC 699. At any given time in the program, a PhD student should be registered in either CSC 693 or CSC 699, but not both.

If a student is unable to pass their candidacy exam within the first two years of their program, they must

complete a Department of Computer Science Request for Extension: Candidacy form and submit it to the graduate program assistant.

The main purpose of the candidacy examination is to test the student's understanding of material considered essential to completion of a PhD and the student's competence to do research that will culminate in the PhD dissertation. There are a number of other objectives to be considered when preparing for the candidacy examination (listed without priorities).

- To educate the supervisory committee so that they are better prepared to guide the research and make helpful suggestions.
- To ensure that the student is aware of and has considered the important background material in the area.
- To ensure the student understands and can communicate descriptions of the problem(s) and the significance.
- To communicate among students and the committee expectations regarding what might constitute research worthy of a PhD dissertation.
- To resolve any conflicts between parties on expectations early on, instead of after the research has been completed.
- To protect the student from overly high expectations which result in staying too long in the program in order to benefit the research program of the supervisor.
- To ensure the student has realistic expectations of the amount of work which needs to be accomplished. The written material of the proposal can be reused as a starting point for a dissertation.
- To ensure the student has selected problems of an appropriate difficulty (not way too hard or way too easy) and has a proposal which should lead to a PhD.
- To clarify short-and long-term research goals and identify steps which can be taken to start making progress on the research.
- To enable the committee to make suggestions which can provide guidance for the research or to ask questions that may be relevant but are not being considered.
- To introduce formally the candidate to the committee and the committee to the candidate.

5.5.2 Procedure for Candidacy Examination

While there may be wide variety in the content of candidacy examinations, all such examinations must be consistent within each department. Factors that must be consistent are the manner in which the examinations are constructed, conducted and evaluated. Departments are responsible for ensuring this consistency. The steps normally expected to be followed are:

1. The candidate is required to submit a short written research proposal to the supervisory committee at least two weeks before the arranged date of the examination.
2. The research proposal should follow the normal standards for the field, including statements of the problems, new ideas and their feasibility, methodology of research, milestones and expected results, plans for experiments, background and previous work of others. The content and length of the proposal is negotiable with the supervisory committee, but it is normally comprised of no more

than five pages for the proposal of new research plus an appropriate number of pages for the background (similarly to a grant proposal).

3. On the day of the examination, the candidate is required to make a short (15-20 minute) presentation to the supervisory committee. The presentation is to be followed by an oral examination.
4. To pass the candidacy, the committee must be satisfied that the research proposal forms a viable basis for a PhD dissertation, and the candidate is sufficiently informed in the field of research that has been proposed. The evaluation is based on: (i) the written proposal; (ii) the presentation; (iii) the oral examination.
5. If the committee is not satisfied, they may request that the candidate re-take the examination, provided that the examination is held within the two years specified by the regulations of the Faculty of Graduate Studies.
6. When a student has successfully completed the candidacy examination(s), the supervisor should inform the graduate program assistant. The student completes the [Program Update form](#) (Section B), with signatures from the student and the student's supervisor, and submits it to the graduate program assistant, who sends it to the chair of the department for final signature. The form will be submitted to the Graduate Admissions and Records Office for manual data entry to update the student's record with the academic milestone.

A student is blocked from registering in the fourth year of their program until their student record is updated to show that they have met this academic milestone. If a student is unable to do so due to exceptional and extenuating circumstances, they must complete a [Request for Extension: CANDIDACY](#) form and submit it to the graduate program assistant who forwards it to Faculty of Graduate Studies for approval by the dean. Until either the request for extension or the program update form is processed, the student will be unable to register. Due to continuity of registration rules, a graduate student who is not registered in anything (including a co-op work term or an approved leave) by the end of the second month of a term is considered to have abandoned their graduate program.

All members of the supervisory committee are expected to evaluate the student for the candidacy and be present at the oral examination. The supervisor must always be present. At most one other member of the supervisory committee may be absent from the candidacy examination.

If a member of the supervisory committee is unable to attend the candidacy examination but is able to provide an in-depth evaluation of the research proposal, then written feedback can be collected. A substitution can be made for the exam only. Appropriate questions should be posed by the temporary member on behalf of the absentee.

If a member of the supervisory committee is unable to participate at all in the candidacy procedure, a new member of the supervisory committee should be appointed.

In all cases, it is the responsibility of the student and of the academic supervisor to make sure that all evaluation aspects are properly integrated in the program. This implies that, in all cases, constructive feedback is collected and actions for future research are discussed and planned accordingly.

Upon successful completion of the candidacy examination, the student is automatically classified as a candidate for the degree of Doctor of Philosophy.

Upon failure to pass the candidacy examination, the student is permitted to take another candidacy examination. The student may be permitted to complete a master's degree subject to the approval of Faculty of Graduate Studies.

5.6 PhD Dissertation and Oral Examination

The Faculty of Graduate Studies states the following guidelines in the Graduate Academic Calendar regarding an acceptable dissertation for a successful PhD program.

The research-based doctoral (PhD) dissertation must embody original work and constitute a significant contribution to knowledge in the candidate's field of study. It should contain evidence of broad knowledge of the relevant literature and should demonstrate a critical understanding of the works of scholars closely related to the subject of the dissertation. Material embodied in the dissertation should, in the opinion of scholars in the field, merit publication.

The general form and style of dissertations may differ from academic unit to academic unit, but all dissertations shall be presented in a form which constitutes an integrated submission. The dissertation may include materials already published by the candidate, whether alone or in conjunction with others. Previously published materials must be integrated into the dissertation while at the same time distinguishing the student's own work from the work of other researchers. For publications with multiple authors, a description of the student's contribution to the research and the student's role in each publication must be provided. Permission of the copyright holder must be obtained and documented in order for published material to be included in the dissertation. At the final oral examination, the doctoral candidate is responsible for the entire content of the dissertation. This includes those portions of co-authored papers which comprise part of the dissertation.

The student will give an oral exam of the dissertation in accordance with the departmental and university regulations. Upon successful completion of the exam and all other departmental and university requirements, the student will be awarded the degree of Doctor of Philosophy.

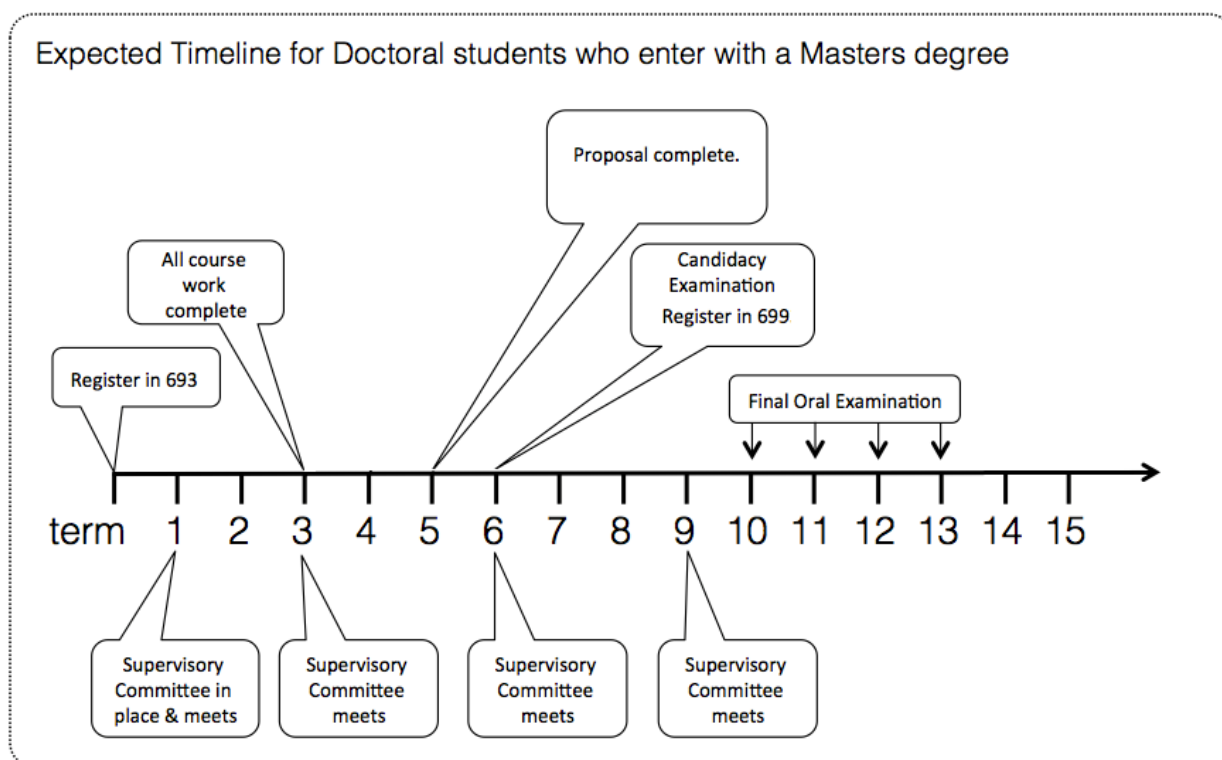
Four months or more in advance of any planned oral exam, students should contact the graduate program assistant who will go over the degree completion steps and the student's record to ensure that all requirements have been completed. Oral exams and thesis submissions involve the student meeting certain deadlines and completing some administrative items. Please contact the graduate program assistant who will help students work through the timelines.

As a rough guide, a student should give their supervisor two to four weeks to approve the dissertation to go to the supervisory committee, and another two to four weeks for the supervisory committee to approve it as defensible. The signatures of the supervisory committee on the [Request for Oral Examination](#) (ROE) form indicate that they have examined the dissertation and are satisfied it represents an examinable document for the degree requirements. The supervisor, in coordination with the student and committee, determine a suitable date, time, and venue. Once the intended date of the oral exam is set, an external examiner has been nominated by your supervisor, and the ROE is completed and signed, the signed ROE and approved dissertation should be sent to the graduate program assistant for processing; the due date is no later than **32 business days** in advance of the intended oral exam date, not counting the day of defence. This is roughly **7 weeks** in advance of the oral exam date. Before submitting the ROE, the student must be registered in the term in which they intend to defend and have applied to graduate in the term in which they intend to defend. The supervisor and student must not send the dissertation to the external

examiner: the Faculty of Graduate Studies does that. The only communication with the external examiner should be to set a date for the defence.

5.7 Expected Program Length

The department expects students to complete their PhD degree within the [time limits](#) set by the Faculty of Graduate Studies. Most students complete their program within four years. A doctoral degree will not be awarded in less than twenty-four consecutive months from the time of first registration. The university expects doctoral students to complete all the requirements of their program within seven years from the date of first registration in the program. If going over this time limit, students will be blocked from registering in subsequent terms and must submit a request for extension or be considered to have abandoned their graduate program. Students must obtain approval for a program extension prior to their time limit expiry date. Note that students on a program extension are charged a program extension fee every term (See "[Regulations concerning tuition fees for graduate programs](#)" in the academic calendar). Students who enroll in co-operative education work terms and who are not registered in academic coursework will have the equivalent length of time added to the normal completion time, to a maximum of three terms.



5.8 PhD Committees

5.8.1 Student's Supervisory Committee

The student's program of study is under the direction of a supervisory committee that is composed of a minimum of three members:

- The academic supervisor from the home academic unit
- at least one other member from within the home academic unit (the "departmental member")
- at least one member from outside the home academic unit. (the "outside member")

All committee members must be members of the Faculty of Graduate Studies or have had specific permission from the Dean of Graduate Studies to serve as a member. Any regular member of the Faculty of Graduate Studies is eligible to serve.

The Faculty of Graduate Studies' [Graduate Supervision Policy](#) states that every student in a dissertation program have a supervisory committee nominated and approved "within two sessions (three terms) of the first registration in the thesis, project, or dissertation." The student must submit the name, institution or department (for those outside COSI), and start date of each member to the graduate program assistant as soon as they are added to the supervisory committee.

5.8.2 Student's Examining Committee

The examining committee consists of the supervisory committee plus a chair (appointed by the Dean of the Faculty of Graduate Studies) and at least one external examiner from outside the university. This person is different than the outside member on the supervisory committee. Such external examiners are recommended by the supervisor to the Dean of Graduate Studies and are appointed by the Dean of Graduate Studies. The individual must be an arm's-length authority in the field of research being examined. The supervisor must complete the form External Examiner's Confirmation of Arm's-Length Status (See: Graduate Studies website, link to [Forms](#)). For students who are co-supervised, each supervisor must submit their own form. This form and the external examiner's current CV must be submitted to the graduate program assistant no later than at the time the Request for Oral Examination (ROE) form is submitted.

6. FORMAL REVIEW OF STUDENT PROGRESS

6.1 Purpose of the Annual Review

The Faculty of Graduate Studies Graduate Supervision Policy states:

Formal assessments of progress for students in thesis or dissertation programs shall be carried out at least on an annual basis.

In the Department of Computer Science, MSc Project and Industrial MSc Project students must also complete an annual review. The reviews for all students include a report written by the student, a meeting of the student with the supervisory committee, and an evaluation by the supervisory committee.

The formal review of student progress (also called the progress report) must include

1. A determination as to whether the level of academic progress is satisfactory or unsatisfactory
2. Expectations, goals and milestones for the upcoming review period, if appropriate
3. Any actions expected for the continuing time in the program

The purpose of the annual report is to support the successful progress of a student through a graduate program. The review of accomplishments and milestones achieved during a 12-month review period is a constructive tool to move forward successfully. Achievements need to be acknowledged and rewarded. Possible impediments need to be examined and actions for their removal agreed upon. Supervisory committee members with concerns about student progress must raise these concerns at this meeting to allow the student an opportunity to address them directly. If necessary, the committee may require the student to step out for an in-camera discussion of progress by the committee.

Students are responsible for completing their annual progress report together with their supervisor(s) on an annual basis. The first report is due during the student's third term and no later than the end of that term.

Failure to submit a progress report might result in students being unable to register for the following term and will be reported to the department's chair by the associate chair, graduate.

6.2 Procedure for the Annual Review

Reviews are completed online via the Faculty of Graduate Studies' [Progress Reporting Tool](https://fgsprogressreport.uvic.ca) at <https://fgsprogressreport.uvic.ca>. Each student should receive an automated reminder to start their report two months in advance of the anniversary of their entry into the program. Students who do not receive their reminder should contact the graduate program assistant to ensure that their supervisory committee record is up to date in the university-wide database. Students must have a complete supervisory committee (see Sections 4.4.1 and 5.8.1) entered into the database for the progress report to function. Students must not submit a progress report before at least one member is added to their supervisory committee in the database or they will have to start a new progress report. Students must log in the progress reporting tool and complete their progress report regardless of whether they receive a reminder. The report is due by the one-year mark at the latest: Sept. 2 for September entry students; Jan. 2 for January entry students, and May 1 for May entry students. Students wanting to renew awards and scholarships (e.g. UVic Fellowship) may need to complete their progress report two months earlier than this date.

The progress report procedure involves the following steps:

1. The student fills out the online progress report form.
2. The supervisor approves what the student has written.
3. The full supervisory committee and the student meet to discuss the student's progress.
4. The supervisor writes the student's evaluation.
5. A member of the supervisory committee attests to the fact that the written evaluation matches what was discussed in the meeting
6. The student acknowledges that they have received their evaluation/feedback from the committee.

6.3 Outcome of the Annual Review

Academic progress is classified as satisfactory or unsatisfactory. An unsatisfactory performance may indicate, for example, that the student does not pursue goals in a vigorous fashion, does not take direction well, shows disregard for ethics/safety, or repeatedly fails to complete routine procedures.

If the student's progress is satisfactory, the next review will be one year later. In the case of unsatisfactory progress, the supervisory committee shall give feedback and guidance in writing to the student for improvement. In this case, the supervisory committee needs to review the student's progress 8 to 12 weeks later (but no earlier than 8 weeks), following the same review procedure. In the case of two determinations of 'unsatisfactory' progress on the assessment, the supervisory committee needs to submit a written recommendation whether or not to request the Associate Chair, Graduate make application to the Dean of Graduate Studies to withdraw the student for 'failure to meet academic standards,' as per subsections 6.15 and 12.3 of the UVic [Graduate Supervision Policy](#).

7. FUNDING

7.1 Funding Source

There is the potential for several sources of financial support, for example UVic Fellowships, UVic Graduate Entrance Awards, Academic Research Assistantship (ARA) (a type of scholarship), Employment-based Research Assistantships (ERAs), Teaching Assistant (TA) work, NSERC awards, and co-op.

UVic Fellowships: The UVic Fellowships are awarded mainly on the basis of academic excellence to eligible PhD and thesis-based MSc students who are nominated by their eligible supervisor and receive final approval by the Faculty of Graduate Studies (FGS). Student eligibility:

- Thesis-based MSc students within the first two years of their program
- PhD students within the first four years of their program
- Minimum GPA of at least 6.0 out of 9.0/International Second Class
- Cannot be on personal leave
- Must have a Canadian bank account and be registered in at least 1.5 units to receive payment

MSc students may be renewed once subject to eligibility, recommendation of the supervisor and FGS approval. PhD students may be renewed up to three times subject to eligibility, recommendation from the supervisor and approval from FGS.

UVic Graduate Entrance Awards: All PhD and thesis-based MSc students registered full-time, with a GPA of at least 7.00/9.00 or International First Class are eligible for a UVic Entrance Award in their first year. The UVic Graduate Entrance Awards are adjudicated based on academic excellence, eligibility, nomination by eligible supervisor, and approval from the Faculty of Graduate Studies. The UVic Graduate Awards are not renewable.

ARA support: You may be offered research grant support (or from some alternative source funding, e.g. an industrial grant or contract) directly from your admitting supervisor. Separate application forms are

not required. Note that the amount of Academic Research Assistantship (ARA) support varies and is determined by your supervisor.

All support payments are subject to satisfactory academic performance, research progress and the availability of funding.

Support payments from supervisors are typically for research-based programs and the amount of support varies. All financial commitments are made on an individual basis and the terms of funding support will be set out in the departmental offer letter that students receive.

Note that students in the Industrial Master's program are not funded by the department through graduate fellowships or ARAs. Students in this program should arrange their own financial resources for both living and educational expenses.

ERA support: Sometimes faculty members receive funding for specific, time-limited, research projects and hire graduate students as research assistants. Because the research work is being done for the faculty member and is not part of the student's degree requirements, these assistantships are considered work and are thus taxable.

TA support: Qualified students may apply for TA work approximately 12 weeks prior to the start of every term. Students must be registered full-time in an approved UVic graduate program to accept a TA position. There is no guaranteed number of hours. The rates for TA work and priority levels are set by the union (CUPE) contract with the university. *Qualified* students in the first two years of a master's program or in the first four years of a PhD program have priority in obtaining TA employment over students who are in a later year of their program. *You must apply separately for a TA position within the deadlines posted on our [employment opportunities webpage](#).*

NSERC, Tri-Council and Google PhD Fellowship Awards: If you are a Canadian citizen or a permanent resident of Canada and your GPA is higher than 85%, you should consider applying for a Tri-council or NSERC post-graduate fellowship. Exceptional students (regardless of citizenship or permanent resident status) can apply for [Tri-council Vanier scholarships](#) and Google Scholarships. The NSERC, Tri-Council and Google scholarships/fellowships are very competitive and based on academic performance as well as other markers of excellence. These scholarships and fellowships are designed to cover the full financial needs of graduate students.

Students who are awarded any of these scholarships are not eligible to receive full UVic fellowship support while they have NSERC or Tri-Council full scholarships. UVic fellowship support from the Department of Computer Science is capped at \$6,000 for those awarded full NSERC, Tri-Council or Google PhD Fellowships.

Please visit the [Faculty of Graduate Studies Awards](#) page to learn more about applying for NSERC and other external awards.

Students holding an NSERC scholarship are responsible for submitting certain forms to NSERC. These forms can take some time to process, so students must submit them well in advance. (Neither the department nor the university will prompt students to do so.)

Co-op: To be eligible for the co-op program you will have completed at least two regular academic terms and follow the requirements outlined by the Co-op office. The co-op program is optional and is subject to the approval of your supervisor. For co-op designation, the master's student will complete two work terms (maximum); PhD, three work terms (maximum). The co-op program involves one or more work terms in addition to completing traditional academic terms. Please visit the [Co-op website](#) for more details.

Conference funding: Students should consult with their supervisor regarding appropriate conferences to attend. If attending conferences to present their work, students can access partial funding from several sources.

- The FGS and GSS coordinate their travel grant funding, which students can apply for once each year. As it is awarded on a first-come-first-served basis, students are encouraged to apply up to 4 months in advance. Visit [travel & conference funding](#) for instructions and application forms.
- If students working as TAs, the CUPE 4163 union has a [conference fund](#).
- Students should contact their supervisor for further funding options.

7.2 Notification of Award Competitions

Whenever there are internal funding opportunities for students pertaining to stipends, awards, travel, *etc.*, the graduate program assistant will advertise the opportunities to faculty members and/or graduate students.

8. EXPECTED MEETING FREQUENCY

8.1 With your Supervisor

Students should meet with their supervisor on a regular basis. The purpose of these meetings is to discuss the student's research and progress. These meetings can be direct, virtual (e.g. via an online conferencing system), or through detailed correspondence (e.g. via email). Students should meet with their supervisor at least twice each term, and the maximum interval between meetings should be at most 40 business days (unless there are extenuating circumstances, such as sick leave, supervisor or student vacation, etc.).

8.2 With your Supervisory Committee

Once a student has formed his/her supervisory committee, the student should meet with it on a regular basis. These meetings will provide an opportunity for the committee to be acquainted with the research of the student and to get updated with its progress. At the same time, the committee is expected to provide feedback to the student regarding the research. These meetings can be direct or virtual (e.g. via

an online conferencing system). The maximum interval between these meetings must not exceed 1 year (unless there are extenuating circumstances, such as sick leave, supervisor or student vacation, etc.).

9. EXPECTED TURNAROUND TIME OF ANNOTATED THESIS, DISSERTATION OR PAPER

Supervisors and members of the supervisory committee should provide prompt and appropriate feedback to student's research work (such as a thesis, dissertation or a paper). The maximum expected length of time required to provide such feedback should not exceed 20 business days (unless there are extenuating circumstances, such as sick leave, supervisor or student vacation, etc.).

10. PLACEMENT, CO-OP TERMS AND INTERNSHIPS

The approval to participate in graduate co-op and any internship should not conflict with the academic progress of a student and it is solely at discretion of the student's supervisor. It is strongly recommended that students discuss the intention to participate in graduate co-op or an internship with their supervisor early in their academic programs.

In some cases, one or more internships are a requirement of the funding provided to the student. In that case, a student might be expected to complete certain number of internships during her/his academic program. The number, duration and schedule of these internships should be indicated to the student by their supervisor at the time the funding offer is being made.

For co-op designation, the master's student will complete two work terms (maximum); PhD, three work terms (maximum).

For further information regarding participation in the graduate co-op program please contact the Engineering and Computer Science Co-op office.

11. REQUIRED THESIS AND DISSERTATION FORMATS

Students are expected to submit their project or thesis document following the formatting requirements from the Graduate Studies website. Many resources are available to the students, such as [Scope, Structure and Formatting](#) and [Thesis and Dissertation format checklist](#).

Thesis templates can be found at the Library website: <http://libguides.uvic.ca/uvicspace/etds>

12. GRADUATE DIRECTED STUDY (CSC 591) GUIDELINES

Students wishing to take a Directed Studies course (CSC 591) must complete the [Pro Forma Course](#) form. Contact the graduate program assistant for more information about correctly completing the form. Students are allowed to take a Directed Studies course with instructors from other departments, although this does require extra approvals (visible on the form itself).

Please add a rationale section to the ProForma form explaining:

1. why the directed studies is needed, and
2. the relationship of the course to the student's existing thesis work. A few sentences should suffice.

The proposed directed study should not have significant overlap with the thesis research, as thesis research receives separate academic credit. Make it as clear as possible how the coursework relates to your thesis (eg. unrelated; necessary background; etc.)

The evaluation section of the Pro Forma should include some kind of output, such as a paper, a presentation, a demo, a prototype, a report, or a final exam. Descriptions are required in the evaluation section of the form.

Requests to take a Directed Study must receive the approval of the associate chair, graduate who provides the final signature on the ProForma form after the instructor and thesis supervisor have signed.

13. RESOURCES

NetLink and email accounts. When you sign up for a NetLink ID, you will also be issued a UVic email account. Your email address is your NetLinkID@uvic.ca and provide you with 1 GB of storage space.

[Check your email account regularly for emails from instructors and important notices.](#)

Your UVic NetLink ID gives you access to many UVic online services and systems. It is your responsibility to protect your account by ensuring you are signed out before leaving your computer. As a student, your NetLink ID account provides you with a secure username and passphrase to consistently and seamlessly access the UVic systems and services for which you are authorized, such as academic records, email, on-campus Wi-Fi, Banner services, learning systems and more. Go to <https://www.uvic.ca/uvicid/>

Registration. A provisional offer of admission is not sufficient to be eligible to register. Once you receive a full or a conditional offer of admission letter, you can go ahead with registration. To move from provisional to full admission, you must follow-up directly with Graduate Admissions & Records Office to provide any missing official documentation for your application. You can view the checklist on your [My UVic application page](#) for a list of received and outstanding documents. Official documents must be mailed or delivered to the Graduate Admissions and Records Office. Students are responsible for the completeness and accuracy of their registrations and for determining the requirements of their program at UVic. See: <https://www.uvic.ca/graduatestudies/admissions/registration/index.php>

Forms. Graduate student forms are at the Graduate Studies website. See: <https://www.uvic.ca/graduatestudies/home/home/forms/index.php>

Graduate Students Society (GSS). All graduate students at the University of Victoria are members of the Graduate Students' Society. Membership fees are part of the ancillary fees charged along with your tuition fees. The GSS represents the interest of graduate students and

addresses issues in the larger community that concern students. Visit their website for services and information: <https://gss.uvic.ca/>

International Centre for Students (ICS). This office provides resources and support for international students which begins with pre-arrival services and continues throughout the duration of studies at UVic. See: <https://www.uvic.ca/international/home/contact/iss/>

Mental Health support. See: <https://www.uvic.ca/students/health-wellness/mental-health-services/index.php>

Student services, groups and clubs.

See: <https://www.uvic.ca/graduatestudies/resourcesfor/students/services/index.php>

See: <https://www.uvic.ca/engineering/computerscience/undergraduate/student-clubs/index.php>