REQUEST TO WITHDRAW
Bachelor of Engineering or Bachelor of Software Engineering Program

For students requesting to withdraw from the Bachelor of Engineering or Bachelor of Software Engineering, complete this form and submit it to the Engineering Undergraduate Office.

Please note, you must also submit an Undergraduate Faculty/Program Change Request via My UVic Application at www.uvic.ca/application to complete a transfer to another faculty/program.

Part 1: To be completed by student

Student Name: ______________________________

Student Number: V0________________________

I am hereby requesting permission to:

☐ Withdraw from the Bachelor of Engineering or Bachelor of Software Engineering Program
effective: ☐ Fall (Sept - Dec) ☐ Spring (Jan - April) ☐ Summer (May - Aug)

Or,

☐ Withdraw from the University of Victoria

For informational purposes, please indicate which Faculty/Program you intend to transfer to and reason(s) for your withdrawal/transfer from the BENG/BSENG program.

Faculty/Program: ____________________________

Reason(s): ____________________________________________________________________________
_____________________________________________________________________________________

Signature: _________________________________

Date: _________________________________

Part 2: To be completed by Admissions/Advising Officer

Approval is hereby granted for the above noted student to withdraw from the Bachelor of Engineering or Bachelor of Software Engineering Program.

Name: _________________________________

Signature: _________________________________

Date: _________________________________