



REQUEST FOR APPROVAL OF A NEW COMPLEMENTARY STUDIES COURSE

Please use this form only to propose a course that is not on the Complementary Studies List.

Please see the approved Complementary Studies courses at <https://www.uvic.ca/calendar/undergrad/#/experiences> Submit this request to your Academic Advisor. **The calendar description and course syllabus must be attached.**

Part 1: To be completed by student

Request date: _____	
Student name: _____	Student #: VO _____
Email address: _____	
Course to be proposed as a Complementary Studies elective: _____	
Clarification of requested course (ie. already taken, future registration, via Letter of Permission, etc.): _____	
How does the course deal with the central issues, methodologies and thought processes of the humanities and social sciences? _____ _____	
*Highlight and/or annotate in the course outline to indicate where this occurs.	
Student Signature: _____	

Part 2: To be completed by Academic Advisor

Academic Advisor Comments: _____	
Academic Advisor Signature: _____	Date: _____

Part 3: To be completed by Associate Dean UG Programs

☐ Approved	☐ Add to List	☐ Denied
Associate Dean UG Programs Comments: _____		
Associate Dean Signature: _____		
Updated in Student Records (CAPP): _____ (initials)		Date: _____