Faculty of Engineering and Computer Science | University of Victoria

Joint Local Safety Committee
Minutes
Tuesday, 14 July 2026, 10:30am-11:30am, EOW 230

Present: J. Verhelst (Employee Co-Chair), A. Garrett, S. Johnson, P. Lagaditis, M. Shakourisalim, E. Robinson, R. Ulk, A. Rowe, R. Fichtner, E. Nobbs (Recorder)

Regrets: A. Tura (Employer Co-Chair), D. Jackson, R. Katz, C. Lawrence, D. Mai, S. Roberts, C. Papadopoulos, L. Stefanova

1. Approval of Agenda
Approved.

2. Approval of Minutes
Approved.

3. Business Arising

3.1 Transporting Dangerous Goods
Employer Co-Chair, Armando Tura, Employee Co-Chair, Jacob Verhelst and Director of Budget and Finance, John Kelly are waiting to hear an update regarding the Faculty's collaboration with Science Stores for delivery of dangerous goods.

ACTION: John Kelly to provide an update to Co-chairs regarding Science Stores pricing.

3.2 Outdoor Air Quality
Paraskevi Lagaditis has looked into the heat threshold guidelines and noted that there are no official regulations in place. There is a safety plan template document on the OHSE website which may help with seasonal heat safety. https://www.uvic.ca/ohse/field-activities/field-safety/index.php#ipn-field-safety-plans-fsp-

4. OHSE Updates

4.1 HR Ergonomics Program
Paraskevi Lagaditis provided an update on the University Safety Committee topic of the month, HR ergonomics program. HR has provided a course on Brightspace focused on office ergonomics accessible to UVic employees. https://www.uvic.ca/hr/wellbeing/ergonomics/index.php

4.2 Worksafe BC Report
Worksafe BC did a report on UVic's First aid program and accessible spaces. The Faculty of Engineering and Computer Science has aapproximately two identified spaces identified as less accessible. It has been noted that there are spaces being built in the Faculty which will need a formal agreement with the fire department due to the nature of the space and work occurring.

4.3 Heat Recovery
Heat recovery ventilation will be installed in four zones in ELW. There will be intermittent zones which will be shut down while these updates occur. Lab managers will be informed of the affected zones well in advance.

ACTION: Paraskevi Lagaditis will continue to update those affected as the heat recovery update process occurs.

5. Accident/Incident, Near-Miss or Hazard Report Review

5.1 ECE – June 9/26: hazard/safety concern – possible exposure to lead solder fumes

A student reported that there was a possible exposure to lead solder fumes in a lab. The student took precautions; it was deemed that there was no exposure. OHSE has provided preventative measures and solutions.

5.2 MECH, July 8/26, accident with injury – injured finger from using a flathead screwdriver to remove 3d print

There was an incident in the ECSS Makerspace involving an injured finger from a flathead screwdriver while removing 3D print. Summer Johnson provided a list of precautions, and preventative measures.

6. Campus Security Update

Campus Security will now be providing monthly updates for the Safety Committee through newsletter format.

ACTION: Office of the Dean (Emma Nobbs) to include the reoccurring monthly Campus Security update as an agenda item as well as materials.

7. Other Business

7.1 ENGN Website Meeting Minutes

Safety Committee meeting minutes have been added to Faculty website by Caela Moffet.

ACTION: Office of the Dean (Emma Nobbs) to add the Faulty Website link to the monthly agenda.

7.2 Fume Hood Testing

Fume hoods will be tested in some of the labs in ELW.

ACTION: Paraskevi Lagaditis to connect with those affected by the testing.

Meeting Adjourned at: 11:07am