Faculty of Engineering and Computer Science | University of Victoria

Joint Local Safety Committee
Minutes

Tuesday, 11 August 2026, 10:30am-11:30am, EOW 230

Present: A. Tura (Employer Co-Chair), A. Rowe, R. Fichtner, A. Garrett, S. Johnson, S. Roberts, C. Papadopoulos, M. Shakourisalim, E. Robinson, R. Ulk, E. Nobbs (Recorder)

Regrets: J. Verhelst (Employee Co-Chair), D. Jackson, R. Katz, P. Lagaditis, C. Lawrence, D. Mai, L. Stefanova

1. Approval of Agenda

Approved with additions.

2. Approval of Minutes

Approved.

3. Business Arising

Employer Co-Chair, Armando Tura, Employee Co-Chair, Jacob Verhelst and Director of Budget and Finance, John Kelly are waiting to hear an update regarding the Faculty's collaboration with Science Stores for delivery of dangerous goods.

ACTION: John Kelly to provide an update to Co-chairs regarding Science Stores collaboration.

4. OHSE Updates

None.

5. Accident/Incident, Near-Miss or Hazard Report Review

5.1 July 17 – accident with injury, student cut their finger with box cutter again

A student cut their finger with a box cutter for the second time in the ECSS Makerspace. Further precautions have been implemented. The student will no longer be able to use the box cutter without supervision moving forward.

5.2 July 24 – incident with laser

An incident occurred in the ECSS Makerspace involving a laser. A small fire occurred in the laser, causing some damage to the machinery.

ACTION: Summer Johnson to meet with Paraskevi Lagaditis to discuss the laser incident further and to identify safety precautions.

5.3 July 27 – accident with injury, student cut their finger while handling 3d print

A student injured themselves while handling 3d print. Precautions have been taken including, written material on post processing, signage, and training.

6. CSEC Snapshot

The Campus Security Safety Snapshot newsletter was distributed to the committee. Some department updates, training opportunities and reminders were listed, highlighting the new campus security uniforms.

7. Other Business

7.1 Fire Exit Signage Clarification

Emma Nobbs, on behalf of the Dean's office, provided clarification regarding a fire exit sign. The signage was deemed unclear. The door currently states, "Authorized Personnel. Emergency Exit Only." Facilities clarified that this sign indicates that in the event of the fire alarm going off, the door automatically unlocks to accommodate emergency evacuation from that hallway.

ACTION: Emma Nobbs (Office of the Dean) to send a follow up email to the committee indicating clarification of signage. Administrative Officers to inform staff/faculty affected of the fire exit signage.

7.2 Fire Drills for New Building

Erin Robinson informed the committee that as building coordinator, the ECSE building has been identified as a "high building", meaning, there are to be six fire drills scheduled per year. More floor coordinators to be designated once the move has occurred.

7.3 E-Hut Power Outage

Arielle Garrett provided the commmittee with an update regarding the power outage on the north side of campus which had affected E-Hut.

Meeting adjourned: 11:14am