



Present: A. Garrett (Acting Employer Co-Chair), P. Lagaditis, D. Mai, C. Papadopoulos, M. Shakourisalim, S. Makosinski (recorder)

Regrets: C. Lawrence (on leave), E. Robinson, A. Rowe, L. Stefanova, A. Tura, R. Ulk, J. Verhelst

1. Approval of Agenda

Approved.

2. Approval of Minutes

Approved.

3. Business Arising

3.1 LSC Employee Co-Chair

Jacob Verhelst has been voted as the committee's Employee Co-Chair.

3.2 Accident with injury

There was a short discussion about the handling of hydrochloric acid by a Co-op student from the October 2025 meeting. They were working in the Health Core facility and the room they were working in did not have a fume hood. The professor will have a discussion on the learning outcomes, the observance of safety in one's setup, and the importance of having a plan when working alone.

4. OHSE Updates

4.1 First Aid

The University Safety Committee consultation topic last month was on First Aid. A first-aid room in CARSA will be created for patients who need further attention (January 2026).

Campus Security is UVic's designated first aid attendant with Occupational First Aid Level 2.

Departments that choose to have their own first-aid kits have the responsibility to maintain them and have them inspected regularly. Paraskevi sent a document from WorkSafeBC on the different types of first aid kits and their minimum requirements. A personal or basic first aid kit is satisfactory for labs, shops or offices that choose to have a first aid kit available.

4.2 Laser safety

There are some changes to regulations concerning lasers according to Health Canada. Laser equipment labelling, if imported to Canada, must be in English and French. This also applies to the manual.

It is suggested to keep purchases within Canada and to make sure that the lasers are compliant to the changes, otherwise they may be seized by Customs. These new regulations will be posted on the OHSE website.

4.3 Ventilation issue

ELW has an issue with ventilation capacity. There will be a ventilation capacity study done in the future by FMGT. Until then, additional ventilation exhaust cannot be connected to the system. This was an issue in a MECH lab using argon because toxic or non-toxic gas should be exhausted through the system and not in the lab/room, but FMGT is not able to install exhaust ventilation at this time.

ELW B314 (Chris' lab) also had an issue with the "after hours" button for ventilation and needs to be investigated.

5. Accident/Incident, Near-Miss or Hazard Report Review

There have been a lot of tripping claims lately due to wet leaves, moss, and acorns. Everyone is reminded to avoid stepping on acorns, etc. and to take one's time going from one place to another during this season.

6. Other Business

CIVE has finished its Electrical Safety Awareness document. It will be available on the Safety Training website on Bright Space.

Meeting adjourned at 11:18 a.m.