



Present: A. Tura (Employer Co-Chair), J. Verhelst (Employee Co-Chair), A. Garrett, S. Johnson, S. Roberts, P. Lagaditis, C. Papadopoulos, M. Shakourisalim, E. Robinson, L. Stefanova, R. Ulk, A. Rowe, J. Vandenberghe (guest), H. Tolman (guest), E. Nobbs (Recorder)

Regrets: R. Fichtner, D. Jackson, R. Katz, C. Lawrence, D. Mai

1. Approval of Agenda

Approved.

2. Approval of Minutes

Approved.

3. Business Arising

3.1 Transporting Dangerous Goods

Employer Co-chair, Armando Tura and Employee Co-chair, Jacob Verhelst have connected with John Kelly regarding the committee's suggestion of streamlining the delivery process by working with Science Stores.

ACTION: Armando Tura and Jacob Verhelst to connect with John Kelly further to discuss next steps on the faculty's dangerous goods delivery process.

3.2 Campus Security

Campus Security safety courses and resources were discussed.

ACTION: Office of the Dean (Emma Nobbs) to provide the link to the learning central course calendar. <https://learningcentral.uvic.ca/gen/f?p=124:1:13572776116026:::>

3.3 Safety Committee Meetings

The committee discussed Joint Local Safety Committee meeting agendas and minutes being accessible to the faculty.

ACTION: Armando Tura and Jacob Verhelst to connect with Barry Kent to add Safety Committee Meeting Minutes and Agendas to the Faculty SharePoint site.



4. **Discussion, Health and Safety of Student Clubs/Teams – Assistant Dean, Community & Culture, Jessica Vandenberghe & Hannah Tolman**

Assistant Dean, Community and Culture, Jessica Vandenberghe and Hannah Tolman led a discussion on health and safety of student clubs and teams. Safety practices and procedures, Emergency plans, inspections, and supervision were highlighted as topics to be reviewed and further developed. The committee identified policy review as an initial way of supporting and maintaining the health and safety of student clubs and teams.

ACTION: Office of the Dean (Emma Nobbs) to provide access to Joint Local Safety Committee meeting minutes to Jessica Vandenberghe and Hannah Tolman for review of previous incidents. Paraskevi Lagaditis to identify potential certification or safety training for off campus outings for student clubs and teams.

5. **OHSE Updates**

5.1 Interlock System

The Mech Lab that was being renovated to install an interlock laser system has now been installed and is complete.

5.2 Heat Recovery

Heat recovery is being installed on top of the Engineering Lab Wing Building. During this time, there will be no operation of fume hoods in both ELW B120 and ELW A140.

6. **Accident/Incident, Near-Miss or Hazard Report Review**

6.1 May 7/26 – Mechanical Engineering, accident with injury: Student cut their finger in the Maker Space

An incident occurred in the ECSS Makerspace where a student was cutting plastic with a utility knife and cut their thumb. Campus Security was called and first aid was provided. This was reported to OHSE.

ACTION: Scott Roberts to identify preventative measures to avoid future incidents.

7. **Other Business**

None.

Meeting Adjourned at: 11:38am