



Present: A. Tura (Employer Co-Chair), J. Verhelst (Employee Co-Chair), P. Lagaditis, E. Robinson, C. Papadopoulos, L. Stefanova, R. Ulk, S. Johnson, S. Roberts, E. Nobbs (Recorder)

Regrets: R. Fichtner, A. Garrett, D. Jackson, R. Katz, C. Lawrence, D. Mai, A. Rowe, M. Shakourisalim

1. Approval of Agenda

Approved.

2. Approval of Minutes

Approved.

3. Business Arising

3.1 Membership

Scott Roberts and Summer Johnson have joined the Joint Local Safety Committee as per the committee's request for Makerspace coverage.

ACTION: Scott Roberts and Summer Johnson to complete Local safety Committee (LSC) training.

4. OHSE Updates

4.1 Laser Safety

Paraskevi Lagaditis provided an update regarding the interlocked door for the Mechanical Engineering laser lab to be completed by end of year. This was implemented to meet compliancy for safety standards.

A discussion arose regarding laser safety regulations and annual inspections for the interlocked door. Paraskevi Lagaditis followed up that there is no mention that the warning lights must be interlocked with the laser. Manual via a switch is acceptable. The UVic Laser Manual reflects the laser standards.

4.2 Exposure Control Plans

Paraskevi Lagaditis provided an update on the University Safety Committee topic for the month, exposure control plans. Any work that may have a high exposure of 50% or more must complete an exposure control plan.

5. Accident/Incident, Near-Miss or Hazard Report Review

5.1 Removal of Hazardous Waste

Paraskevi Lagaditis discussed the safety concern that occurred on January 27th in the Ian Stewart teaching lab. Custodial Staff disposed and removed the contents of the hazardous waste. Paraskevi Lagaditis has contacted Arielle Garrett to ensure custodial staff have the proper safety training.



5.2 Bioprinting

There is a professor that is doing bioprinting with fungus in the ELW B130 lab. Paraskevi Lagaditis identified this as a potential safety concern.

ACTION: Paraskevi Lagaditis and Biosafety Officer, Jason Serpa to do an inspection.

5.3 Capstone Project Concern

Rocky Ulk has been informed by Patrick Chang that there is a student mixing dry combustible metal powders for a Capstone project. A discussion arose amongst the committee deeming this dangerous and an inspection is to occur.

ACTION: The Mechanical Engineering Department (Rocky Ulk) to identify hazards and ensure that the project is certified and complies with safety regulations.

6. Other Business

6.1 Annual Evaluation Review

Employer Co-Chair, Armando Tura and Employee Co-Chair, Jacob Verhelst reviewed the Annual Evaluation.

6.1.1 Training

Paraskevi provided information regarding both Local Safety Committee (LSC) training as well as additional training. Members that joined after April 2017 are required to complete LSC training within 6 months of joining. <https://www.uvic.ca/ohse/safety-committees/joint-local-safety-committees/index.php#ipn-training>. Email certificates to ohs@uvic.ca.

For additional training, the OHSE website has information on the annual education leave. Approved courses are offered by BCFED Health and Safety Centre or the Employers' Advisers Office. <https://www.uvic.ca/ohse/safety-committees/joint-local-safety-committees/index.php#ipn-annual-educational-leave>.

6.1.2 Membership

Employer Co-Chair, Armando Tura and Employee Co-Chair, Jacob Verhelst reviewed membership of the committee. It has been determined after reviewing the terms of reference that every department is to be represented at each meeting. Each department is to ensure that there is an alternate member for coverage purposes. Representatives are to attend 9 out of 12 of the monthly meetings annually. Armando Tura and Jacob Verhelst to follow up as needed.

A discussion arose regarding smaller offices with minimal means of coverage. It was determined that these members are to attempt to be present as much as possible and if unable, contact Co-Chair's Armando Tura and Jacob Verhelst.

ACTION: Employee Co-Chair, Jacob Verhelst to share a draft of the terms of reference to committee. Paraskevi Lagaditis to check about coverage for membership of Employer Co-Chair and Employee Co-Chair.

Meeting adjourned at 11:21 a.m.