

CHILD AND YOUTH CARE (FOURTH YEAR)

1202 Young Street, Victoria, BC V8X 1P2
 Telephone – 250-555-5555
 Email – nblack@email.com

EDUCATION

Bachelor, Child and Youth Care (second year) 2010 - present
 University of Victoria
 University Transfer Program 2008-2010
 Camosun College

RELEVANT CERTIFICATION

Criminal Record Check	Current
First Aid – St. John's Ambulance	Current
TB Test	October 2011

RELATED EXPERIENCE

Out of School Care Worker, Kids Club

Victoria, BC

Sept 2011 – present

- Used knowledge of child development to deliver programming
- Stimulated child learning through age appropriate play and socialization activities
- Updated team members on issues; collaborated on effective resolutions
- Built solid relationships with parents and/or guardians
- Planned and implemented field trips ranging from neighbourhood nature walks to museum trips
- Taught children about street safety and transit safety

Volunteer, Boys and Girls Club

Victoria, BC

Sept 2010 – present

- Provided companionship for youth at risk
- Demonstrated open-mindedness and positive regard
- Applied information about youth and families learned through courses
- Maintained friendly approach, confidentiality and appropriate boundaries

Conversation Buddy, International & Exchange Services

University of Victoria, Victoria BC

Sept 2010 – Apr 2011

- Acted as conversation partner for international student
- Gave helpful feedback on pronunciation and English idioms
- Developed cultural understanding by engaging in conversation about my buddy's cultural background

Notetaker, Resource Centre for Students with a Disability Sept 2010 – Apr 2010
University of Victoria, Victoria BC

- Built relationship with student with learning challenge
- Attended all classes with student and took complete notes
- Reviewed notes with student to ensure understanding

OTHER EXPERIENCE

Lifeguard, Gordon Head Recreation Centre
Victoria, BC Seasonal 2008-2012

- Handled awkward situations with tact and diplomacy
- Ensured that all pool patrons had a safe and enjoyable experience

Customer Service, SportChek
Victoria BC Jun 2007 – Sept 2008

- Listened closely to customers to determine needs
- Demonstrated professional manner especially during peak periods
- Showed initiative in keeping displays well stocked and tidy

PROFESSIONAL DEVELOPMENT

Non-Violent Communication – 1 day Sept 2011
Camosun College

The Joy of Conflict Resolution – 1 day Aug 2010
Positive Resolutions

REFERENCES

Mr. John Smith,
Supervisor, Kids Club (Victoria)
250-555-5555
jsmith@email.com

Mr. Bailey Benson,
Head Lifeguard, Gordon Head Recreation
Centre
250-555-5555
bbenson@email.com

Ms. Lynn Lawson,
Volunteer Services, Boys and Girls Club
250-555-5555
llawyson@email.com