

VIRTUAL EMPLOYER SYMPOSIUM

CO-OP + CAREER

# BUILDING TOMORROW'S WORKFORCE

OCTOBER 14 - 17



Welcome to Day 2!

UVIC

*We acknowledge and respect the Ləkʷəŋən  
(Songhees and Xwsepsəm/Esquimalt) Peoples  
on whose territory the university stands, and  
the Ləkʷəŋən and W̱SÁNEĆ Peoples whose  
historical relationships with the land continue  
to this day.*

# BUILDING TOMORROW'S WORKFORCE

WEDNESDAY OCTOBER 15

9:00 AM PDT -  
10:00 AM PDT

## Supporting Students' Career Readiness through Curriculum

*Career Development & Experiential Learning Associate Director Allison Benner, Curriculum Coordinator Meg Thompson, and Information & Operations Coordinator Jada Tasker*

11:00 AM PDT -  
12:00 PM PDT

## Strengthening Recruitment and Retention with the Indigenous WIL Resource Hub

*Indigenous Co-op & Career Coordinator David Busch*

2:00 PM PDT -  
3:00 PM PDT

## Hiring Smarter: Insights from our Co-op Data

*Director of Operations Leo Spalteholz*



<https://www.uvic.ca/career-services/events/employer-symposium/index.php>

*Check out the upcoming presentations in the symposium!*

VIRTUAL EMPLOYER SYMPOSIUM

CO-OP + CAREER

# BUILDING TOMORROW'S WORKFORCE

OCTOBER 14 - 17




## Supporting Students' Career Readiness through Curriculum

**Meg Thompson** (curriculum coordinator), **Jada Tasker** (information and operations coordinator), and **Allison Benner** (associate director, career development and experiential learning)

**UVIC**

# How do you engage with UVic Co-op + Career Services?



Please answer  
the poll that  
pops up on  
your screen.

Select all  
options that  
apply!

# What is the centralized career development content?



Custom-made for UVic



Accredited by CEWIL



**20K students** access this content each year (8K competencies, 5K résumés, 6K job search)



Housed at [uvic.ca/career-services](https://uvic.ca/career-services)



# Consistency matters



UVic students access centralized curriculum through various UVic experiences - co-op, on campus workshops, course-based learning (e.g., Community-Engaged Learning) and as alumni



It's important that UVic students have access to the same centralized content regardless of program area (with program-specific content to supplement)



This is essential to ensure the UVic experience is the same for all

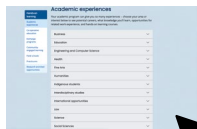
# STUDENT ROADMAP



1

## PROSPECTIVE

Student is looking for a university and finds the 'program-specific learning' recruitment webpage.



2

## 2ND-YEAR

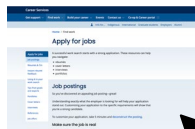
Student joins the co-op program and takes their prep course.



3

## FIRST CO-OP

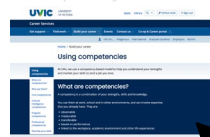
Student applies for jobs and conducts interviews.



4

## COMPETENCIES

Student completes their work site visit and first competency assessment.



5

## RÉSUMÉ HELP

Student attends Résumé Day for feedback from a career educator.



6

## ALUMNI

New grad works with career educator to plan their next step.



# Student takes co-op prep course (IPP)

The screenshot shows a Blackboard course interface. At the top is a navigation bar with links: Course Home, Content, Classlist, Grades, Quick Eval, Class Progress, Course Tools, and UVic Res. Below this is a banner image featuring a collage of three photos: a person in a safety vest, a group of people, and a person in a lab coat. The text 'TEST SITE 2025-2026 Co-op Centralized IPP' is overlaid on the banner. The main content area is divided into two columns. The left column contains a 'Content Navigator' with a dropdown arrow and a link 'Return to Last Viewed: New UVic wide overdose-prevention resources'. It lists four items: 'Before you begin' (29% complete), 'Unit 1: What is Experiential...' (0% complete), 'Unit 2: Terms and Conditions' (0% complete), and 'Unit 3: Co-op + Career portal' (0% complete). The right column contains an 'Announcements' section with a dropdown arrow, the title 'Announcements', the date 'Posted Jul 31, 2020 6:53 PM', the text 'General news and announcements', and a link 'Show All Announcements'. Below this is a 'Calendar' section with a dropdown arrow, the date 'Tuesday, May 13, 2025', and the heading 'Upcoming events'.

Course Home Content Classlist Grades Quick Eval Class Progress Course Tools UVic Res

TEST SITE 2025-2026 Co-op Centralized IPP

Content Navigator ▾

Return to Last Viewed: [New UVic wide overdose-prevention resources](#)

Before you begin 29 % >

Unit 1: What is Experiential... 0 % >

Unit 2: Terms and Conditions 0 % >

Unit 3: Co-op + Career portal 0 % >

Announcements ▾

Announcements ▾

Posted Jul 31, 2020 6:53 PM

General news and announcements

[Show All Announcements](#)

Calendar ▾

Tuesday, May 13, 2025

Upcoming events

# Centralized IPP course content

▶ Before you begin

▶ Unit 1: What is Experiential Education and Why is it Relevant

▶ Unit 2: Terms and Conditions

▶ Unit 3: Co-op + Career portal

▶ Unit 4: Put your Competencies and Cultural Intelligence to Work

▶ Unit 5: Deconstruct a Job Posting

▶ Unit 6: Build a Strong Résumé

▶ Unit 7: Customize your Cover Letter

▶ Unit 8: Ace your Interviews

▶ Unit 9: Professional Practice and Networking

▶ Unit 10: Course Experience Survey

▶ Optional Unit: Entrepreneurship

▶ Optional Unit: Social Innovation (SI)

▶ Optional Unit: Equity, Diversity and Inclusion (EDI)

# Co-op & Career Portal

- All students at UVic can access the Co-op and Career Portal and may interact with the centralized curriculum throughout the site:
  - Conducting a job search
  - Registering for events
  - Building a co-curricular record
  - Etc.
- Co-op students
  - Competency assessment and reflection



# The competency process

**Both the student and supervisor:**

1. Set learning objectives\*
2. Complete midterm competency assessment and participate in work site visit
3. Complete final competency assessment

*\*Student should be setting learning objectives in consultation with their supervisor; the supervisor is not required to submit anything for this phase.*



# Career Services

- Serve 22K students and up to 65K contactable alumni
- One-on-one career coaching sessions
- Drop-in sessions
- Career workshops
- Class presentations
- Career events (Résumé Day, Career Dr., career fairs)



# Your Career Starts Here course

0/0 Outcomes

+ New Unit

⚙

☒ Visible

Add Existing

Create New

⋮

⏪

⋮

⏩

Search titles, descriptions 🔍

▶ Welcome

▶ What do you love?

▶ What are you great at?

▶ What can you be paid for?

▶ What does the world need?

▶ Credits

## Welcome

what do you love?

what are you great at?

what does the world need?

what can you be paid for?

### Step into your future: Join our unique online adventure

Welcome, fellow explorers! All of us in [Career Services](#) are thrilled to invite you to a one-of-a-kind journey designed just for curious and ambitious University of Victoria students. This Career Course is all about helping you grow—not just academically, but as a person ready to make a mark in the world.

# Your Career Starts Here course

- Course tools: design thinking, reflection, GenAI, people
- Learning activities that culminate in a career journey plan
- Learners engage with Career Educator for their discipline throughout
- Upon completion, learners obtain Co-curricular Record credit

# Employer shortlinks

[Why hire a co-op student](#)

[What's involved in hiring](#)

[Access funding](#)

[Provide a safe & equitable work environment](#)

[Hire Indigenous students](#)

[Indigenous Resource Hub](#)

[Hire international students](#)

[Connect with students & alumni at events](#)

# More to explore

- [Co-op student photo contest](#)
- ["Work it" podcast series](#)
- [Read the Co-op and Career annual report](#)
- [See how we're supporting the UN SDGs](#)

## OUR SITES

- [Co-op website](#)
- [Career website](#)
- [Co-op and Career Portal](#)

# Questions & comments

Contact us:

[employer@uvic.ca](mailto:employer@uvic.ca)

