



Community Partner Letter of Support & Partnership Agreement Community Connect Grant

This form is to be signed by the principal student applicant, and community partner the student is working with. This document is intended to help grant applicants clarify expectations, roles, and processes with their community partner (CP) prior to submitting the application and if funding is awarded.

Step 1: Discuss community engagement activities with a community partner. Feel free to share the grant guidelines for the CCG to inform your community partner. Agree to the type of activity and that the proposed activity is feasible for both the student and community partner. Discuss roles and project timelines.

Step 2: Student and community partner sign *Partnership Agreement Letter*.

Step 3: Student uploads and submits the *Partnership Agreement Letter* in the Community Connect Grant application and provides a signed copy to their community partner.

Details

Execution

The principal student applicant is expected to manage timelines, recruitment, communications, and any other activity coordination and requirements, as outlined. The community partner agrees to support the activity within their means, communicating regularly with the student.

Student Support

The Community Partner agrees to support the principal student's learning, skills development, and ideation process. An expectation of time commitment required for project activities and support provided to the project lead has been established appropriately, based on capacity and needs.

Community Engagement Activity

What is the agreed upon community engagement activity:



What is the goal/objective of the activity you hope to achieve:

What is the general date the activity will be completed by:

What are some principles and values that will guide this partnership and the delivery of the activity in the community:

How will the Community Partner support the student throughout the completion of the community engagement activity by carrying out the following activities:

We agree to communicate and provide updates to each other (every 2 weeks, once a month), via (state best form of communication channel):

We agree to meet after the community engagement activity is completed to debrief and reflect on the activity and partnership. We will meet by...

Acknowledgement

I hereby agree to the community engagement activity as outlined in this agreement form.

*Note this is not a legally binding agreement but an acknowledgement that each party has discussed and agreed to the community engagement activity and how to work together.

Student Name:

Signature:

Community Partner Name:

Signature: