

# CAMPUS PLANNING COMMITTEE

**Minutes of Meeting: April 24, 2014 (2:30 – 4:30 pm, ASB 120)**

| Membership    |                           |   |   |
|---------------|---------------------------|---|---|
|               | Voting:                   |   | Ex-Officio:                               |
| √             | Reeta Tremblay, Co-Chair  | √ | Ron Proulx                                |
| √             | Gayle Gorrill, Co-Chair   | R | Tony Eder                                 |
| R             | Howard Brunt              | √ | Joanne McGachie                           |
| R             | Carmen Charette           | R | Grant Hughes                              |
| √             | Katy Mateer               | √ | Kristi Simpson                            |
| R             | John Archibald            | √ | David Perry                               |
| √             | Thomas Tiedje             |   |   |
| R             | Andrew Rowe               | √ | Rhonda Ljunggren (Secretary)              |
| √             | Karena Shaw               | √ | Neil Connelly                             |
| √             | Kelsey Mech               |   |   |
| <b>Guests</b> |                           |   |   |
| √             | Paula Johanson            | √ | Rita Fromholt, Sustainability Coordinator |
| √             | Sheryl Karras             | √ | Matt Greeno, Sustainability Coordinator   |
| √             | Paul Ward                 |   |   |
| √             | Pete Rose for Dale Henley |   |   |
|               |                           |   |   |
|               |                           |   |   |
|               |                           |   | √ = In Attendance                         |
|               |                           |   | R = Regrets Noted                         |

## MINUTES

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### 1. Approval of the Agenda

The agenda was approved as circulated.

### 2. Approval of the Minutes of November 05, 2013

The minutes of November 05, 2013 were approved as circulated.

### 3. Remarks from the Chair

Round table introductions opened the meeting and the Chair, Gayle Gorrill, referenced that the main business item focuses on the arrangements to provide for the establishment of a project steering committee for the Campus Plan update.

### 4. Business Arising from the Minutes

None.

## 5. Correspondence

No correspondence to report.

## 6. Regular Business

### 1. Campus Plan Update and the Establishment of a Project Steering Committee (Mr. Connelly)

Mr. Connelly outlined for the Committee the draft process, schedule and scope for the Campus Plan update.

The planning process includes the proposed establishment of a project Steering Committee whose role will be to:

- Review issues and the project scope
- Recommend the overall project Terms of Reference and the final detailed project scope of work to the CPC
- Select the successful consultant team
- Monitor and review project progress and deliverables
- Assist in the design of campus and external community engagement and communications
- Provide advice and direction to the consultant team and the Technical Committee
- Provide update reports and recommendations to the Chairs/CPC

The project Steering Committee membership will include:

- AVP Academic Planning
- AVP Financial Planning & Operations
- Executive Director, Facilities Management
- 2 academic representatives (faculty members and/or Deans)
- 1 student representative (undergraduate or graduate)
- 1 staff representative (union or employee group)

The proposed schedule for the project is as follows:

- April/May: Confirmation of steering committee membership
- May/June: Steering committee review and recommendation on the overall project Terms of Reference
- August: Request for consultant proposals
- September: Steering committee review of proposals and consultant selection
- October: Project update and finalization of detailed project scope to the CPC
- Oct – Dec: Preparation of background supporting documents and the confirmation of activities/schedule for the 2015 engagement activities
- Jan-April 2015: Plan update launch – communications and engagement activities
- May – Aug: draft plan completion
- Sept-Oct: review and feedback on the draft plan – consultation activities
- Nov – Dec: Recommendations for the final plan

- January 2016: Final Campus Plan approval

Project scope topic areas requiring discussion include:

- Identified natural protected areas – 10 year moratorium
- 10 year freeze on use designation – south side of campus, inside Ring Road
- Cedar Hill Corner property
- Student housing
- Village centre designation – campus services
- Transportation and parking

Committee discussion included:

- Broad planning perspectives for the campus for the next ten years versus more site specific plans for new buildings
- Relationship between buildings and grounds
- Steering Committee meeting frequency and workload
- Transportation and future parking arrangements

CPC members interested in participating on the project Steering Committee should contact Ms. Ljunggren ([vpfoasst@uvic.ca](mailto:vpfoasst@uvic.ca)) by May 2<sup>nd</sup> if possible.

After discussion, the following motion was proposed:

***(Karras/Shaw)***

***THAT the Campus Planning Committee recommend to the President that the Terms of Reference for the Campus Plan Update Steering Committee, be approved.***

**CARRIED**

## **2. Final Report on the Sustainability Action Plan 2009 – 2014 (Mr. Connelly)**

Ms. Fromholt led the committee through the highlights of the Final Report and progress achieved on the Action Plan. Of the 46 goals in the Plan, 26 goals were achieved, 7 were not achieved and 13 goals are in progress.

Specific goals were highlighted for the committee in the following action plan topic areas:

- Energy & Climate: reduce campus electricity consumption by 20% by 2015 (in progress, decrease of 4%, excluding the data centre); reduce greenhouse gas emissions 20% over 2007 baseline by 2015 (in progress, 8%)
- Transportation: increase bus use, cycling and carpooling to 70% of campus modal split by 2014 (in progress, 60.3%)
- Purchasing: utilize a triple bottom line framework for major purchasing decisions by 2010 (achieved); increase purchasing of local goods and services (achieved)
- Buildings & Renovations: 100% of all new buildings will be constructed and certified as LEED Gold facilities (achieved, 6 LEED Gold buildings on campus); 100% of all capital building projects and major renovations will utilize an integrated approach to building planning, design, construction and operations (achieved).
- Waste Management: a waste diversion rate of 75% by 2012 (in progress. 68%); achieve a construction demolition waste diversion rate of greater than 75% (in progress).

- Water management: reduce water consumption by 25% through conservation and innovation by 2015 (in progress, 20%).

### **3. Renewal of the Sustainability Action Plan: Campus Operations 2014-2019 (Mr. Connelly)**

Mr. Connelly outlined the renewal process, draft action plan and next steps in the renewal of the Sustainability Action Plan for the 2014 -2019 period. The renewal process schedule was reviewed, as well as the Table of Contents for the plan. Draft goal statements for the sections of the Plan on Buildings, Energy, Grounds, Water, Waste, Computing and Transportation were outlined, along with various related key actions.

Work has been underway since December to renew the action plan for the next five years. Its preparation has involved the efforts of representatives from all of the operational departments on campus, along with the assistance of members of the campus community who participated in the survey, workshops and other consultation sessions. Members of the Sustainability Advisory Committee have also made valuable contributions throughout the plan renewal process and have acted as the steering committee for the project.

The Advisory Committee reviewed a draft Action Plan at its April 24<sup>th</sup> meeting and has provided for it to be circulated to the campus community for public comment and feedback between May 5 and 15. The input received on the draft will be discussed at a May 22<sup>nd</sup> meeting to allow for the content and direction of the final Plan to be confirmed.

The Campus Planning Committee is scheduled to meet on May 27<sup>th</sup> to consider the final Action Plan and an information report is to be prepared for the Board of Governors meeting in late June.

### **4. Capital Projects Update (Mr. Perry)**

- The Development Variance Permit (DVP) applications for the Transit Exchange Expansion project and the Continuing Studies Building (CST) addition go to Saanich Council in May.
- Transit Exchange went to tender April 24<sup>th</sup> – with June through August scheduled for construction and completion scheduled for September 2014.
- CST addition scheduled to go to tender in 3 weeks and will provide much-needed space. Construction is scheduled from July to summer 2015.
- McKenzie Avenue upgrades by the District of Saanich are almost complete. The roundabout is finished and UVic has 20 more trees to plant (134 already planted).
- Engineering – Civic Engineering Program has a tent and trailer between EDC2 and TEF – this is a facility for concrete testing, with it scheduled to be utilized for classes in May/June.
- CARSA – on schedule for spring 2015 completion. The major components of the parkade are up. The facility will be open to the public in September 2015, with a possible soft opening in summer 2015.

### **5. Other Business**

#### **- Community Liaison Report**

As Grant Hughes was unable to attend the meeting, the Chair referred to his written report. Community liaison highlights since the last CPC meeting include:

1. Continuing Studies Building addition - variance application
2. Transit Exchange expansion - variance application
3. Quarterly meetings with the Community Association Liaison Committee, which elected John Schmuck of the Quadra Cedar Hill Community Association as the new “community co-chair” and issues a revised the Terms of Reference in December. Dr. Peter Keller, Dean of Social Sciences, attended the March meeting of the committee and led a discussion about the many connections between faculty, students and staff in his faculty with community initiatives.
4. Informal luncheons with the representative councillors from Oak Bay, Saanich and Victoria on a quarterly basis. The next meeting is on May 9th and VPER Carmen Charette will also join us. The Oak Bay liaison councillor to UVic has been changed by the municipality to Councillor Michelle Kirby from Councillor Pam Copley.

Community Relations also assists in planning/hosting some sponsorship events that occur on campus but are timed to have minimal impact on students, faculty and staff. For example:

1. The YAM Autism Magazine Autism Walk held their third fundraising event on campus Sunday, April 6.
2. The Brain Tumor Foundation of Canada will hold their first fundraiser “Spring Sprint” on campus on Sunday, May 25 with an expected crowd of 200 people.

#### **- Carbon Neutrality Offset Payments**

Ms. Gorrill updated the Committee on the new Carbon Neutral Capital Program (\$14.5million for 2014) administered by the Ministry of Advanced Education. The university will continue to pay \$25 per tonne of emissions and the Ministry’s program will provide funding for capital investments, similar to the system which was previously in place for the K – 12 education sector. Institutions can apply for projects whose goals are to reduce greenhouse gas emissions (GHG’s) and achieve energy efficiencies. The first call for projects had its deadline on April 22<sup>nd</sup>, and UVic submitted three projects (all of which have payback savings on GHG and energy costs):

- 1) Geothermal system for CARSA
- 2) Replace solar panels/heat pump system – McKinnon Building
- 3) Remove hot water systems from the campus district heating loop for four buildings

#### **6. Adjournment**

There being no further discussion, the meeting adjourned at 3:20 pm.

#### **7. Next Meeting: May 27<sup>h</sup>, 2014: 2:30 – 3:30 pm (ASB Boardroom 120)**