

PROJECT APPROVALS PROCESS

The approval process for campus development projects involves multiple levels of oversight to ensure alignment with university goals, policies, and regulatory requirements. We support these processes by reviewing proposals, ensuring alignment, and guiding proponents through each step.

CAMPUS PLANNING COMMITTEE (CPC)

The CPC advises the President on campus development matters, including land use, buildings, transportation, infrastructure, and capital projects. The Office of Campus Planning and Sustainability provides recommendations to the CPC, which in turn advises the President.

Projects Requiring Approval:

- Capital Projects in the Feasibility Study (site selection, program of requirements) and Schematic Design stage
- Projects that impact or alter:
 - Greenspace or landscaped area
 - Parking
 - Transportation and mobility
 - Property use
 - Campus carbon emissions

If there is uncertainty whether an approval from Campus Planning is required, contact planning@uvic.ca for guidance.

BOARD OF GOVERNORS

The Board manages the university's property, budget, and assets, under the University Act. The Board approval is required for:

- A project is valued over \$10M (refer to [Capital Planning webpage](#))
- Project with policy implications, including those affecting the [Campus Plan](#) or [Climate and Sustainability Action Plan](#).

MUNICIPAL APPROVALS

UVic spans two municipalities: Oak Bay (40%) and Saanich (60%). Each has distinct zoning bylaws and permitting processes.

Each municipality has its own set of bylaws and regulations that apply to land use planning and development approvals. OCPS coordinates with municipal planning departments to support UVic projects through:

- Zoning and land use compliance
- Development Variance Permits
- Development Permits for Stormwater Management

Most new capital projects require a Development Variance Permit from the municipality prior to securing a Building Permit.

Final permitting authority lies with the respective municipal Councils. Early engagement with OCPS ensures projects meet university policies and local regulatory requirements before submission.