

# Campus Planning Committee

## Terms of Reference

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**Type: Advisory to President**

**Charge:**

**1. Recognizing the academic priorities of the institution, the Committee shall advise the President on:**

- a) the long-range plan for the physical development of the Campus;
- b) amendments to the approved campus plan;
- c) the University's proposed multi-year capital plans;
- d) general matters that may impact on campus planning and sustainability, including major policy studies and ideas and opportunities related to campus planning; and
- e) other issues as requested by the President.

**2. The Committee, as part of its mandate, shall be responsible for the following:**

a) Campus Plan Implementation

The Committee shall monitor the implementation of the approved Campus Plan and provide input on all related planning projects. The Committee shall consider proposals for changes to the approved plan and make such recommendations to the President as it deems appropriate. The Committee will review the plan on a periodic basis to ensure that it remains relevant and aligned with the university's strategic mission and goals.

b) Land Use Decisions

The Committee shall consider all proposed changes and the use of the lands of the university and shall consider the selection of all sites for construction of facilities and make such recommendations as it deems appropriate before any formal determination is made to designate a site for construction or make significant changes to the use of lands of the university.

c) Building Proposals

The Committee shall review and approve specific facility proposals including the program of requirements study for each new building or major addition, the schematic design of each new building, major addition or infrastructure project, and the plans for the protection, restoration and maintenance of the campus landscape.

d) Transportation Planning

The Committee shall consider matters related to transportation planning for the campus, including the university's transportation demand management program, and general traffic and parking management strategies.

e) Infrastructure Planning

The Committee shall consider any matter related to the physical infrastructure of the campus of the University as outlined in the campus plan or affected by campus plan implementation, and shall make recommendations to the President as it considers appropriate and financially prudent to preserve the integrity of the physical infrastructure.

f) Capital Planning

The Committee shall review reports regarding the priorities and major capital planning initiatives to be included within the university's Capital Plan. The Committee shall provide input pertaining to consistency with the campus plan and infrastructure planning.

g) Sustainability

The Committee shall consider matters related to the advancement of sustainability in the physical development of the campus, including in new building construction, major renovation projects, infrastructure projects and in campus planning decisions and implementation. The Campus Sustainability Guidelines and the Campus Design Guidelines, the Sustainability Policy and the Sustainability Action Plan for Campus Operations 2009-2014 provide information that can assist in the implementation of the sustainability policies in the Campus Plan.

**3. Sub-Committees**

The Committee may appoint sub-committees and workgroups that may assist the committee in carrying out its mandate, and dissolve them as necessary; to establish terms of reference and memberships, to ensure that these subcommittees and workgroups report to the President on a regular basis, and to consider their reports and recommendations on such matters as planning studies and area plans related to campus plan implementation, environmental plans and campus plan monitoring.

**4. Reporting**

The Co-Chairs shall report semi-annually (May and December) to the Senate on the work of the Committee.

**5. Membership (appointees on three year rotating terms; students on one year terms)**

Vice President Finance and Operations (Co Chair)  
Vice President Academic (Co Chair)

Vice President External Relations (or designate)  
Vice President, Research (or designate)  
Associate VP, Academic Planning

2 Deans (nominated by the Dean's Council)

1 faculty member (selected from Priorities and Planning Committee)  
2 faculty members (elected by the Senate following recommendations from the Committee on Committees)

1 undergraduate student (selected by UVSS)  
1 graduate student (selected by GSS)

2 staff (selected by the union and employee groups)  
1 local resident member of Alumni Association (selected by Alumni Association)

Ex-officio, non voting members:

Associate VP, Financial Planning and Operations  
Executive Director, Facilities Management  
Director, Community Relations  
Director, Institutional Planning and Analysis  
Director, Communications

The Office of the Vice-President Finance and Operations is the Secretariat for the Committee.  
The Director of Campus Planning and Sustainability is a resource person to the Committee.

*Revised October 2012*