

CAMPUS PLANNING COMMITTEE

Minutes of Meeting: November 28, 2012: 2:30 – 4:30 pm, ASB 120

Membership			
	Voting:		Ex-Officio:
√	Reeta Tremblay, Co-Chair	√	David Perry (ex-officio)
√	Gayle Gorrill, Co-Chair	√	Tom Smith (ex-officio)
R	Howard Brunt	√	Tony Eder (ex-officio)
√	Carmen Charette	√	Melanie Groves (ex-officio)
√	Katy Mateer	√	Grant Hughes (ex-officio)
R	John Archibald	√	Kristi Simpson (ex-officio)
√	Thomas Tiedje		
√	Andrew Rowe	√	Rhonda Ljunggren (Secretary)
R	Karena Shaw	√	Neil Connelly
√	Jaraad Marani		Guests
√	Paula Johanson	√	Rita Fromholt, Sustainability Coordinator
√	Sheryl Karras		
√	Paul Ward	√	James Wadsworth, BC Transit
√	Dale Henley		
			√ = In Attendance
			R = Regrets Noted

MINUTES

1. Approval of the Agenda

The agenda was approved as circulated.

2. Approval of the Minutes of May 23, 2012

The minutes of May 23, 2012 were approved as circulated.

3. Remarks from the Chair

Ms. Gorrill welcomed new members Dale Henley, Alumni Association representative, and Paula Johanson, new GSS representative. Roundtable introductions followed. Ms. Gorrill made note of two agenda items: campus transit plan and draft engagement framework. She noted that the last item involves external consultation with campus neighbours, and that in the future, the framework for internal campus consultation will also be updated.

4. Business Arising from the Minutes

“24/7 campus” item was discussed briefly in relation to the upcoming Campus Plan update. Ms. Gorrill noted that the Campus Plan update, scheduled for 2014, would involve high level planning parameters for the coming years, and the terms of reference would be provided to the CPC for input.

5. Correspondence

No correspondence to report.

6. Regular Business

1. Campus Transit Plan – Summary Report

Mr. Connelly introduced Mr. James Wadsworth, Senior Transit Planner from BC Transit, for a presentation on the UVic Campus Transit Plan.

The presentation covered the following points:

- Capacity – terminals are over capacity at peak times
- Ring Road congestion
- Other issues, including pass-ups, reliability, delays on Ring Road, walking distances
- Process – existing issues/demand; short-term improvements and long-term solutions
- Planning context – UVic Campus Plan to be updated in 2014-15; BC Transit Future Plan – long term transit strategy for region; bus rapid transit to UVic
- Goals – increase transit ridership, pedestrian friendly campus, achieve mode share targets, reduce auto traffic
- Community input – close to SUB, bookstore, village centre, buses off Ring Road, longer walks acceptable if there is better, faster transit service, reliability and reduced pass-ups more important than walking distances
- Transit ridership – need more terminal capacity
- Existing facilities
- Short-term improvements – have 17 bus terminal spaces today, need 21 by 2017; terminal options
- Service change recommendations – adjust McKenzie services to route directly to exchange instead of circulating Ring Road
- Next steps – develop designs, cost estimates for shortlisted terminal sites, consult on proposed service change recommendations, construct new/expanded terminals for Sept/13; implement route changes, improve communications/signs for transit users
- Transit arrival/departure data
- Other actions – new bus stop at University Drive at the south side of campus, improved stops/shelters; real-time bus information
- Next steps – examination of class start times as part of the broader UVic review of class scheduling;
- Long-term options – including experience elsewhere, multi-use transit hubs (combined with parkades/residences)
- Terminal options – locations – 8 potential options
- Evaluation criteria – customers, community, campus plan, safety, environment, transit, cost, implementation
- Short-listed long-term options – BC Transit ranking of options
- Next steps – agree to mutually acceptable options to move forward into the 2014 Campus Plan update; identify opportunities to integrate transit and mixed-use developments; post campus plan update – develop conceptual designs for terminals; develop cost estimates and cost sharing agreements.

Discussion points:

- Pass-up problems (more than ½ of pass-ups are on UVic/Camosun routes)
- UVic as transfer station or final destination?
- Mobility hub versus transit hub
- Ring Road traffic – delaying buses (more due to pedestrian issues)
- Closing of Finnerty Road as an option to create an expanded transit hub
- Flyovers/underpasses for pedestrians near SUB to reduce congestion
- Staggering class times/staff start times
- UBC experience with class time staggering
- LRT (Douglas, Uptown to western communities); connection along McKenzie
- Westshore transit issues
- Ways to get buses off Ring Road

2. Draft Community Engagement Framework – Mr. Connelly

Mr. Connelly updated the committee on the background of the draft community engagement framework. The consultant firm, HB Lanarc-Golder, was retained to work on the framework, which is designed to guide engagement activities on campus with external campus stakeholders and neighbours. Work started in August, reviewing best practices from other university communities, and continued up to a November 22nd workshop with community representatives and resident association members. The framework outlines three main types of engagement, depending on the type and location of the project, to ensure good processes are in place going forward. The engagement approaches are “inform” for minor developments not in proximity to neighbourhoods or roadways, and “consult” and “involve” for projects that have more potential impacts on external communities.

Committee feedback is being sought on the document, and the final draft of the framework will go to the Board of Governors in January 2013.

Discussion points included:

- Zoning bylaws regarding height and parking – which differ in Oak Bay (14 metres) and Saanich (10 metres) and for the number of parking spaces (minimum requirements per student / employee and 1 per 50m² of building)
- Adding some positive impacts / benefits to the framework to counter balance the negative impacts raised in the introductory section
- Shared expectations between the university and its surrounding communities

3. Capital Projects Update – Mr. Perry

- **Campus Integrated Energy Masterplan (Mr. Smith)**
 - Mr. Smith referred to pages 4 & 5 of the May 23/12 CPC minutes regarding the integrated energy masterplan and subsequent work
 - RFP issued for feasibility of Biomass facility on campus
 - Received 5 strong proposals, shortlisted to 3 for interviewing
 - Some public consultation will be required around locations
 - 6 to 7 month process ahead to complete a biomass feasibility study

- **CARSA construction**
 - This project has come a long way since the May 2012 CPC meeting
 - Saanich approval was obtained at the Sept. 17/12 Saanich Council meeting
 - S Hut has been removed
 - Underground storm sewer construction is underway
 - Project is out for tender, closing December 14th. Ten of the largest contractors in the country are looking at the tender process.
 - Project will start hopefully in January 2013, with completion targeted for April 2015.
 - Mr. Connelly and Mr. Perry are working with Saanich regarding transportation and logistical site issues
 - Congress 2013 in June – traffic will be accommodated to the best degree possible by UVic; Saanich will limit road work in affected areas

- **Feasibility Study – High Performance Rugby Academy**
 - Currently working with Athletics on Wallace Field regarding feasibility/visioning for improvements
 - A program document will be put together over the next few months, and then will go to Board of Governors for approval
 - This will be a donor-funded facility.

- **Electrical Upgrade**
 - The campus has currently maxed out its available electricity supply
 - Provincial government funding is in place for a second line – BC Hydro is adding another major feeder line
 - Houle electric has been awarded the tender to install the new system, which will allow for future expansion.
 - Completion targeted for end of summer 2013

- **BEC Addition**
 - Feasibility study is in final stages
 - Program of requirements is in draft form for project planning committee; will possibly go to Board of Governors in January 2013
 - Next project planning meeting will look at program of requirements
 - Community will be informed of project in conjunction with engagement framework
 - Height and parking will raise zoning variance issues

- **UVSS referendum (and possible SUB patio enclosure)**
 - UVSS is holding student referendum regarding raising student fees to cover SUB building renovations. Proposed fees will be \$5/year for 5 years to refresh facility and update Felicita's pub, including a small building addition.

- **Bike Centre (Mr. Connelly)**
 - Planning is proceeding regarding construction of a bike centre in the lower .west end of UVic Centre underground parking
 - Working with FMGT on feasibility study around sheltered bike parking with lockers and other amenities, improved lighting/stairs for access from the service road/ pathway next to the BEC building.
 - Consultation with Cycling Advisory Committee/SPOKES – looking at costs, etc.

- This is a 50th anniversary legacy project, targeted for completion March/April 2013, to respond to demands for increased sheltered bike parking on campus.

7. Other Business

- **Community Liaison – Mr. Hughes**

Draft working engagement framework is going to the UVic/Community Liaison Committee meeting on December 6th. Terms of reference (TOR) for this committee were established in 2004 and will be reviewed early 2013. One addition to the TOR will be a scheduled review policy.

8. Adjournment

There being no further discussion, the meeting adjourned at 4:00 pm.

9. Next Meeting: February 27, 2013: 2:30 – 4:30 pm, ASB Boardroom 120