

# University of Victoria Supplement To the 2013-2014 Graduate Calendar

This Supplement contains corrections to the 2013-2014 Graduate Calendar (obvious typographical errors excluded), as well as amendments approved by the Senate and the Board of Governors since publishing. Specific revisions are either underlined (new) or ~~crossed out~~ (deleted).

## Faculty lists

All faculty lists updated with new position name

~~Senior Instructor~~ replaced with Assistant Teaching Professor

## Page 3 – 2013-2014 Academic Important Dates

*2<sup>nd</sup> column – January 2014 - correction:*

~~22~~ 24 ~~Wednesday~~ Friday Last day for adding courses that begin in the second term

*2<sup>nd</sup> column – May 2014 - correction:*

5 ~~Monday~~ Friday May-August courses begin for all faculties

*2<sup>nd</sup> column – June 2014 - correction:*

30 ~~Monday~~ June Reading Break May –August sections only

*2<sup>nd</sup> column – July 2014 – correction and addition:*

1 ~~Tuesday~~ Monday Canada Day<sup>1</sup>

1 Tuesday Reading Break May –August sections only

## Page 4 – 2013-2014 Academic Important Dates

*1<sup>st</sup> column – August 2014 - correction and addition:*

5 Tuesday May-August examinations begin for all faculties

20 ~~Wednesday~~ Wednesday July-August and August courses end

## Page 18 – Transfer between Master's Degree Programs

*2<sup>nd</sup> column – Insert between 'Admission to regular Master's Degree Programs' and 'Admissions to Graduate Diploma and Certificate Programs':*

### Transfer between Master's Degree Programs

Students who wish to change programs at the Masters level will be required to meet all of the admission requirements for the new program. Students changing degree programs to one with a higher fee structure are required to pay all the required program and degree fees for the new program. Any outstanding fees as a result of the transfer come into effect at the end of the first month after the student has been officially transferred to the new program.

## Page 26 – Withdrawals

*1<sup>st</sup> column – changes to organization and content to replace the entire section*

### Withdrawals

There are three types of withdrawals:

1. Official Withdrawal
2. Withdrawal Without Permission
3. Withdrawal for Failing to Meet Academic Standards

### Official Withdrawal

After completion of a minimum of one term, students who wish to withdraw indefinitely from their program in the Faculty of Graduate Studies must apply in writing to the Dean. A supporting memo from their supervisor (or graduate advisor if there is no supervisor) should accompany the application. The notation "Officially Withdrawn" will be placed on their permanent record. Should a student return to the program, the time spent "Officially Withdrawn" is not counted as part of the normal time allowed for completion of their program (see Time Limits, page 24). Students who have outstanding fees cannot be officially withdrawn.

Readmission is not guaranteed and requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. Readmission does not guarantee that any courses or fee installments from the terminated program will be transferred to the reactivated program (see "Transfer of Academic Credit" and "Tuition Credit for Academic Transfer Credit", page 31). Upon readmission, any courses or fee installments from the abandoned program will only be transferred to the new or reactivated program on the recommendation of the academic unit and approval from the Dean of Graduate Studies.

The first step in re-establishing a program of study is to examine the work that has been done previously in order to determine whether it still provides a foundation for the research in the field at the time of re-admission and to establish what is needed to ensure currency and comprehensiveness of knowledge. Completed courses which are more than 10 years old are considered to be out of date.

### Withdrawal Without Permission

Students who withdraw without permission prior to reaching the maximum time limit for their graduate degree program are considered to have abandoned their program. Students who wish to have their abandoned program reactivated must complete an Application for Re-registration form, have it signed by their academic unit's graduate adviser and submit this to the Dean of Graduate Studies. Readmission requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. If approval is given, a reinstatement fee will be assessed.

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The first step in re-establishing a program of study is to examine the work that has been done previously in order to determine whether it still provides a foundation for the research in the field at the time of re-admission and to establish what is needed to ensure currency and comprehensiveness of knowledge. Completed courses which are more than 10 years old are considered to be out of date

In all cases the time spent "Withdrawn Without Permission" will be counted as part of the total allowable time to degree completion.

### Withdrawal for Failing to Meet Academic Standards

A student whose dissertation, thesis or project is not progressing satisfactorily, or who otherwise fails to meet academic standards, will be withdrawn from the Faculty of Graduate Studies. Such students will not be eligible for re-admission to any graduate program in the Faculty of Graduate Studies.

## Page 38 – Other Graduate Fees

*1<sup>st</sup> column – clarification of fee description*

Late application for admission/re-registration \$35.00

**Page 61 – Community Development – Admissions Requirements**

*1<sup>st</sup> column – editorial change 2<sup>nd</sup> last paragraph*

Initial inquiries should be addressed to the Program Administrative Assistant, MACD Program.

**Page 62 – Community Development – Program Length**

*2<sup>nd</sup> column – clarification*

The program begins each May, operates year round and can be completed in 2.25 years.

**Page 92 – Environmental Studies – Degrees and Specializations Offered**

*2<sup>nd</sup> column – addition*

**Degrees and Specializations Offered**

MA, MSc and PhD in Environmental Studies.

**Page 92 – Environmental Studies – Facilities**

*2<sup>nd</sup> column – addition and deletion*

**Facilities**

The school is located in the Social Sciences and Mathematics building, where ~~in addition to meeting and collaborative space, we have three labs for graduate students: Ethnecology, Restoration and Conservation Ecology, and Visualization~~ we have meeting and collaborative space, labs, and offices.

Through cooperative arrangements across campus and with various organizations and agencies, graduate students can gain access to a wide array of facilities.

**Page 92 – Environmental Studies – Financial Support**

*2<sup>nd</sup> column – addition and deletion*

**Financial Support**

We endeavour to provide significant financial support to all graduate students. This funding is comprised of several sources. (1) National or Provincial awards are available to those with a first-class grade point average (minimum 7.0 (A-) but in practice much higher) ~~in the last two years of undergraduate studies~~. Eligibility criteria vary with each agency. ~~Currently~~ national fellowship holders may receive an additional award from the university.

**Page 92 – Environmental Studies – Admission requirements - General**

*2<sup>nd</sup> column – addition and deletion*

Initial inquiries should be made to individual faculty or the school's Graduate Adviser. There are two primary criteria in determining admission: prior academic achievement, and fit with prospective supervisors and the School in general. We encourage applicants to contact us at least a year in advance of program start to discuss research prospects, admissions, and financial support. Links to the application forms can be found on the School website.

...  
The minimum GPA required for a master's entry is ~~6.5 (B+)~~ B+ (6.5 on the University of Victoria 9-point scale) in the last two years of undergraduate study. In practice a higher GPA ~~may be required to ensure entry~~ is typically required for admission. The minimum GPA required for a PhD entry is ~~7.0 (A-)~~ A- (7.0). Some exceptions may be made, in extenuating circumstances, such as with mature applicants who have achieved significant work experience, who have shown evidence of ability to complete major projects in a competent and timely manner, and who have demonstrated the knowledge, skills and abilities expected of highly accomplished undergraduate students.

**Page 92 – Environmental Studies – Admission requirements**

*3<sup>rd</sup> column – addition and deletion*

**Admission To Master's Programs**

Admission requires a bachelor's degree, preferably in an area of study related to your proposed graduate program, with a minimum overall average of B+, 6.5 on the University of Victoria 9-point scale. In practice a higher GPA is typically required to ensure entry.

Students will apply to enter either the MA or MSc program. The decision about which program is more appropriate will be made by the School's Graduate Programs Committee, and will be based on several criteria: the student's academic background; the nature of the proposed project; proposed courses; specialties of the proposed supervisor; ~~the composition of the proposed advisory committee.~~

**Page 92 – Environmental Studies – Admission requirements**

*3<sup>rd</sup> column – addition after Admission to Master's Programs*

**Admission to PhD Program**

Admission requires a master's degree, preferably in an area of study related to your proposed graduate program, with a minimum overall average of A-, 7.0 on the University of Victoria 9-point scale. In practice a higher GPA may be required for admission.

All applications will be reviewed by the School's Graduate Program Committee and students will only be accepted into the program if there is at least one faculty member able, interested, and available to supervise the proposed topic of research.

**Page 92 – Environmental Studies – Program Requirements**

*3<sup>rd</sup> column – addition*

**Program Requirements**

**MA/MSc**

**Page 93 – Environmental Studies – Course Requirements**

*1<sup>st</sup> column – addition*

**Course Requirements**

A student's program will include the following core courses:

**Core Courses:**

ES 500 (1.5)	Perspectives on Environmental <del>Theory</del> <u>Theories, Methods and Skills I</u>
ES 501 (1.5)	<del>Methods, Research Design and Communications</del> <u>Perspectives on Environmental Theories, Methods and Skills II</u>
ES 503 (3.0)	<u>MA/MSc Research Colloquium</u>
ES <del>502-593</del> (1.5)	<u>Thesis Proposal Preparation</u>

and at least 3.0 elective units to be taken from within or outside the School with the permission of the student's supervisor. Up to than 1.5 units may be taken at the 400-level.

Core and elective courses contribute ~~7.5~~ 10.5 units toward the ~~15-~~ 18-unit minimum degree requirement.

**Page 93 – Environmental Studies – PhD**

*1<sup>st</sup> column – addition after Program Length*

**PhD**

The PhD degree program is primarily research based and the final outcome of the program is the presentation and defense of a dissertation.

All students are required to attend a 3-day field camp at the beginning of their program (late August-early September) as part of ES 600.

There is no formal residency requirement. However, residency during the first year is encouraged.

**Course Requirements**

A student's program will include the following core courses:

Core Courses:	
ES 600 (1.5)	<u>Perspectives on Environmental Theories, Methods and Skills I</u>
ES 601 (1.5)	<u>Perspectives on Environmental Theories, Methods and Skills II</u>
ES 603 (3.0)	<u>PhD Research Colloquium</u>
ES 693 (3.0)	<u>Candidacy Examination</u>

Elective courses may be taken at the discretion of the student and committee.

Core courses contribute 9.0 units toward the 30 unit minimum degree requirement.

**Candidacy**

To advance to candidacy, students, in consultation with their supervisory committee, will normally prepare a comprehensive reading list, a dissertation proposal, and two major papers (on topics relevant to the PhD research field and decided on by the committee with a focus on topics explored in the reading list). They will then sit for an oral examination related to the proposal and major papers. These requirements will normally be completed by the end of the second year of full-time study.

#### Dissertation

Students are required to prepare, submit and defend a dissertation worth 21 units. The dissertation is the culmination of intensive, independent and original research. Each student will have a supervisory committee, comprising three faculty members (to a maximum of four) including the supervisor and co-supervisor (where appropriate). At least one member of the committee (beyond the primary supervisor) will come from outside the School of Environmental Studies, as per the Faculty of Graduate Studies requirements. Supervisory committees will be formed no later than the end of the second term of the student's program.

All committee members must be members of the Faculty of Graduate Studies.

The dissertation carries 21 units of credit.

#### Oral Examination

Once the dissertation is judged ready to defend by the supervisory committee, then an application is made for an oral defense. There are deadlines set by the Faculty of Graduate Studies for the timing of this defense. The supervisor will recommend an appropriate external examiner. This member of the examining committee comes from another department or institution, normally has no input in the creation of the dissertation, and is an arms-length knowledgeable member. The oral examination is chaired by a neutral faculty member from a separate department, appointed directly by the Faculty of Graduate Studies.

#### Program Length

Most full-time students require 4 years to complete the program; part-time students will require 5-6 years to complete the program.

#### **Page 93 – Environmental Studies – PhD**

*1<sup>st</sup> column – addition*

##### **Co-Operative Education**

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for full-time Master's and PhD students. Master's students complete two work terms and PhD students complete three work terms (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the co-op co-ordinator, to participate in the co-op program. Interested students should contact the Environmental Studies Co-op office early in their first term. Students are also referred to "General Regulations: Graduate Co-op".

#### **Page 99 – Greek and Roman Studies – Degrees and Specializations Offered**

*3<sup>rd</sup> column – addition of PhD*

##### **Degrees and Specializations Offered**

MA and PhD in Greek and Roman Studies, with specialization in archaeology, history, or languages and literature.

#### **Page 99 – Greek and Roman Studies – Financial Support**

*3<sup>rd</sup> column – clarification to wording, second sentence*

Financial aid is available through the competitive University Fellowship to a value \$15,000, which may be held for two years, subject to satisfactory performance and full-time enrolment

#### **Page 99 – Greek and Roman Studies – Admission Requirements**

*3<sup>rd</sup> column – addition of PhD and clarification of wording*

##### **ADMISSION REQUIREMENTS**

##### **Admission to the Master's Program**

The basic admission requirement is a four-year bachelor degree with at least a B+ (6.0) GPA in one of the several areas of ancient Greek and Roman

Studies. All MA applicants must be able to demonstrate a well-rounded, comprehensive knowledge of the ancient Greek and Roman worlds. MA applicants should ideally have balanced strength in Greek and Latin, or substantial experience in one language and at least basic competence in the other, and proficiency in reading French, German or Italian. In addition to the documentation required by the Faculty of Graduate Studies (see "Faculty Admissions"), the Department of Greek and Roman Studies also requires a statement of intent from each prospective MA student outlining the student's research interests.

#### **Admission to the PhD Program**

Applicants to the PhD program will normally be required to hold a BA and MA degree in one of the several areas of ancient Greek and Roman Studies. They will be expected to have focused experience in the area relevant to their intended topic of research and appropriate command of the ancient languages of Greek and Latin. Applicants to the PhD program will normally be expected to have achieved a minimum GPA of 7.0 (or equivalent) in their Master's program, to have strong letters of reference, to present a clear statement of research interests, and to submit an example of scholarly work.

#### **Page 100 – Greek and Roman Studies – PhD Program**

*1<sup>st</sup> column – Addition before 'Co-operative Education'*

##### **PhD program**

1. All PhD students are required to take GRS 500, a requirement which can be satisfied either at the MA or the PhD level.
2. Students must complete 9 units of courses numbered 600 and above. Students in the languages stream will normally fulfill this requirement with GRS 601, 611 and 621; students in the history stream will normally fulfill this requirement with GRS 602, 612, and 622; students in the archaeology stream will normally fulfill this requirement with GRS 603, 605, 613, and 623.
3. Students will complete a candidacy examination (GRS 693) for 3 units. As part of the candidacy examination, a dissertation prospectus must be approved by the student's supervisory committee. Students will be required to display competence in German and either French or Italian through written exams.
4. Students write a dissertation of 18 units (GRS 699).

#### **Page 112 – Law – General Information – Contact Information**

*1<sup>st</sup> column – correction*

Dean: Professor ~~Donna Greschner~~ Jeremy Webber

...

Graduate Adviser: ~~Hester Lessard~~ Dr. Judy Fudge, Director of Graduate Programs

#### **Page 113 – Deadlines**

*2<sup>nd</sup> column – correction*

For applicants who hold any postsecondary documents from academic institutions outside of Canada, however, the deadline is ~~December 15~~ January 7.

#### **Page 133 – Admission Requirements – Admissions to Master's Programs**

*3<sup>rd</sup> column – clarification of requirement*

International students whose native language is not English must also include results from the Test of English as a Foreign Language or equivalent, with a minimum score of 575 (written) provide proof of English language proficiency. Results from a TOEFL, IELTS or MELAB test are acceptable. For details please refer to "English Language Proficiency", page 17.

#### **Page 195 – EDCI 560**

*2<sup>nd</sup> column – delete course as per 2012-2013 calendar submission*

**EDCI 560 Units: 1.5**

~~Formerly: ED-B 516~~

Teaching and Learning in Higher Education Prepares graduate students for teaching roles in post secondary education. The focus is on understanding basic learning principles, approaches to instructional design, interpersonal skills in teaching, and the facilitation of learning. Intended for those with little or no formal preparation as educators.

**Note:** Credit will be granted for only one of 560 or ED-B 516.

**Page 203 – ENTD 590**

*1<sup>st</sup> column – clarification of pre-requisite*

~~Pre- or corequisites~~ **Prerequisites:** Admission to the Graduate Diploma in Entrepreneurship; Completion of ENTC 510, 520, 530, and 540.

**Page 205 – ES 500**

*3<sup>rd</sup> column – course title and description*

~~Perspectives on Environmental Theory~~

**Perspectives on Environmental Theories, Methods and Skills I**

~~An examination of contemporary theories that support ethnoecology, ecological restoration and political ecology. Emphasis will be given to the intersection of scientific, humanistic and traditional knowledge.~~

An examination of contemporary theories, methods and skills that support environmental studies research. Weekly seminars will be preceded by a 3-day field camp in late August/early September (additional cost for field camp).

Note: *Required core course.*

**Page 205 – ES 501**

*3<sup>rd</sup> column – course title and description*

~~Methods, Research Design and Communication~~

~~Students will learn about different research methods, including qualitative and quantitative approaches, their strengths and weaknesses, rationales for their application, and how they can be combined in inter-disciplinary research; they will develop effective written, oral and graphical communication skills and an understanding of the range of ways for gaining reliable knowledge. Course will be offered in two one-week intensive sessions (semi distance format, with assignments in-between).~~

**Perspectives on Environmental Theories, Methods and Skills II**

Builds on the foundation laid in ES 500, and continues to explore theories, methods and skills appropriate to each student's research program. A retreat is typically scheduled in mid-March (additional cost for field retreat).

Note: *Required core course.*

**Page 205 – ES 503**

*3<sup>rd</sup> column – addition*

**ES 503**

**MA/MSc Research Colloquium**

Units: 3.0

The Graduate Colloquium meets weekly from September to April. Papers are presented by graduate students, faculty, and visiting scholars. The colloquium exposes students to a wide range of conceptual and substantive issues that reflect the breadth and depth of environmental research. Attendance and participation in the colloquium is strongly encouraged throughout the degree program. Students receive 3 units of pass/fail credit during their first year.

Grading: INP, COM, N, F

Note: Required core course.

**Page 205 – ES 502**

*3<sup>rd</sup> column – change course number 593*

~~ES 502~~ 593

**Thesis Proposal Preparation**

**Page 206 – ES 600**

*1<sup>st</sup> column – addition*

**ES 600**

**Advanced Perspectives on Environmental Theories, Methods and Skills I**

Units: 1.5

An advanced examination of contemporary theory and research methods at the forefront of environmental studies research. Emphasis will be given to the intersection of scientific, humanistic, and traditional knowledge. A 3-day field camp will precede weekly seminars in late August/early September (additional cost for field camp).

Note: Required core course. Students with credit in ES 500 may be required to substitute ES 600 with another appropriate graduate course at the discretion of the student's PhD committee and graduate adviser.

**Page 206 – ES 601**

*1<sup>st</sup> column – addition*

**ES 601**

**Advanced Perspectives on Environmental Theories, Methods and Skills II**

Units: 1.5

Takes a deep approach to different research methods, including qualitative and quantitative approaches, their strengths and weaknesses, rationales for their application, and how they can be combined in interdisciplinary research at the highest levels. PhD students will develop effective written, oral and graphical communication skills and an understanding of the range of ways for gaining reliable knowledge.

Note: Required core course. Students with credit in ES 501 may be required to substitute ES 601 with another appropriate graduate course at the discretion of the student's PhD committee and graduate adviser.

**Page 206 – ES 603**

*1<sup>st</sup> column – addition*

**ES 603**

**PhD Research Colloquium**

Units: 3.0

The Graduate Colloquium meets weekly from September to April. Papers are presented by graduate students, faculty, and visiting scholars. The colloquium exposes students to a wide range of conceptual and substantive issues that reflect the breadth and depth of environmental research. Attendance and participation in the colloquium is strongly encouraged throughout the degree program. Students receive 3 units of pass/fail credit during their first year. Students will be required to make presentations of their own research.

Grading: INP, COM, N, F

Note: *Required core course.*

**Page 206 – ES 670**

*1<sup>st</sup> column – addition of courses for the ES PhD*

**ES 670**

**Field Study**

Units: 1.5

Supervised field research or organized projects related to environmental problems, supplemented by directed individual study. A formal report is required.

**ES 680**

**Seminar in Political Ecology**

Units: 1.5

Note: May be taken more than once in different topics up to a maximum of 3 units.

**ES 681**

**Seminar in Ethnoecology**

Units: 1.5

Note: May be taken more than once in different topics up to a maximum of 3 units.

**ES 682**

**Seminar in Ecological Restoration**

Units: 1.5

Note: May be taken more than once in different topics up to a maximum of 3 units.

**ES 690**

**Directed Studies**

Units: 1.5

Individual studies under the direct supervision of a faculty member. The content and methods of assessment must be approved by the School.

**ES 693**  
**PhD Candidacy Examination**

Units: 3.0  
PhD students will prepare a comprehensive reading list, a dissertation proposal, and two major papers (on topics relevant to the PhD research field), and will sit for an oral examination related to the reading list.

Grading: INP, COM, N, F

**ES 699**  
**PhD Dissertation**

Units: 21.0

Grading: INP, COM, N, F.

**Page 208 – GRS 601A**  
*3<sup>rd</sup> column – addition of courses for the GRS PhD*

**GRS 601A Units: 1.5**  
**Readings in Classical Literature (Greek)**

**GRS 601B Units: 1.5**  
**Readings in Classical Literature (Latin)**

**GRS 602A Units: 1.5**  
**Readings in Ancient History (Greek)**

**GRS 602B Units: 1.5**  
**Readings in Ancient History (Latin)**

**GRS 603 Units: 1.5**  
**Reading in Classical Archaeology**

**GRS 605 Units: 1.5**  
**Archaeological Methods & Theory**

**GRS 611 Units: 3.0**  
**Seminar in Classical Literature**

**GRS 612 Units: 3.0**  
**Seminar in Ancient History**

**GRS 613 Units: 3.0**  
**Seminar in Classical Archaeology**

**GRS 621 Units: 3.0**  
**Topical Field in Classical Literature**  
An intensive study of a particular field (author, genre, time period) in Greek or Roman literature.

**GRS 622 Units: 3.0**  
**Topical Field in Ancient History**  
An intensive study of a particular field (time period, historical event, historical figure, historical topic) in Greek or Roman history.

**GRS 623 Units: 3.0**  
**Topical Field in Classical Archaeology**  
An intensive study of a particular field (time period, archaeological event, archaeological topic) in Greek or Roman archaeology.

**GRS 693 Units: 3.0**  
**Candidacy Exam**  
Students enroll in GRS 693 after completing their topical fields requirements (GRS 621, 622, or 623).

**Grading: INP, COM, N, F**

**GRS 699 Units: 18.0**  
**PhD Dissertation**

**Grading: INP, COM, N, F**

**Page 222 – NRSC 500**  
*3<sup>rd</sup> column - correction to 'Note: '*  
- This course runs from September to ~~December~~ April

**Page 248 - Key Contacts – Faculty of Engineering**  
*1<sup>st</sup> column – typo:*  
BSc ~~Program~~ Programs

**Page 248 - Key Contacts – Faculty of Law**  
*2<sup>nd</sup> column - correction:*  
- ~~Hester Lessard~~ Dr. Judy Fudge

**Page 248 - Key Contacts - Graduate Admissions and Records**  
*2<sup>nd</sup> column - correction:*  
Mr. Bert Annear, ~~Acting~~ Director

**Page 249 - Key Contacts - Law**  
*2<sup>nd</sup> column - correction:*  
- Prof. ~~Donna Greschner~~ Jeremy Webber, Dean

**Page 250 - Key Contacts - Law**  
*1<sup>st</sup> column - correction:*  
~~TBA~~ Dr. Judy Fudge, Director, Graduate Program

**Pages 248-250 - Key Contacts**  
*List has been updated online at:*  
<http://web.uvic.ca/calendar2013/CAL/KCattUoV.html>