

University of Victoria Supplement To the 2013-2014 Graduate Calendar

This Supplement contains corrections to the 2013-2014 Graduate Calendar (obvious typographical errors excluded), as well as amendments approved by the Senate and the Board of Governors since publishing. Specific revisions are either underlined (new) or ~~crossed out~~ (deleted).

Faculty lists

All faculty lists updated with new position name

~~Senior Instructor~~ replaced with Assistant Teaching Professor

Page 3 – 2013-2014 Academic Important Dates

2nd column – January 2014 - correction:

22 ~~24~~ Wednesday ~~Friday~~ Last day for adding courses that begin in the second term

2nd column – May 2014 - correction:

5 Monday ~~Friday~~ May-August courses begin for all faculties

2nd column – June 2014 - correction:

30 Monday ~~June~~ Reading Break May –August sections only

2nd column – July 2014 – correction and addition:

1 Tuesday ~~Monday~~ Canada Day¹

1 Tuesday Reading Break May –August sections only

Page 4 – 2013-2014 Academic Important Dates

1st column – August 2014 - correction and addition:

5 Tuesday May-August examinations begin for all faculties

20 Wednesday ~~Wednesday~~ July-August and August courses end

Page 18 – Transfer between Master's Degree Programs

2nd column – Insert between 'Admission to regular Master's Degree Programs' and 'Admissions to Graduate Diploma and Certificate Programs':

Transfer between Master's Degree Programs

Students who wish to change programs at the Masters level will be required to meet all of the admission requirements for the new program. Students changing degree programs to one with a higher fee structure are required to pay all the required program and degree fees for the new program. Any outstanding fees as a result of the transfer come into effect at the end of the first month after the student has been officially transferred to the new program.

Page 26 – Withdrawals

1st column – changes to organization and content to replace the entire section

Withdrawals

There are three types of withdrawals:

1. Official Withdrawal
2. Withdrawal Without Permission
3. Withdrawal for Failing to Meet Academic Standards

Official Withdrawal

After completion of a minimum of one term, students who wish to withdraw indefinitely from their program in the Faculty of Graduate Studies must apply in writing to the Dean. A supporting memo from their supervisor (or graduate advisor if there is no supervisor) should accompany the application. The notation "Officially Withdrawn" will be placed on their permanent record. Should a student return to the program, the time spent "Officially Withdrawn" is not counted as part of the normal time allowed for completion of their program (see Time Limits, page 24). Students who have outstanding fees cannot be officially withdrawn.

Readmission is not guaranteed and requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. Readmission does not guarantee that any courses or fee installments from the terminated program will be transferred to the reactivated program (see "Transfer of Academic Credit" and "Tuition Credit for Academic Transfer Credit", page 31). Upon readmission, any courses or fee installments from the abandoned program will only be transferred to the new or reactivated program on the recommendation of the academic unit and approval from the Dean of Graduate Studies.

The first step in re-establishing a program of study is to examine the work that has been done previously in order to determine whether it still provides a foundation for the research in the field at the time of re-admission and to establish what is needed to ensure currency and comprehensiveness of knowledge. Completed courses which are more than 10 years old are considered to be out of date.

Withdrawal Without Permission

Students who withdraw without permission prior to reaching the maximum time limit for their graduate degree program are considered to have abandoned their program. Students who wish to have their abandoned program reactivated must complete an Application for Re-registration form, have it signed by their academic unit's graduate adviser and submit this to the Dean of Graduate Studies. Readmission requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. If approval is given, a reinstatement fee will be assessed.

Readmission is not guaranteed and requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. Readmission does not guarantee that any courses or fee installments from the terminated program will be transferred to the reactivated program (see "Transfer of Academic Credit" and "Tuition Credit for Academic Transfer Credit" page 31). Upon readmission, any courses or fee installments from the abandoned program will only be transferred to the new or reactivated program on the recommendation of the academic unit and approval from the Dean of Graduate Studies.

The first step in re-establishing a program of study is to examine the work that has been done previously in order to determine whether it still provides a foundation for the research in the field at the time of re-admission and to establish what is needed to ensure currency and comprehensiveness of knowledge. Completed courses which are more than 10 years old are considered to be out of date

In all cases the time spent "Withdrawn Without Permission" will be counted as part of the total allowable time to degree completion.

Withdrawal for Failing to Meet Academic Standards

A student whose dissertation, thesis or project is not progressing satisfactorily, or who otherwise fails to meet academic standards, will be withdrawn from the Faculty of Graduate Studies. Such students will not be eligible for re-admission to any graduate program in the Faculty of Graduate Studies.

Page 38 – Other Graduate Fees

1st column – clarification of fee description

Late application for admission/re-registration \$35.00

Page 61 – Community Development – Admissions Requirements

1st column – editorial change 2nd last paragraph

Initial inquiries should be addressed to the Program Administrative Assistant, MACD Program.

Page 62 – Community Development – Program Length

2nd column – clarification

The program begins each May, operates year round and can be completed in 2.25 years.

Page 92 – Environmental Studies – Degrees and Specializations Offered

2nd column – addition

Degrees and Specializations Offered

MA, MSc and PhD in Environmental Studies.

Page 92 – Environmental Studies – Facilities

2nd column – addition and deletion

Facilities

The school is located in the Social Sciences and Mathematics building, where ~~in addition to meeting and collaborative space, we have three labs for graduate students: Ethnecology, Restoration and Conservation Ecology, and Visualization~~ we have meeting and collaborative space, labs, and offices.

Through cooperative arrangements across campus and with various organizations and agencies, graduate students can gain access to a wide array of facilities.

Page 92 – Environmental Studies – Financial Support

2nd column – addition and deletion

Financial Support

We endeavour to provide significant financial support to all graduate students. This funding is comprised of several sources. (1) National or Provincial awards are available to those with a first-class grade point average (minimum 7.0 (A-) but in practice much higher) ~~in the last two years of undergraduate studies~~. Eligibility criteria vary with each agency. ~~Currently~~ national fellowship holders may receive an additional award from the university.

Page 92 – Environmental Studies – Admission requirements - General

2nd column – addition and deletion

Initial inquiries should be made to individual faculty or the school's Graduate Adviser. There are two primary criteria in determining admission: prior academic achievement, and fit with prospective supervisors and the School in general. We encourage applicants to contact us at least a year in advance of program start to discuss research prospects, admissions, and financial support. Links to the application forms can be found on the School website.

...
The minimum GPA required for a master's entry is ~~6.5 (B+)~~ B+ (6.5 on the University of Victoria 9-point scale) in the last two years of undergraduate study. In practice a higher GPA ~~may be required to ensure entry~~ is typically required for admission. The minimum GPA required for a PhD entry is ~~7.0 (A-)~~ A- (7.0). Some exceptions may be made, in extenuating circumstances, such as with mature applicants who have achieved significant work experience, who have shown evidence of ability to complete major projects in a competent and timely manner, and who have demonstrated the knowledge, skills and abilities expected of highly accomplished undergraduate students.

Page 92 – Environmental Studies – Admission requirements

3rd column – addition and deletion

Admission To Master's Programs

Admission requires a bachelor's degree, preferably in an area of study related to your proposed graduate program, with a minimum overall average of B+, 6.5 on the University of Victoria 9-point scale. In practice a higher GPA is typically required to ensure entry.

Students will apply to enter either the MA or MSc program. The decision about which program is more appropriate will be made by the School's Graduate Programs Committee, and will be based on several criteria: the student's academic background; the nature of the proposed project; proposed courses; specialties of the proposed supervisor; ~~the composition of the proposed advisory committee.~~

Page 92 – Environmental Studies – Admission requirements

3rd column – addition after Admission to Master's Programs

Admission to PhD Program

Admission requires a master's degree, preferably in an area of study related to your proposed graduate program, with a minimum overall average of A-, 7.0 on the University of Victoria 9-point scale. In practice a higher GPA may be required for admission.

All applications will be reviewed by the School's Graduate Program Committee and students will only be accepted into the program if there is at least one faculty member able, interested, and available to supervise the proposed topic of research.

Page 92 – Environmental Studies – Program Requirements

3rd column – addition

Program Requirements

MA/MSc

Page 93 – Environmental Studies – Course Requirements

1st column – addition

Course Requirements

A student's program will include the following core courses:

Core Courses:

ES 500 (1.5)	Perspectives on Environmental Theory <u>Theories, Methods and Skills I</u>
ES 501 (1.5)	Methods, Research Design and Communications <u>Perspectives on Environmental Theories, Methods and Skills II</u>
ES 503 (3.0)	<u>MA/MSc Research Colloquium</u>
ES 502-593 (1.5)	<u>Thesis Proposal Preparation</u>

and at least 3.0 elective units to be taken from within or outside the School with the permission of the student's supervisor. Up to than 1.5 units may be taken at the 400-level.

Core and elective courses contribute ~~7.5~~ 10.5 units toward the ~~15-~~ 18-unit minimum degree requirement.

Page 93 – Environmental Studies – PhD

1st column – addition after Program Length

PhD

The PhD degree program is primarily research based and the final outcome of the program is the presentation and defense of a dissertation.

All students are required to attend a 3-day field camp at the beginning of their program (late August-early September) as part of ES 600.

There is no formal residency requirement. However, residency during the first year is encouraged.

Course Requirements

A student's program will include the following core courses:

Core Courses:	
ES 600 (1.5)	<u>Perspectives on Environmental Theories, Methods and Skills I</u>
ES 601 (1.5)	<u>Perspectives on Environmental Theories, Methods and Skills II</u>
ES 603 (3.0)	<u>PhD Research Colloquium</u>
ES 693 (3.0)	<u>Candidacy Examination</u>

Elective courses may be taken at the discretion of the student and committee.

Core courses contribute 9.0 units toward the 30 unit minimum degree requirement.

Candidacy

To advance to candidacy, students, in consultation with their supervisory committee, will normally prepare a comprehensive reading list, a dissertation proposal, and two major papers (on topics relevant to the PhD research field and decided on by the committee with a focus on topics explored in the reading list). They will then sit for an oral examination related to the proposal and major papers. These requirements will normally be completed by the end of the second year of full-time study.

Dissertation

Students are required to prepare, submit and defend a dissertation worth 21 units. The dissertation is the culmination of intensive, independent and original research. Each student will have a supervisory committee, comprising three faculty members (to a maximum of four) including the supervisor and co-supervisor (where appropriate). At least one member of the committee (beyond the primary supervisor) will come from outside the School of Environmental Studies, as per the Faculty of Graduate Studies requirements. Supervisory committees will be formed no later than the end of the second term of the student's program.

All committee members must be members of the Faculty of Graduate Studies.

The dissertation carries 21 units of credit.

Oral Examination

Once the dissertation is judged ready to defend by the supervisory committee, then an application is made for an oral defense. There are deadlines set by the Faculty of Graduate Studies for the timing of this defense. The supervisor will recommend an appropriate external examiner. This member of the examining committee comes from another department or institution, normally has no input in the creation of the dissertation, and is an arms-length knowledgeable member. The oral examination is chaired by a neutral faculty member from a separate department, appointed directly by the Faculty of Graduate Studies.

Program Length

Most full-time students require 4 years to complete the program; part-time students will require 5-6 years to complete the program.

Page 93 – Environmental Studies – PhD

1st column – addition

Co-Operative Education

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for full-time Master's and PhD students. Master's students complete two work terms and PhD students complete three work terms (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the co-op co-ordinator, to participate in the co-op program. Interested students should contact the Environmental Studies Co-op office early in their first term. Students are also referred to "General Regulations: Graduate Co-op".

Page 99 – Greek and Roman Studies – Degrees and Specializations Offered

3rd column – addition of PhD

Degrees and Specializations Offered

MA and PhD in Greek and Roman Studies, with specialization in archaeology, history, or languages and literature.

Page 99 – Greek and Roman Studies – Financial Support

3rd column – clarification to wording, second sentence

Financial aid is available through the competitive University Fellowship to a value \$15,000, which may be held for two years, subject to satisfactory performance and full-time enrolment

Page 99 – Greek and Roman Studies – Admission Requirements

3rd column – addition of PhD and clarification of wording

ADMISSION REQUIREMENTS

Admission to the Master's Program

The basic admission requirement is a four-year bachelor degree with at least a B+ (6.0) GPA in one of the several areas of ancient Greek and Roman

Studies. All MA applicants must be able to demonstrate a well-rounded, comprehensive knowledge of the ancient Greek and Roman worlds. MA applicants should ideally have balanced strength in Greek and Latin, or substantial experience in one language and at least basic competence in the other, and proficiency in reading French, German or Italian. In addition to the documentation required by the Faculty of Graduate Studies (see "Faculty Admissions"), the Department of Greek and Roman Studies also requires a statement of intent from each prospective MA student outlining the student's research interests.

Admission to the PhD Program

Applicants to the PhD program will normally be required to hold a BA and MA degree in one of the several areas of ancient Greek and Roman Studies. They will be expected to have focused experience in the area relevant to their intended topic of research and appropriate command of the ancient languages of Greek and Latin. Applicants to the PhD program will normally be expected to have achieved a minimum GPA of 7.0 (or equivalent) in their Master's program, to have strong letters of reference, to present a clear statement of research interests, and to submit an example of scholarly work.

Page 100 – Greek and Roman Studies – PhD Program

1st column – Addition before 'Co-operative Education'

PhD program

1. All PhD students are required to take GRS 500, a requirement which can be satisfied either at the MA or the PhD level.
2. Students must complete 9 units of courses numbered 600 and above. Students in the languages stream will normally fulfill this requirement with GRS 601, 611 and 621; students in the history stream will normally fulfill this requirement with GRS 602, 612, and 622; students in the archaeology stream will normally fulfill this requirement with GRS 603, 605, 613, and 623.
3. Students will complete a candidacy examination (GRS 693) for 3 units. As part of the candidacy examination, a dissertation prospectus must be approved by the student's supervisory committee. Students will be required to display competence in German and either French or Italian through written exams.
4. Students write a dissertation of 18 units (GRS 699).

Page 112 – Law – General Information – Contact Information

1st column – correction

Dean: Professor ~~Donna Greschner~~ Jeremy Webber

...

Graduate Adviser: ~~Hester Lessard~~ Dr. Judy Fudge, Director of Graduate Programs

Page 113 – Deadlines

2nd column – correction

For applicants who hold any postsecondary documents from academic institutions outside of Canada, however, the deadline is ~~December 15~~ January 7.

Page 133 – Admission Requirements – Admissions to Master's Programs

3rd column – clarification of requirement

International students whose native language is not English must also include results from the Test of English as a Foreign Language or equivalent, with a minimum score of 575 (written) provide proof of English language proficiency. Results from a TOEFL, IELTS or MELAB test are acceptable. For details please refer to "English Language Proficiency", page 17.

Page 195 – EDCI 560

2nd column – delete course as per 2012-2013 calendar submission

EDCI 560 Units: 1.5

~~Formerly: ED-B 516~~

Teaching and Learning in Higher Education Prepares graduate students for teaching roles in post secondary education. The focus is on understanding basic learning principles, approaches to instructional design, interpersonal skills in teaching, and the facilitation of learning. Intended for those with little or no formal preparation as educators.

Note: Credit will be granted for only one of 560 or ED-B 516.

Page 203 – ENTD 590

1st column – clarification of pre-requisite

~~Pre- or corequisites~~ **Prerequisites:** Admission to the Graduate Diploma in Entrepreneurship; Completion of ENTC 510, 520, 530, and 540.

Page 205 – ES 500

3rd column – course title and description

~~Perspectives on Environmental Theory~~

Perspectives on Environmental Theories, Methods and Skills I

~~An examination of contemporary theories that support ethnoecology, ecological restoration and political ecology. Emphasis will be given to the intersection of scientific, humanistic and traditional knowledge.~~

An examination of contemporary theories, methods and skills that support environmental studies research. Weekly seminars will be preceded by a 3-day field camp in late August/early September (additional cost for field camp).

Note: *Required core course.*

Page 205 – ES 501

3rd column – course title and description

~~Methods, Research Design and Communication~~

~~Students will learn about different research methods, including qualitative and quantitative approaches, their strengths and weaknesses, rationales for their application, and how they can be combined in inter-disciplinary research; they will develop effective written, oral and graphical communication skills and an understanding of the range of ways for gaining reliable knowledge. Course will be offered in two one-week intensive sessions (semi distance format, with assignments in-between).~~

Perspectives on Environmental Theories, Methods and Skills II

Builds on the foundation laid in ES 500, and continues to explore theories, methods and skills appropriate to each student's research program. A retreat is typically scheduled in mid-March (additional cost for field retreat).

Note: *Required core course.*

Page 205 – ES 503

3rd column – addition

ES 503

MA/MSc Research Colloquium

Units: 3.0

The Graduate Colloquium meets weekly from September to April. Papers are presented by graduate students, faculty, and visiting scholars. The colloquium exposes students to a wide range of conceptual and substantive issues that reflect the breadth and depth of environmental research. Attendance and participation in the colloquium is strongly encouraged throughout the degree program. Students receive 3 units of pass/fail credit during their first year.

Grading: INP, COM, N, F

Note: Required core course.

Page 205 – ES 502

3rd column – change course number 593

~~ES 502~~ 593

Thesis Proposal Preparation

Page 206 – ES 600

1st column – addition

ES 600

Advanced Perspectives on Environmental Theories, Methods and Skills I

Units: 1.5

An advanced examination of contemporary theory and research methods at the forefront of environmental studies research. Emphasis will be given to the intersection of scientific, humanistic, and traditional knowledge. A 3-day field camp will precede weekly seminars in late August/early September (additional cost for field camp).

Note: Required core course. Students with credit in ES 500 may be required to substitute ES 600 with another appropriate graduate course at the discretion of the student's PhD committee and graduate adviser.

Page 206 – ES 601

1st column – addition

ES 601

Advanced Perspectives on Environmental Theories, Methods and Skills II

Units: 1.5

Takes a deep approach to different research methods, including qualitative and quantitative approaches, their strengths and weaknesses, rationales for their application, and how they can be combined in interdisciplinary research at the highest levels. PhD students will develop effective written, oral and graphical communication skills and an understanding of the range of ways for gaining reliable knowledge.

Note: Required core course. Students with credit in ES 501 may be required to substitute ES 601 with another appropriate graduate course at the discretion of the student's PhD committee and graduate adviser.

Page 206 – ES 603

1st column – addition

ES 603

PhD Research Colloquium

Units: 3.0

The Graduate Colloquium meets weekly from September to April. Papers are presented by graduate students, faculty, and visiting scholars. The colloquium exposes students to a wide range of conceptual and substantive issues that reflect the breadth and depth of environmental research. Attendance and participation in the colloquium is strongly encouraged throughout the degree program. Students receive 3 units of pass/fail credit during their first year. Students will be required to make presentations of their own research.

Grading: INP, COM, N, F

Note: *Required core course.*

Page 206 – ES 670

1st column – addition of courses for the ES PhD

ES 670

Field Study

Units: 1.5

Supervised field research or organized projects related to environmental problems, supplemented by directed individual study. A formal report is required.

ES 680

Seminar in Political Ecology

Units: 1.5

Note: May be taken more than once in different topics up to a maximum of 3 units.

ES 681

Seminar in Ethnoecology

Units: 1.5

Note: May be taken more than once in different topics up to a maximum of 3 units.

ES 682

Seminar in Ecological Restoration

Units: 1.5

Note: May be taken more than once in different topics up to a maximum of 3 units.

ES 690

Directed Studies

Units: 1.5

Individual studies under the direct supervision of a faculty member. The content and methods of assessment must be approved by the School.

ES 693
PhD Candidacy Examination

Units: 3.0
PhD students will prepare a comprehensive reading list, a dissertation proposal, and two major papers (on topics relevant to the PhD research field), and will sit for an oral examination related to the reading list.

Grading: INP, COM, N, F

ES 699
PhD Dissertation

Units: 21.0

Grading: INP, COM, N, F.

Page 208 – GRS 601A
3rd column – addition of courses for the GRS PhD

GRS 601A Units: 1.5
Readings in Classical Literature (Greek)

GRS 601B Units: 1.5
Readings in Classical Literature (Latin)

GRS 602A Units: 1.5
Readings in Ancient History (Greek)

GRS 602B Units: 1.5
Readings in Ancient History (Latin)

GRS 603 Units: 1.5
Reading in Classical Archaeology

GRS 605 Units: 1.5
Archaeological Methods & Theory

GRS 611 Units: 3.0
Seminar in Classical Literature

GRS 612 Units: 3.0
Seminar in Ancient History

GRS 613 Units: 3.0
Seminar in Classical Archaeology

GRS 621 Units: 3.0
Topical Field in Classical Literature
An intensive study of a particular field (author, genre, time period) in Greek or Roman literature.

GRS 622 Units: 3.0
Topical Field in Ancient History
An intensive study of a particular field (time period, historical event, historical figure, historical topic) in Greek or Roman history.

GRS 623 Units: 3.0
Topical Field in Classical Archaeology
An intensive study of a particular field (time period, archaeological event, archaeological topic) in Greek or Roman archaeology.

GRS 693 Units: 3.0
Candidacy Exam
Students enroll in GRS 693 after completing their topical fields requirements (GRS 621, 622, or 623).

Grading: INP, COM, N, F

GRS 699 Units: 18.0
PhD Dissertation

Grading: INP, COM, N, F

Page 222 – NRSC 500
3rd column - correction to 'Note: '
- This course runs from September to ~~December~~ April

Page 248 - Key Contacts – Faculty of Engineering
1st column – typo:
BSc ~~Program~~ Programs

Page 248 - Key Contacts – Faculty of Law
2nd column - correction:
- ~~Hester Lessard~~ Dr. Judy Fudge

Page 248 - Key Contacts - Graduate Admissions and Records
2nd column - correction:
Mr. Bert Annear, ~~Acting~~ Director

Page 249 - Key Contacts - Law
2nd column - correction:
- Prof. ~~Donna Greschner~~ Jeremy Webber, Dean

Page 250 - Key Contacts - Law
1st column - correction:
~~TBA~~ Dr. Judy Fudge, Director, Graduate Program

Pages 248-250 - Key Contacts
List has been updated online at:
<http://web.uvic.ca/calendar2013/CAL/KCattUoV.html>