



DIRECTOR, CENTRE FOR INDIGENOUS RESEARCH AND COMMUNITY-LED ENGAGEMENT (CIRCLE)

Position Description and Job Advertisement 2025

The Vice-President Research and Innovation invites interested candidates for the position of Director of the Centre for Indigenous Research and Community-Led Engagement (CIRCLE) for a five-year term starting on July 1, 2025.

We acknowledge and respect the Ləkʷəŋən (Songhees and Xʷsepsəm/Esquimalt) Peoples on whose territory the university stands, and the Ləkʷəŋən and W̱SÁNEĆ Peoples whose historical relationships with the land continue to this day.

Situated on the territories of the Songhees, Esquimalt and W̱SÁNEĆ people at the University of Victoria, the Centre for Indigenous Research and Community-Led Engagement (CIRCLE) is a research centre dedicated to promoting and engaging in research with Indigenous Peoples. Through meaningful engagement with communities and organizations in British Columbia, across Canada, and internationally, CIRCLE seeks to promote, facilitate and lead relevant and ethical research that improves Indigenous peoples' well-being. We bring together diverse academic and community members to support inclusive mentorship, community-led research training and knowledge sharing driven by, and for the benefit of Indigenous Nations and Peoples. More information about CIRCLE, including the results of 2024 visioning consultations, are available on the [CIRCLE website](#).

The duties of the Director of CIRCLE will include the following:

- 1) providing administrative leadership as defined in the [Duties and Responsibilities of Directors of Research Centres \(GV0715\)](#), liaising with and reporting to the Associate Vice-President Research;
- 2) initiating, facilitating, and directing interdisciplinary partnerships, collaborations, and projects in Indigenous research;
- 3) supporting the dissemination of research through academic publications, policy reports, print and broadcast media, the internet, public presentations, and alternatively identified forms (i.e. creative outputs);
- 4) raising funds from external sources to support and expand the research and operational budgets of the centre, including working with the Development Office;
- 5) leading and engaging in the Centre's strategic planning, visioning, and reviews as needed, and directing the activities of the Centre in alignment with its own plan, UVic's Indigenous Plan ([Xwkwənənístəl | W̱ZENENISTEL](#)), and [Aspiration 2030](#);
- 6) acting as a liaison to, and working in collaboration with, the Offices of the Vice-

- President Indigenous (OVPI) and the Vice-President Research and Innovation (OVPRI);
- 7) developing strong linkages with appropriate academic departments and units, including the Faculty of Graduate Studies;
 - 8) fostering a supportive community centered in the teachings of the Indigenous Plan ([Xwkwənənístəl | WŁENENISTEL](#));
 - 9) maintaining and furthering relationships with peers, Indigenous communities, policy makers, health authorities, and members of governmental and non-governmental agencies both locally and further afield;
 - 10) ensuring CIRCLE's activities are responsive to local First Nations as well as national and global Indigenous Peoples, including through community engagement, the creation of knowledge networks, and other forms of knowledge mobilization;
 - 11) overseeing the day-to-day operations of the centre, including financial management, supervision of staff, communications, and human resources in collaboration with the centre staff; and
 - 12) serving as a member of the OVPRI's Research Advisory Committee and as an advisor to OVPRI on Indigenous research.

The Director of CIRCLE will be a faculty member at UVic whose duties as Director are accommodated through an alternative workload arrangement. In accordance with the university's equity plan and pursuant to Section 42 of the BC Human Rights code, preference will be given to Indigenous candidates. Candidates who wish to qualify for preferential consideration must self-identify in their cover letter.

Qualifications

- Regular faculty member at UVic
- Leadership experience with multifaceted projects and/or teams
- Demonstrated track record of achievement in Indigenous research

Submission Requirements

- Cover letter outlining how your experience aligns with the expectations for the role (max 3 pg)
- CV
- Contact information for three references

Please send your application materials to avprsec@uvic.ca by May 2, 2025.

For further information, please contact the Associate Vice-President Research, Fraser Hof (avpr2@uvic.ca).