



## MINUTES

A meeting of the Senate of the University of Victoria was held on November 6, 2009 at 3:30 p.m. in the David Strong Building, Room C116.

### 1. APPROVAL OF THE AGENDA

Motion: (M. Purkis/M. Shannon)  
That the agenda be approved as circulated.

**CARRIED**

### 2. MINUTES

Motion: (D. Greschner/M. Shannon)  
That the minutes of the open session of the meeting of the Senate held on October 2, 2009 be approved and that the approved minutes be circulated in the usual way.

**CARRIED**

### 3. BUSINESS ARISING FROM THE MINUTES

There was none.

### 4. REMARKS FROM THE CHAIR

#### a. President's Report

##### i. Report

Dr. Turpin provided an update on federal matters. He reported that AUCC had developed a federal lobby strategy that focused on increased funding for granting councils.

Dr. Turpin said a recent report had been submitted to Foreign Affairs and International Trade Canada that looked at the economic impact of international education in Canada. He said the report included some remarkable statistics that spoke to the importance of international education.

With regard to provincial matters, Dr. Turpin reported that Robin Ciceri had been appointed as President of the Research Universities Council of BC. He added that Ms. Ciceri had come to the

Council after a distinguished career in the BC government where she most recently held the position of Deputy Minister of Advanced Education and Labour Market Development.

Dr. Turpin announced that, on the previous Friday, UVic had been the first university in Canada to host the Olympic torch relay. He said he had hosted a reception with the Chancellor and invited all former Olympic athletes from UVic.

With regard to matters at the university, Dr. Turpin reported that:

- Mr. Kane Kilbey was appointed as the university's new Associate Vice-President Human Resources effective December 1, 2009;
- the university was named one of BC's top 50 employers in an annual competition organized by the editors of Canada's Top 100 Employers;
- the university was named a Research University of the Year in the 2009 ranking of the country's top research universities by Research InfoSource;
- Judith Sayers, a former chief of the Port Alberni Hupacasath, had joined UVic Business as an entrepreneur-in-residence and UVic Law as an adjunct professor; and
- Dr. Jean-Bosco Butera would be presenting a President's Distinguished Lecture on November 19 on the topic of "Building Capacity for Peace in Africa".

Dr. Turpin reported that the Legacy Awards had been held on October 13, 2009 at the Victoria Conference Centre. The award recipients were Mr. Don Drummond, Dr. Sadik Dost, Dr. Patrick Grant and Mr. Ian Stewart.

With regard to other awards and recognitions, Dr. Turpin reported that:

- Brad Buckham, an associate professor in the Department of Mechanical Engineering, was honoured with an Entrepreneurship Fellow Award from the BC Innovation Council;
- Ian McDougall, professor emeritus from the School of Music, was honoured as a member of the Order of Canada during a ceremony at Rideau Hall on November 5, 2009;
- Neptune received \$980,000 from CANARIE on October 13, 2009 for its Project: Data from the Deep, Judgments from the Crowds;
- Dr. Oscar Casiro, Head, Division of Medical Sciences was elected president of the Medical Council of Canada.

## **ii. Update on enrolment**

Dr. Mateer provided an update on enrolment. She said the data provided was as at November 1, 2009.

Dr. Mateer reported that projected enrolments had increased by over 700 FTE since last year. She said this growth was distributed across all faculties with almost 500 undergraduate FTE and over 200 graduate FTE. Dr. Mateer said enrolment surpassed the Ministry's targets but still fell short of the university's internal targets.

Dr. Mateer said the university had received nearly 12000 applications for admission in 2009/10. Approximately 8500 offers of admission had been made, with nearly 4500 registrations resulting from these offers.

Dr. Mateer reported that the number of applications for transfer admissions from colleges had dropped sharply over the last nine years. She said there had been some recovery in the last two years.

Dr. Mateer said there had been approximately 6% growth in high school registrations from last year. There was also graduate growth of 10-12%. Dr. Mateer said this growth was consistent with the goals articulated in the strategic plan.

Dr. Mateer reviewed statistics about where students at UVic come from. In 2009, approximately 30% of registrants were from Vancouver Island while 22% were from Greater Vancouver. Dr. Mateer said the number of registrants from other provinces had increased substantially this year.

Prof. Gammon asked if the number of students who are accepted to the university in relation to the number of students who register was changing. Dr. Mateer responded that the number of students who register had increased. She said the university was doing a better job of keeping in contact with potential students and encouraging them to attend.

## **5. CORRESPONDENCE**

There was none.

## **6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES**

### **a. Senate Committee on Academic Standards**

#### **i. 2008/09 Annual Report**

In response to a question from Ms. Sims, Dr. Tim Haskett explained that the 20% “with distinction” calculation would be broken down by program, except in the case of very small programs. He explained that for students with double majors, qualification for “with distinction” in either program would qualify them for the acknowledgment.

Motion: (M. Shannon/A. Monahan)

That the Senate receive the 2008/09 annual report of the Senate Committee on Academic Standards for information.

**CARRIED**

**b. Senate Committee on Admission, Re-registration and Transfer**

**i. English Language Proficiency**

Motion: (S. Beam/S. Blackstone)

That Senate approve that for both undergraduate and graduate students the International Language Testing System (IELTS) score for demonstration of English language proficiency for admission be 6.5 with no score of less than 6.0 on each academic component

**CARRIED**

**c. Senate Committee on Awards**

**i. New and Revised Undergraduate Awards**

Dr. Fulton asked if it was normal for donors to specify very specific requirements for eligibility. Ms. Lori Nolt explained that donors occasionally make specific requests, which will be included in the terms of reference if the requests can be accommodated.

Motion: (M. Shannon/A. Lepp)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document as recommended by the Senate Committee on Awards:

- Angus & Marjorie McPherson Memorial Scholarship\*(new)
- St. Andrew's & Caledonian Society Scholarship in Scottish Studies\*(new)
- Royal Victorian Fashion Society Costume Design Scholarship (new)
- Christopher P. Kehler Memorial Prize in Family Law\*(new)
- Bruce & Connie More Choral Music Scholarship\*(new)
- Friends of the Vikes Award (new)

*\* Administered by the University of Victoria Foundation*

**CARRIED**

**ii. 2008/09 Annual Report**

Motion: (M. Shannon/S. Turner)

That Senate receive the 2008/09 annual report of the Senate Committee on Awards for information.

**CARRIED**

**d. Senate Committee on Nominations and Committee Governance**

**i. Senate Standing Committees**

Motion: (G. Van Gyn/N. Adata)

That Senate approve the appointment of Aaron Maxwell to the Senate Committee on Academic Standards and the appointment of Manpreet Sall to the Senate Committee on Appeals each for a one-year term beginning immediately and ending on June 30, 2010, as recommended by the Senate Committee on Nominations and Committee Governance.

**CARRIED**

**ii. Joint Senate Board Retreat Committee**

Motion: (G. Van Gyn/A. Rippin)

That Senate approve the appointment of Andrew Allen to the Joint Senate Board Retreat Committee for a one-year term beginning immediately and ending on June 30, 2010, as recommended by the Senate Committee on Nominations and Committee Governance.

**CARRIED**

**iii. Planning and Priorities Committee**

Motion: (G. Van Gyn/A. Monahan)

That Senate approve the appointments of Trisalyn Nelson and Frank van Veggel to the Planning and Priorities Committee for a three-year term beginning immediately and ending on June 30, 2012, and the appointment of Leanne Wiltsie to the Planning and Priorities Committee for a one-year term beginning immediately and ending on June 30, 2010, as recommended by the Senate Committee on Nominations and Committee Governance.

**CARRIED**

**7. PROPOSALS AND REPORTS FROM FACULTIES**

**a. Faculty of Graduate Studies: Graduate Admissions and Awards Committee**

**i. New and Revised Graduate Awards**

Motion: (M. Purkis/S. Blackstone)

That the Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out:

- Zilah (Hobart) Wood Graduate Scholarship in the School of Nursing
- Rotary Club of Saanich Scholarships
- Norma M. Wilson Graduate Scholarship
- Gordon and Hilda Fitch Scholarship
- John Stashuk Scholarship
- Drina Fraser Davison Bursary (revised)

**CARRIED**

**b. Faculty of Science**

**i. Approval of Convocation Lists**

Dr. Burke explained that the proposal was consistent with requests made by other faculties. He said it would streamline the approval process and allow for more careful consideration of the convocation lists.

Motion: (R. Burke/K. Gillis)

That Senate approve that in future the convocation list of graduating students from the Faculty of Science be approved by the Dean, Faculty of Science, or designate, after review and approval by departmental Chairs/Directors, or designates, at the Office of the Dean, Faculty of Science.

**CARRIED**

**c. Faculty of Social Sciences**

**i. Membership in the Faculty**

Mr. Foster supported the addition of a graduate student to the faculty membership.

Motion: (P. Keller/M. Shannon)

That Senate approved the revised membership of the Faculty of Social Sciences.

**CARRIED**

## **8. OTHER BUSINESS**

### **a. Election of a member of Senate to the Appointment Committee for the Vice-President Academic and Provost**

Dr. Turpin reminded members of Senate that they received an email regarding this matter. He noted that Prof. Cassels was currently the longest serving Provost in Canada.

Dr. Turpin said the Senate Committee on Nominations and Committee Governance had been asked to provide a nomination for a member of Senate to the Search Committee for the Appointment of the Vice-President Academic and Provost. Dr. Van Gyn reported that the committee was nominating Kathy Gillis. The nomination was seconded by Dr. Monahan. Dr. Gillis acknowledged her willingness to serve.

Dr. Turpin asked for additional nominations. Mr. Coccola nominated David Foster. Mr. Adatia seconded the nomination. Mr. Foster acknowledged his willingness to serve. There were no other nominations.

Dr. Gillis and Mr. Foster commented briefly on why they wished to serve on the committee. Ballots were distributed. Dr. Turpin said the results of the election would be reported later in the meeting.

### **b. Proposed new policy and procedures for UVic Research Centres and revisions to the Research Policy**

Dr. Brunt reviewed the proposal and the consultation that had been undertaken. He said the Research Policy was being presented for information and the policies on research centres were being presented for approval and recommendation to the Board of Governors.

With regard to the policies on research centres, Dr. Brunt said the policies had been under review for over two years. The goal of the proposed amendments was to provide a more open way for faculty and researchers to form research centres.

Dr. Gillis asked a question about section 19 of the Establishment and Review of Research Centres policy, which stated that centres and academic units were expected to establish mechanisms to ensure ongoing communication. She thought the word “expected” was a strong term and added that the required association between academic units and research centres caused her some concern. Dr. Brunt said this association was one of the strongest recommendations that had resulted from the working group tasked to review the policy. Dr. Gillis asked if the policy would apply to research centres that were already established. Dr. Brunt responded that the policy would apply to new research centres and to existing research centres as they underwent review over the next few years. He said academic units would have input in these reviews.

Dr. Walker asked if there would be a discussion at Senate about proposed changes to research overhead costs. Dr. Brunt said there had been a good deal of consultation about these proposed changes and that the Board would be asked to consider them. He said there would not be a discussion at Senate.

Motion: (H. Brunt/M. Swanson)

That Senate approve, and recommend to the Board that it also approve, the following policies and procedures related to research centres at the University of Victoria:

- Establishment and Review of Research Centres policy RH8300 (2200)
- Procedures for the Establishment and Review of Research Centres
- Duties and Responsibilities of Directors of Research Centres GV0715 (1069)
- Procedures for the Appointment and Review of Research Centre Directors GV0705 (1068)

**CARRIED**

**c. Naming of Facilities and Physical Assets Policy**

Dr. Eastman said this policy was being revised as part of an initiative to update all of the university's policies. She said the principles from the current policy were being carried forward and that changes were being proposed to separate policy and procedures, address some gaps in the process and include some clarification. Dr. Eastman said the policy was coming to Senate for consultation before being presented to the Board of Governors.

In response to a question from Prof. Gammon, Dr. Eastman said proposals for renaming would be presented to the advisory committee on naming.

**d. Report on procedures from the Committee for the Appointment of the President**

Dr. Turpin left the meeting. Ms. Swanson assumed the chair.

Dr. Eastman reported that, as part of its process, the appointment committee for the President was required to review the appointment procedures and provide a report to Senate and the Board. She noted that the report had been circulated in advance of the meeting. Dr. Eastman said that in transmitting the report to Senate, the chair of the Board of Governors, who was also the chair of the appointment committee, had proposed the appointment of a small *ad hoc* joint Senate-Board committee to follow up on the recommendations in the report. She said a member of Senate to serve on the joint committee would be elected at the December meeting.

**e. Other matters**

Dr. Turpin reported that Kathy Gillis had been elected to the search committee for the appointment of the Vice-President Academic and Provost.

**9. ADJOURNMENT**

There being no other business the meeting was adjourned at 4:15 p.m.

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA  
Effective from July 1, 2009

EX OFFICIO MEMBERS - University Act: Section 35  
(2) (a-f)

- Chancellor: Murray Farmer (31/12/11)
- President and Vice-Chancellor: David Turpin, Chair
- V.P. Academic & Provost: Jamie Cassels
- V.P. Research: Howard Brunt
- Dean of Business: Ali Dastmalchian
- Dean of Education: Ted Riecken
- Dean of Engineering: Thomas Tiedje
- Dean of Continuing Studies: Maureen MacDonald
- Dean of Fine Arts: Sarah Blackstone
- Dean of Graduate Studies: Aaron Devor
- Dean of Humanities: Andrew Rippin
- Dean of HSD: Mary Ellen Purkis
- Dean of Law: Donna Greschner
- Acting Dean of Science: Claire Cupples
- Dean of Social Sciences: Peter Keller
- University Librarian: Marnie Swanson, Vice-Chair

MEMBERS ELECTED BY THE FACULTIES -  
Section 35 (2) (g)

- BUSI: Jen Baggs (30/6/10)
- Kenneth Thornicroft (30/6/12)
- EDUC: Alison Preece (30/6/11)
- Mary Kennedy (30/6/10)
- ENGR: Peter Wild (30/6/11)
- Micaela Serra (30/06/10)
- FINE: Patricia Kostek (30/6/12)
- Jan Wood (30/6/10)
- GRAD: John Dower (30/6/11)
- Pan Agathoklis (30/6/10)
- HUMA: Gerhard Brauer (30/6/12)
- Jeannine Moreau (30/6/10)
- HUMS: Annalee Lepp (30/06/10)
- Cedric Littlewood (30/6/12)
- LAW: Mark Gillen (30/6/11)
- Robert Howell (30/6/10)
- SCIE: Adam Monahan (30/6/11)
- Jay Cullen (30/6/11)
- SOSC: Ian Walker (30/6/11)
- Margot Wilson (30/6/12)

MEMBERS ELECTED BY THE FACULTY

MEMBERS - Sections 35 (2) (g)

- Robert Anthony – EDUC (30/6/11)
- Doug Baer – SOSC (30/6/11)
- Sikata Banerjee – HUMS (30/6/10)
- Robert Burke - SCIE (30/6/11)
- Sara Beam – HUMS (30/6/12)
- Darlene Clover - EDUC (30/6/11)
- Gordon Fulton – HUMS (30/6/12)
- Lynda Gammon - FINE (30/6/12)

MEMBERS ELECTED BY THE FACULTY  
MEMBERS (continued)

- Kathy Gillis - SCIE (30/6/11)
- Kathy Sanford - EDUC (30/6/10)
- Geraldine Van Gyn - EDUC (30/6/10)
- Michael Webb – SOSC (30/6/11)

MEMBERS ELECTED FROM THE STUDENT  
ASSOCIATION – Section 35 (2) (h)

- Nadim Adatia (SOSC) (30/6/10)
- Andrew Allen (EDUC) “
- Sarah Amyot (HUMA) “
- Abudi Awaysheh (LAW) “
- James Coccoia (SOSC) “
- Jennifer Comer (SOSC) “
- David Foster (SOSC) “
- Veronica Harrison (SOSC) “
- Heather McKenzie (SCIE) “
- Manpreet Sall (ENGR) “
- Rajpreet Sall (HUMS) “
- Meghan Shannon (SOSC) “
- Teresa Sims (BUSI) “
- Curtis Smith (SOSC) “
- Andrew Wade (FINE) “
- Leanne Wiltsie (GRAD) “

MEMBERS ELECTED BY THE CONVOCATION  
– Section 35 (2) (i)

- Kathleen Barnes (31/12/11)
- Betty Clazie (31/12/11)
- Larry Cross (31/12/11)
- Gail Flitton (31/12/11)

ADDITIONAL MEMBERS - Section 35 (2) (k)

- Head, Division of Medical Sciences: Oscar Casiro
- Member elected by the Professional Librarians:  
Rebecca Raworth (30/06/12)
- Continuing Sessional: Susan M. Turner (30/06/11)

SECRETARY OF SENATE - Section 64 (2)

- University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking  
rights

- Assoc. V.P. Student Affairs: Jim Dunsdon
- Assoc. V.P. Academic Planning: Catherine Mateer
- Acting Registrar: Lauren Charlton
- Assistant University Secretary: Carrie Andersen