MINUTES

A meeting of the Senate of the University of Victoria was held on October 2, 2015 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

1. APPROVAL OF THE AGENDA

Motion: (K. Erickson/C. Shankman)
That the agenda be approved as circulated.

CARRIED

2. MINUTES

a. May 1, 2015

Motion: (J. Bengtson/T. Haskett)
That the minutes of the open session of the meeting of the Senate held on May 1, 2015 be approved and that the approved minutes be circulated in the usual way.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

a. Election of students to Senate from the Faculty of Fine Arts and the Peter B. Gustavson School of Business

Ms. Andersen reported that a student representative from the Peter B. Gustavson School of Business had been acclaimed to Senate. No students from the Faculty of Fine Arts had been nominated.

4. REMARKS FROM THE CHAIR

a. United Way Presentation

Prof. Webber, Chair of this year’s University of Victoria United Way campaign provided a presentation to Senate.

b. Draft Strategic Research Plan

Dr. Castle provided a report to Senate on development of the Strategic Research Plan. He reviewed an outline of the plan and detailed how members of Senate could provide input. Prof. Cassels
encouraged members of Senate to provide feedback on the draft plan through the mechanisms described.

Dr. von Aderkas commented on the structure of the consultation sessions held. With respect to the content of the plan, he commented on graduate students and indirect costs of research.

c. President’s Report

Prof. Cassels reported on the start of term, noting that this year’s class was the largest in the university’s history. He commented on orientation and reminded members of Senate about the Spring Convocation that took place in June. In addition, Prof. Cassels reported on recent challenges on campus regarding respectful workplaces and an assault that had taken place.

On the federal front, Prof. Cassels commented on the election. He noted that the university was participating in a pilot program with Elections Canada and that polls would be set up on campus for students to vote in their home ridings. Also on the federal front, Prof. Cassels reported on recent research funding decisions and an upcoming meeting of university presidents to map out a post-election strategy.

With respect to provincial matters, Prof. Cassels reported on receipt of the university’s budget letter. He updated members of Senate on recent correspondence received from the Ministry regarding changes to the degree approval process. Dr. Mateer provided some further details and said she did not expect the impact on the university’s current process to be significant.

In response to a question from Dr. Capson regarding the budget letter and enrolment targets, Prof. Cassels said there was only a subtle shift in the enrolment targets for graduate vs. undergraduate students. In response to a further question about the budget letter, Prof. Cassels provided some information on the current debt restrictions imposed on universities.

Prof. Cassels updated members of Senate on campus initiatives. He reported on the enhanced planning tools system and said a detailed report would be provided at the next meeting. He informed members of Senate that he would be hosting a campus update the next week and invited everyone to attend.

5. CORRESPONDENCE

a. University of Victoria Financial Statements as at March 31, 2015

There were no questions regarding the financial statements.
6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Academic Standards

i. Revisions to the Undergraduate Academic Calendar regarding Regulations Governing Administration of University Examinations

Dr. Dechev introduced the proposal.

Ms. Andersen noted a typographical error in the proposed regulations.

Dr. Marck commented on the statement regarding asking questions, noting that it might be confusing to students whether there were any situations, such as cheating, when asking questions was permitted.

Dr. Smith asked what constituted the examination environment. If the examination environment extends outside the classroom, he did not think it was feasible for an invigilator to be responsible for the environment. Prof. Cassels noted that there was a resource issue identified about invigilation and said the Provost was aware of it. Dr. Smith suggested that the language be clarified.

Regarding whether students are permitted to answer questions, Mr. Shankman shared his experience as both a student and an invigilator, and said it was common for students to ask clarifying questions. He thought this practice would continue, despite the regulations. Ms. Charlton agreed that it would be useful to clarify the types of questions that are permitted.

Dr. Grant noted inconsistencies with the regulations regarding mobile electronics. She also commented that the university will need to consider restrictions regarding smart watches, particularly because there are no clocks in some exam rooms.

Mr. Neiman asked how the regulations apply to students who have received accommodations through the Resource Centre for Students with a Disability. Ms. Charlton said these regulations were not intended to prohibit approved accommodations.

Dr. Aragon asked whether the use of electronic translators by students whose first language is not English was permitted under the regulations. She said this type of accommodation was not to accommodate students with a disability but was still important to consider.

Ms. Erickson thought it was important to keep the language regarding the examination environment broad in order not to constrain invigilators’ ability to enforce rules and regulations.

Mr. Shankman suggested it would be useful to develop guidelines for escorting students to the washroom.

Dr. Dechev agreed to share the comments received with the Senate Committee on Academic Standards. The item was referred back to the committee upon motion (D. Popova/B. Peterson).
ii. Proposed Revisions to Calendar Entries on Declaration for Faculties of Humanities, Science and Social Sciences

Dr. Cindy Holder, Associate Dean Academic Advising introduced the proposal. There were no questions from members of Senate.

Motion: (C. Shankman/B. Peterson)
That Senate approve the attached revisions to the Undergraduate Academic Calendar.

CARRIED

b. Senate Committee on Agenda and Governance

i. Appointments to the 2015/2016 Senate Standing Committees

Dr. Branzan-Albu introduced the proposed appointments.

Motion: (A. Branzan-Albu/K. Erickson)
That Senate approve the appointments to the 2015/2016 Senate standing committees for the terms indicated in the attached document.

CARRIED

ii. Report from Chair

Prof. Cassels provided members of Senate with an overview of the role of the committee. He reviewed some items the committee would be considering this year, including attendance and engagement initiatives, and consideration of an inquiry regarding the length of reading break.

c. Senate Committee on Awards

i. New and Revised Awards

Dr. Walsh introduced the proposed new and revised awards. Prof. Gillen asked a clarifying question regarding wording in the Tectoria Video Game Industry Award for Developers. Dr. Walsh confirmed that the committee would confirm what wording was appropriate.

In response to a question from Dr. Liddell, Prof. Cassels provided some information regarding how student awards are paid out in accordance with the policies of the University of Victoria Foundation.

In response to a question, Dr. Walsh commented on how bursaries are administered. Ms. Lori Nolt commented that the criteria for bursary applications are included in the academic calendar.

Mr. Shankman noted that the criteria for bursary and scholarship applications can sometimes be opaque and thought it would be useful to make these criteria available to students.
Motion: (J. Walsh/K. Erickson)
That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Lee Hayes Scholarship (revised) *
- London Drugs Undergraduate Scholarship in Nursing (new)*
- Miller Thomson LLP National Entrance Scholarship (new) *
- Viking Alumni Rugby Award (revised) *
- Edward Hammond King Bursary (new) *
- Campus Dental Bursary (revised)
- Balbir Singh Sidhu Memorial Bursary in the Faculty of Science (new) *
- Magher Singh and Basant Kaur Chima Memorial Bursary (new) *
- Hakai-Raincoast Bursary (new)
- Dr. Nora Haimberger Scholarships (revised) *
- Laura Szendrei Memorial Award (new) *
- Law Foundation of B.C. Public Interest Award (new)
- Aboriginal Health Career Bursary (new)
- John Tucker Friends of Medieval Studies Scholarship (revised) *
- MBA Leadership/Citizenship Award (new)
- Youth In Care Living Expenses Award (new)
- Urbanecology.ca Scholarship (revised)
- Corrine Lowen Memorial Award in Social Dimensions of Health (new)
- Elsa Eleonora Fagerberg & Clara Maria Fagerberg Entrance Scholarship (revised) *
- Colin Jones Prize in Canadian Public Policy (revised) *
- Leonard Laudadio Prize in Environmental Economics (revised)
- Jeto Sangara Nursing Bursary (new)
- Joyce Clearihue Scholarship in Forest Biology (new) *
- Ted Whelen Graduate Scholarship (new) *
- Ted Whelen Graduate Entrance Scholarship (new) *
- Russian Embassy in Canada Book Prize (new)
- Tectoria Video Game Industry Award for Developers (new)
- Shirley Case Memorial Scholarship (new)
- Ian & Sheila Barrodale Award in Computer Science & Mathematics (new) *

* Administered by the University of Victoria Foundation

CARRIED
d. Senate Committee on Continuing Studies

i. Annual Report

Dr. MacDonald introduced the report. There were no questions.

e. Senate Committee on Curriculum

i. 2014-2015 Annual Report

Dr. Haskett introduced the report. There were no questions.

ii. 2015 Cycle 3 Curriculum Submissions

Dr. Haskett introduced the proposal.

\[ \text{Motion: (T. Haskett/K. Erickson)} \]
\[ \text{That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the 2015/2016 academic calendar, effective January 1, 2016.} \]

CARRIED

\[ \text{Motion: (T. Haskett/K. Erickson)} \]
\[ \text{That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items in the academic calendar.} \]

CARRIED

f. Senate Committee on Planning

i. Annual Report on Status of Academic Program Reviews

Dr. Mateer reviewed the report.

ii. Proposal to change the name of the Master of Arts in Theatre History to the Master of Arts in Theatre

Dr. Mateer introduced the proposal.

\[ \text{Motion: (D. Capson/J. Walsh)} \]
\[ \text{That Senate approve the name change of the MA in Theatre History, as described in the document “Proposal to Change the name of the MA in Theatre History to the MA in Theatre”, dated June 26, 2015.} \]

CARRIED
iii. Proposal to Add a New Concentration in Applied Theatre to the MA Program in Theatre

Dr. Mateer introduced the proposal.

Motion: (P. Marck/B. Peterson)  
That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of a new Concentration in Applied Theatre to the MA Program in Theatre, as described in the document “Proposal to Add a New Concentration in Applied Theatre to the MA Program in Theatre”, dated September 15, 2015.

CARRIED

iv. Proposal for MA in Public History

Dr. Mateer introduced the proposal.

Motion: (T. Haskett/K. Erickson)  
That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of an MA in Public History, as described in the document “Public History MA Proposal”, dated May 27, 2015, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval. Once Senate and the Board of Governors have approved the proposal, the proposal must be posted on the Ministry of Advanced Education website for peer review for a period of 30 days.

CARRIED

v. Proposal for Honours Program in Slavic Studies

Dr. Mateer introduced the proposal.

In response to a question, Dr. Littlewood commented on the number of students in Slavic Studies. He noted that the program would create a bridge to graduate studies in the field.

Motion: (B. Peterson/C. Shankman)  
That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of an Honours program in Slavic Studies, as described in the document “Proposal for Honours Program in Slavic Studies”, dated July 15, 2015, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

CARRIED
7. PROPOSALS AND REPORTS FROM FACULTIES

There were none.

8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

a. Establishment of Term Chair in Transgender Studies

Dr. Mateer introduced the proposal.

 motion: (K. Erickson/C. Shankman)
That Senate approve, and recommend to the Board of Governors that it also approve, the establishment of a Term Chair in Transgender Studies in the Faculty of Social Sciences for a five-year term commencing January 1, 2016.

CARRIED

Mr. Bengtson commented on the university’s library holdings in this field, which were the largest in the world.

Prof. Cassels congratulated Dr. Devor for his exemplary work to build UVic’s capacity in this field.

9. OTHER BUSINESS

a. Election of Vice-Chair of Senate

Prof. Cassels reminded members of Senate that the Vice-Chair was elected each year at the October meeting. Dr. Gillis nominated Dr. Capson. This nomination was seconded by Dr. Grant. There were no other nominations. Dr. Capson was acclaimed as Vice-Chair of Senate for the 2015/16 year.

b. Joint Senate Board Retreat

Ms. Andersen reported that the Joint Senate Board Retreat was scheduled for January 25, 2016.

c. University Orator

Prof. Cassels introduced the proposal.

 motion: (W. Boyd/M. MacDonald)
That the Senate appoint Dr. John Archibald as University Orator for a term from October 2, 2015 until June 30, 2018.

CARRIED
Motion: (K. Erickson/P. Schrod)
That Senate appoint Dr. Andrew Rippin as Orator for a term from October 2, 2015 until June 30, 2018.

CARRIED

d. Academic Year Important Dates

Motion: (W. Boyd/B. Peterson)
That the Senate approve the Academic Year Important Dates for the period September 2016 through December 2016 for submission to the online academic calendar and for the academic calendar January 2016 publication.

CARRIED

There being no other business the meeting was adjourned at 5:15 p.m.
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<tr>
<th>Name</th>
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Student Senator Elected by the students
Associate Vice-President Academic and Provost Ex officio
Faculty of Social Sciences Elected by the students
Dean, Faculty of Humanities Elected by the faculty members
Faculty of Humanities Ex officio
Dean, Division of Continuing Studies Ex officio
Dean, Faculty of Human and Social Development Ex officio
Faculty of Graduate Studies Elected by the students
Dean, Faculty of Education Ex officio
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Dean, Faculty of Education Ex officio
Dean, Faculty of Social Sciences Ex officio
Dean, Faculty of Social Sciences Elected by the students
Dean, Faculty of Law Ex officio
Head, Division of Medical Sciences Ex officio
Faculty of Fine Arts Elected by the faculty members
EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)

☐ Chancellor: Shelagh Rogers (31/12/17)
☐ President and Vice-Chancellor: Jamie Cassels, Chair
☐ V.P. Academic & Provost: Valerie Kuehne
☐ V.P. Research: David Castle
☐ Dean, Peter B. Gustavson School of Business: Saul Klein
☐ Dean of Education: Ralf St. Clair
☐ Dean of Engineering: Thomas Tiedje
☐ Dean of Continuing Studies: Maureen MacDonald
☐ Acting Dean of Fine Arts: Susan Lewis
☐ Dean of Graduate Studies: David Capson
☐ Acting Dean of Humanities: Cedric Littlewood
☐ Dean of HSD: Patricia Marck
☐ Dean of Law: Jeremy Webber
☐ Acting Dean of Science: Kathryn Gillis
☐ Dean of Social Sciences: Catherine Krull
☐ University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES - Section 35 (2) (g)

☐ BUSI: Rebecca Grant (30/6/16)
  Brock Smith (30/6/18)
☐ EDUC: Carolyn Crippen (30/6/16)
  John Walsh (30/6/17)
☐ ENGR: Peter Driessen (30/6/16)
  Nikolai Dechev (30/6/17)
☐ FINE: Carolyn Butler-Palmer (30/6/16)
  Patricia Kostek (30/6/18)
☐ GRAD: Sara Beam (30/6/16)
  Charlotte Schallie (30/6/17)
☐ HUMA: Andre Kushniruk (30/6/18)
  Esther Sangster-Gormley (30/6/16)
☐ HUMS: Jason Colby (30/6/18)
  Annalee Lepp (30/6/16)
☐ LAWF: Gillian Calder (30/6/17)
  Mark Gillen (30/6/16)
☐ SCIE: Florin Diacu (30/6/17)
  Diana Varela (30/6/17)
☐ SOSC: Janni Aragon (30/6/18)
  Doug Baer (30/6/17)

MEMBERS ELECTED BY THE FACULTY MEMBERS
  - Sections 35 (2) (g)

  Sikata Banerjee - HUMS (30/6/16)
  Deborah Begoray – EDUC (30/6/18)
  Alexandra Branzan Albu – ENGR (30/6/17)
  Penny Bryden – HUMS (30/6/16)
  Aaron Devor – SOSC (30/6/17)
  Tim Haskett – HUMS (30/6/17)
  Robin Hicks – SCIE (30/6/18)
  Helga Hallgrimsdottir – SOSC (30/6/18)

MEMBERS ELECTED BY THE FACULTY MEMBERS (continued)

☐ Leslee Francis Pelton – EDUC (30/6/17)
  Ann Stahl - SOS (30/6/16)
  Patrick von Adkerkas - SCIE (30/6/16)
  Victoria Wyatt – FINE (30/6/16)

MEMBERS ELECTED FROM THE STUDENT ASSOCIATION – Section 35 (2) (h)

Wesley-Ryan Boyd (SOSC) (30/6/16)
Lee Brekstad (HUMS) “
Jordan Crocker (HUMA) “
Julia Denley (SCIE) “
Kayleigh Erickson (SOSC) “
Michael Flynn (BUS) “
Ivelina Ivanova (LAW) “
Andrew Lemieux (GRAD) “
Dakota Mellin (EDUC) “
Alex Neiman (ENGR) “
Bernadette Peterson (SCIE) “
Diana Popova (GRAD) “
Tristan Ryan (SOSC) “
Phillip Schrod (SOSC) “
Cory Shankman (GRAD) “
vacancy (FINE) “

MEMBERS ELECTED BY THE CONVOCATION – Section 35 (2) (i)

☐ Rizwan Bashir (30/06/18)
☐ Chandra Beaveridge (30/06/18)
☐ Peter Liddell (30/06/18)
  Incumbent on leave to Dec. 31/15 (30/06/18)

ADDITIONAL MEMBERS - Section 35 (2) (k)

☐ Head, Division of Medical Sciences: Bruce Wright
☐ Member elected by the Professional Librarians: John Durno (30/06/18)
  Continuing Sessional: Alicia Ulysses (30/06/17)

SECRETARY OF SENATE - Section 64 (2)

☐ University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking rights

☐ Assoc. V.P. Student Affairs: Jim Dunson
☐ Assoc. V.P. Academic Planning: Catherine Mateer
☐ Registrar: Lauren Charlton (to Dec. 31/15)
☐ Associate University Secretary: Carrie Andersen