SUMMARY RECORD - OPEN BOARD

Present: Dr. Erich Mohr (Chair), Mr. Nav Bassi, Prof. Jamie Cassels, Ms. Ida Chong, Ms. Daphne Corbett, Ms. Kayleigh Erickson, Mr. Michael Kennedy, Ms. Cathy McIntyre, Ms. Lindsay LeBlanc, Ms. Shelagh Rogers (by phone), Dr. Julia Eastman (Secretary)

Regrets: Dr. Hélène Cazes, Ms. Isobel Mackenzie, Dr. Ana Maria Peredo, Ms. Tracy Redies, Ms. Brontë Renwick-Shields

1. Approval of Agenda

   MOTION (K. Erickson/I. Chong):
   THAT the agenda of the open session of the regular meeting of May 31, 2016 be approved.

   CARRIED

2. Summary Record of Regular Meeting of March 30, 2016

   MOTION (L. LeBlanc/K. Erickson):
   THAT the summary record of the open session of the regular meeting of March 30, 2016 be approved.

   CARRIED

3. Business Arising

4. Remarks from the Chair
5. Correspondence

a. 2016/17 Mandate Letter for Public Post-Secondary Institutions

The Chair said that the annual Mandate letter from the Minister of Advanced Education, which was similar to last year’s letter, had been discussed briefly at the Operations and Facilities Committee meeting the previous day and had been made available to Board members to sign. A copy would be posted on the UVic website after it had been submitted to the Ministry.

CONSENT

6. Audit Committee (T. Redies)

a. Revisions to Policy on Internal Audit (GV0220) BOG-May31/16-03

MOTION:
THAT the Board of Governors approve the Revised Policy on Internal Audit (GV0220).

7. Operations and Facilities Committee (M. Kennedy)

a. New and Revised Awards BOG-May31/16-26

MOTION:
THAT the Board of Governors approve the new and revised graduate and undergraduate awards set out in the attached documents and listed below:

- Linda Vey Scholarship (revised)*
- Rose Won Lau Business Scholarship (revised)*
- Big Picture Conference Inc. Scholarship in Service Management (new)
- Kutzschan Graduate Scholarship in Philosophy (new)*
- L.E. Frances Druce Scholarship in Music (new)*
- Langford-Seaborn Scholarship (revised)*
- L.E. Frances Druce Collaborative Piano Prize (new)*
- L.E. Frances Druce Student Travel Award (new)*
- Spiritbear Foundation Scholarship in the School of Child and Youth Care (new)
- Alumni Association Vikes Award (new)*
- M.A. & D.E. Breckenridge Education Graduate Award (revised)*
- Brian Jackson and Denys Mailhiet Scholarship (new)*
- L.E. Frances Druce Bursary in Law (new)*
- L.E. Frances Druce Bursary in Science (new)*
- Cuchulain Vikes Rugby Award (revised)*
- Leonard and Eileen Hamilton Scholarship in Spanish & Italian Studies (new)
- Alumni Association Bursary for Active, Healthy Living (new)*
- Beulah Daniels Memorial Scholarship in Music (revised)*
- Claire Watson Fellowship (new)
b. Minor in Digital and Interactive Media in the Arts (DIMA) BOG-May31/16-27

MOTION:
That the Board of Governors approve, subject to funding, the establishment of a Minor in Digital and Interactive Media in the Arts (DIMA), as described in the document “Proposal for Minor in Digital and Interactive Media in the Arts (DIMA)”, dated February 10, 2016, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

c. Interdisciplinary Undergraduate Certificate Program in the Human Dimensions of Climate Change BOG-May31/16-28

MOTION:
That the Board of Governors approve, subject to funding, the establishment of an Interdisciplinary Undergraduate Certificate Program in the Human Dimensions of Climate Change, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

8. Finance Committee (L. LeBlanc)

a. Purchasing Policy (FM5105) Revision BOG-May31/16-14

MOTION:
That the Board of Governors approve the amendment of Purchasing Policy (FM5105) to include the purchase of food products for resale by University Food Services under the responsibility of the Director, University Food Services, to the list of goods and services excluded from the policy.

b. 2015 Annual Reports and Financial Statements: University of Victoria Combination Pension Plan, and University of Victoria Money Purchase Pension Plan BOG-May31/16-13

c. University of Victoria Staff Pension Plan Financial Statements for the Year Ended December 31, 2015 BOG-May31/16-31

d. University of Victoria Staff Pension Plan Compliance Report for the Year Ended December 31, 2015 from the Staff Pension Plan Governance Committee BOG-May31/16-32

Pro Forma Motion (K. Erickson/C. McIntyre): That the above motions be approved by the Board of Governors by consent.

CARRIED

REGULAR

9. Audit Committee (T. Redies)

a. 2015/2016 Financial Statements BOG-May31/16-18

Ms. Corbett introduced the 2015/2016 Financial Statements. She noted that this year the Office of the Auditor General had provided a qualified audit opinion as the university is required by the Province to use an accounting policy that is a departure from Public Sector Accounting Standards.

Executive Director of Financial Services Murray Griffith provided a presentation on the statements.

MOTION (D. Corbett/S. Rogers):
That the Board of Governors approve the 2015/2016 Audited Financial Statements and the appropriations as set out in the attached schedule; and
THAT the Chair of the Board of Governors and the Vice-President Finance and Operations be authorized to sign the statements on behalf of the Board of Governors.

CARRIED

b. Guidelines for the Proper Management of Research Information Systems BOG-May31/16-01

Ms. Corbett reviewed the guidelines. She said the summary report on the guidelines would be disseminated widely across campus.

10. Operations and Facilities Committee (M. Kennedy)

a. Annual report on University of Victoria approved Research Centres BOG-May31/16-24

Mr. Kennedy reviewed the report.

b. Procedures for Interim Executive Appointments BOG-May31/16-35

Mr. Kennedy reviewed the proposed procedure and the steps in its development.

MOTION (M. Kennedy/D. Corbett):
THAT the Board of Governors approve the Procedures for Interim Executive Appointments effective July 1, 2016.

CARRIED

11. Finance (L. LeBlanc)

a. Signing Authority Policy (FM5100) BOG-May31/16-11

Ms. LeBlanc said that the policy was under review. She said the committee had been asked for input into whether $5M continued to be an appropriate threshold for Board approval of expenditures. The consensus was yes.

12. President’s Report

a. External Relations Update BOG-May31/16-20

The Board received the External Relations report. There were no questions.

The President provided his report. He announced a number of appointments, including:

- Associate Vice-President Academic Planning, Nancy Wright
- Associate Vice-President Research, Oliver Schmidke
- Dean of Humanities, Christopher Goto-Jones
• Dean of Fine Arts, Susan Lewis

President Cassels introduced Board members to Ms. Sally Eshuys, the new Director of the President’s Office.

President Cassels announced a number of people stepping down from their roles, including:

• Associate Vice-President Academic Planning, Katy Mateer
• Associate Vice-President Research, Michael Miller
• Special Projects, Office of the Vice-President Academic and Provost, Sarah Blackstone

He thanked them all for their exceptional service to the university.

President Cassels said that the day marked the retirement of Director of the President’s Office Ms. Ludgard de Decker. She had been in that position for 15 1/2 years, having working previously in The Centre for Studies in Religion and Society for 7 years. Prof. Cassels acknowledged her tremendous contributions to UVic.

President Cassels announced that Board Chair Erich Mohr would be retiring from the Board after 6 years of service. He thanked Dr. Mohr and provided a card and memento.

Prof. Cassels provided updates on the university’s Strategic Investment Fund proposals and Canadian First Research Excellence Fund proposal.

Vice-President Academic and Provost Dr. Valerie Kuehne provided an update on the process to develop a policy on sexualized violence.

President Cassels reported on a number of recent developments and events, including:

• CUVIC conference
• We-Day Seattle
• Retirees’ dinner
• President’s Distinguished Service Awards presentation
• Craigdarroch Research Awards ceremony
• UVic Teaching Awards presentation

President Cassels announced a number of upcoming events, including:

• A Walrus Talk in Vancouver featuring UVic speakers and researchers on quality of life
• A Universities Canada Research Committee retreat
• Spring Convocation

Prof. Cassels announced that the Campus Plan had won a Silver Award from the Planning Institute of BC; and Co-Op Education had won the BC Council on International Education award for Outstanding Program in International Education.
13. **Other Business**

Dr. Mohr thanked his colleagues for a wonderful six years. He said it had been a privilege and an honour to serve.

14. **Adjournment**

There being no other business, the meeting adjourned at 11:38 a.m.

Original signed by Erich Mohr, Board Chair and Julia Eastman, Secretary