University of Victoria | British Columbia Canada

Graduate Student Tuition Income Offset Plan Form

Pre-authorized Debit (PAD) Agreement

1. Student Information: (Please print clearly)

Name: _____

UVic ID: **V** _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone Number: _____ e-Mail: _____

2. Bank Account Information: (A void cheque must be attached)

Account Number: _____ Branch Transit Number _____

Financial Institution Number: _____ Chequing Account: ☐ Savings Account: ☐

Financial Institution: Name _____

Branch Address _____

3. Pre-Authorized Debit (PAD) Details

I/We the Payor authorize the University of Victoria to debit the bank account identified above for Tuition Payments, per the terms outlined below and pursuant to the account information, until such time as ten (10) days prior written notice is provided to UVIC Accounting Services requesting termination of pre-authorized Payment Service. To obtain a sample cancellation form, or for more information on your right to cancel a PAD Agreement, contact your financial institution or visit www.cdnpay.ca or https://web.finance.uvic.ca/forms

These services are for (check one) Personal ☐ Business ☐

I/We hereby waive any requirement for pre-notification of changes in the amounts and/or payment dates of Pre-Authorized Debits drawn against my/our Account at my/our Financial Institute in accordance with this authorization. ☐ Initial.

Date		Signature	Signature of Joint Account Holder(If Applicable)

Term	Total Fees	# of Months	Monthly Amount	Start Date	End Date

A fee of $25 must be received with this form. This fee is applicable with each PAD renewal.

You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD agreement. To obtain more information on your rights, contact your financial institution or visit www.cdnpay.ca

When the form is complete please bring to UVic Accounting Services Office.
University of Victoria
University Center
2nd Floor Room B250
Phone: 250-721-6648

Mailing Address: Accounting Services
University of Victoria
PO Box 3040 STN CSC
Victoria, BC, Canada
V8W 3N7