Record of Meeting

Location: Petch 206  Date: Tuesday, September 22, 2015  Time: 1:00 p.m.

Attendees:
• Erin King, Management co-chair (Faculty of Science)
• Evelyn Wiebe (Division of Medical Sciences)
• Margaret Blake (Biochemistry and Microbiology)
• Terry Russell (Earth and Ocean Sciences)
• Janice Gough (Biology)
• Rosemary Pulez (Chemistry)
• Susan Gnucci (Physics and Astronomy)
• Oliver Krupke, Worker co-chair (Biology)
• Peter Wan (Chemistry)
• Paul Birney (Physics & Astronomy)
• Melinda Powell (Biochemistry and Microbiology)
• Allison Maffey (Biochemistry & Microbiology)
• Brad Binges (Biology, Greenhouse)
• Troy Hasanen (Occupational Health, Safety, and Environment)
• Fiona Puszka (Campus Security)

Absent:
• Mike Pfleger (Physics and Astronomy)
• Kurt McBurney (Division of Medical Sciences)

Minutes

1. Approval of agenda
   The agenda was approved as circulated.

2. Approval of minutes
   The minutes of the meeting held August 25, 2015 were approved as circulated.

3. Business arising
   The tripping hazard in the causeway of the Bob Wright Centre has been fixed.

   Erin has invited Darryl Huculak to an upcoming Safety Committee meeting to discuss Facilities Management and restricted access labs.

4. New Business
   a) Workplace Inspections and Fire Drills
      Physics and Astronomy have completed their lab self-inspections and OHSE has completed the annual inspections in Biochemistry and Microbiology.

   b) Review of Incident/Accident/Hazard Reports
      • MED August 23, 2015

      Overall, all present agreed that the report is accurate and complete and recommendations were appropriate.
c) Great BC ShakeOut, October 15th at 10:15 a.m.
   Fiona Puszka gave an overview of plans for ShakeOut BC:
   • Digital signage on the day, including a two minute countdown 10:13-10:15 a.m.
   • TEF Building will champion ShakeOut this year
   • Information booths in the SUB and Mystic Market
   • Janitorial staff wear ShakeOut t-shirts for the morning shift
   • Drills run in Elliott and Bob Wright Centre

5. Other Business
   a) Troy announced that both WHMIS and Biosafety courses are now offered via Moodle.
      Students can now self-enrol and can access their courses from anywhere with an internet connection. Troy will send out a form email about the courses to circulate to students.

5. Next meeting
   The next meeting will take place on October 27, 2015 at 1:00 p.m.