Science and Medicine Safety Committee
Joint Local Safety Committee

Record of Meeting

Location: Petch 206  Date: Tuesday, March 27, 2015  Time: 1:00 p.m.

Attendees:
- Susan Gnucci (Physics and Astronomy)
- Erin King, Management co-chair (Faculty of Science)
- Rosemary Pulez (Chemistry)
- Terry Russell (Earth and Ocean Sciences)
- Evelyn Wiebe (Division of Medical Sciences)
- Brad Binges (Biology, Greenhouse)
- Margaret Blake (Biochemistry and Microbiology)
- Neil Honkanen (Physics and Astronomy)
- Allison Maffey (Biochemistry and Microbiology)
- Fiona Puszka (Campus Security)
- Paul Poffenberger (Physics and Astronomy)
- Melinda Powell (Biochemistry and Microbiology)
- Troy Hasanen (Occupational Health, Safety, and Environment)
- Amanda Muench (Occupational Health, Safety, and Environment)

Absent:
- Oliver Krupke, Worker co-chair (Biochemistry and Microbiology)
- Janice Gough (Biology)
- Patrick Nahirney (Division of Medical Sciences)
- Fraser Hof (Chemistry)
- Kurt McBurney (Division of Medical Sciences)

Minutes

1. Approval of agenda
   The agenda was approved as circulated.

2. Approval of minutes
   The minutes of the meeting held February 24, 2015 were approved as circulated.

3. Business arising
   a) Fire alarms in ELLIOTT
      Susan spoke with UVic’s head electrician who confirmed they are aware that the fire alarm cannot be heard in the computer rooms in Elliott.

   b) SEOS Incident January 25, 2015
      The committee has submitted a formal recommendation to Facilities Management for the surface at the bike racks outside of the Wright Centre to be treated. Leigh Anderson (Facilities Management) will manage the resurfacing project.

   c) BIOC Incident February 4, 2015
Dr. Borasten plans on using metal rods moving forward.

4. **New Business**
   a) Workplace Inspections and Fire Drills
      No inspections or fire drills were reported.
   
   b) Review of Incident/Accident/Hazard Reports
      - CHEM January 29, 2015
        Rosemary will check to see how TAs in Chemistry are informed about safety procedures.
      - BIOC February 19, 2015

      Overall, all present agreed that the reports are accurate and complete.

   c) Committee Terms of Reference
      Deferred to next meeting

   d) Fire Drill Schedules
      Occupational Health and Safety does not recommend a specific time of year for fire drills. Instead, they recommend departments check with the Registrar before scheduling their drills.

   e) Safe Sink Disposal
      Amanda Meunch provided an overview of the University's plans to institute safe sink disposal for certain types of aqueous waste that formerly required hazardous waste pickup. Amanda will share her draft plan for rolling this out in order for the Committee to provide comments.

5. **Other business**
   Troy informed the committee that the eye wash project is coming to an end now.

6. **Next meeting**
   The next meeting will take place on April 28, 2015 at 1:00 p.m.