Attendees:
• Erin King, Management co-chair (Faculty of Science)
• Evelyn Wiebe (Division of Medical Sciences)
• Margaret Blake (Biochemistry and Microbiology)
• Terry Russell (Earth and Ocean Sciences)
• Janice Gough (Biology)
• Brad Binges (Biology, Greenhouse)
• Oliver Krupke, Worker co-chair (Biology)
• Peter Wan (Chemistry)
• Mike Pfleger (Physics and Astronomy)
• Valerie Kerr (Biochemistry & Microbiology)
• Paul Birney (Physics & Astronomy)
• Melinda Powell (Biochemistry and Microbiology)
• Troy Hasanen (Occupational Health, Safety, and Environment)
• Allison Eddy (Campus Security)

Absent:
• Rosemary Pulez (Chemistry)
• Kurt McBurney (Division of Medical Sciences)
• Susan Gnucci (Physics and Astronomy)

Minutes

1. Approval of agenda
   The agenda was approved as circulated.

2. Approval of minutes
   The minutes of the meeting held June 23, 2015 were approved as circulated.

3. Business arising
   There was discussion around the progress on the tripping hazard in the causeway of the Bob Wright Centre. Erin and Oliver will reach out to Facilities Management for an update on this.

4. New Business
   a) Workplace Inspections and Fire Drills
      Fire drills were run in the Medical Sciences Building and the Bob Wright Centre. Margaret also estimates that all lab inspection sin Biochemistry and Microbiology will be completed by the end of the summer.

   b) Great BC ShakeOut, October 15th at 10:15 a.m.
      Oliver reminded the committee of the upcoming ShakeOutBC drill. Allison Eddy confirmed that Fiona Puszka (Personal Safety Coordinator) is coordinating the ShakeOut drill this year and more information will be circulated as the event draws nearer.
d) Review of Incident/Accident/Hazard Reports
   • CHEM July 10, 2015
     The committee discussed several options for controlling workers access to restricted spaces. Darryl Huculak is creating a report on all restricted access labs on campus. He will put together recommendations for how Facilities Management manages access to these labs by their personnel and contractors. The Committee agreed to invite Darryl to discuss his findings at an upcoming meeting.

   • CHEM July 17, 2015
   • MED SCI July 15, 2015
   • MED SCI July 31, 2015

   Overall, all present agreed that the reports are accurate and complete and recommendations were appropriate.

e) Security Update
   Floor Emergency Coordinator training will be offered in September in the form of a 30 minute refresher, including information about gas leaks. This training will be offered building-by-building.

   CARSA is still experiencing thefts and a few people are sleeping in buildings on campus. An individual with Tourette syndrome is attending the University and may cause some alarm to people. Remember to call Campus Security first if you see something unusual.

5. Other Business
   a) Joint Health & Safety Committee Training – September 23
     Oliver reminded the committee about upcoming Joint Health & Safety Committee training provided by OHSE and the BC Employers’ Advisers Office. The training is designed for members of Joint Occupational Health & Safety Committees with an emphasis on a Joint Committee’s duties and responsibilities. Training takes place Wednesday, September 23, 2015, 8:30 am – noon. Register by email to gavin@uvic.ca.

     The full OHSE September training schedule is now online on the OHSE site.

5. Next meeting
   The next meeting will take place on September 22, 2015 at 1:00 p.m.