Science and Medicine Safety Committee
Joint Local Safety Committee

Record of Meeting

Location: Petch 206 Date: Tuesday, April 28, 2015 Time: 1:00 p.m.

Attendees:
- Susan Gnucci (Physics and Astronomy)
- Erin King, Management co-chair (Faculty of Science)
- Janice Gough (Biology)
- Evelyn Wiebe (Division of Medical Sciences)
- Margaret Blake (Biochemistry and Microbiology)
- Oliver Krupke, Worker co-chair (Biochemistry and Microbiology)
- Melinda Powell (Biochemistry and Microbiology)
- Troy Hasaneen (Occupational Health, Safety, and Environment)
- Fraser Hof (Chemistry)
- Val Kerr (Biochemistry and Microbiology)
- Neil Honkanen (Physics and Astronomy)
- Patrick Nahirney (Division of Medical Sciences)
- Tasi Pulez (Chemistry)
- Terry Russell (Earth and Ocean Sciences)
- Brad Binges (Biology, Greenhouse)
- Kurt McBurney (Division of Medical Sciences)
- Fiona Puszka (Campus Security)
- Paul Poffenberger (Physics and Astronomy)

Absent:
- Susan Gnucci (Physics and Astronomy)
- Erin King, Management co-chair (Faculty of Science)
- Janice Gough (Biology)
- Evelyn Wiebe (Division of Medical Sciences)
- Margaret Blake (Biochemistry and Microbiology)
- Oliver Krupke, Worker co-chair (Biochemistry and Microbiology)
- Melinda Powell (Biochemistry and Microbiology)
- Troy Hasaneen (Occupational Health, Safety, and Environment)
- Fraser Hof (Chemistry)
- Val Kerr (Biochemistry and Microbiology)
- Neil Honkanen (Physics and Astronomy)
- Patrick Nahirney (Division of Medical Sciences)

Minutes

1. Approval of agenda
   The agenda was approved as circulated.

2. Approval of minutes
   The minutes of the meeting held March 27, 2015 were approved as circulated.

3. Business arising
   a) Fire alarms in ELLIOTT
      Susan will follow up with Facilities Management for an update.

   b) CHEM Incident January 29, 2015
      Rosemary to provide an update at next meeting on how TAs in Chemistry are informed about safety procedures for handling chemicals and reporting incidents.

4. New Business
   a) Workplace Inspections and Fire Drills
      No inspections or fire drills were reported.
b) Review of Incident/Accident/Hazard Reports
   • CHEM March 10, 2015
     Troy will work with Dave Berry to streamline the guidelines in order to make them more usable for end users
   • CHEM March 24, 2015

Overall, all present agreed that the reports are accurate and complete.

c) First Aid Courses
   Margaret Blake brought forward a concern that first aid courses are not offered on campus during the work week, making them difficult to attend for some. Margaret will explore with Vikes Recreation whether or not these courses could be offered on a weekday moving forward.

d) Monthly Safety Topics
   There was some debate on what the Committee’s role would be with regards to safety themes per month. Topics will act as an opportunity to brainstorm areas for improvement, arrange for talks for staff/faculty by topic experts, etc. All agreed themes are a good idea, but by semester is a more appropriate timeframe than by month. Oliver and Erin will provide a proposed list of topics to the Committee for approval.

e) SFU Emergency Preparedness May 11, 10:30 a.m., ELL 162
   In 2010/11 a series of strong and devastating earthquakes shook the University of Canterbury in Christchurch, New Zealand. The results were devastating for science researchers at the University in particular, many of whom lost access to their labs and important research data altogether. Four staff from SFU recently visited Christchurch to experience first-hand the implications of an earthquake for science researchers. The SFU staff will give a talk to the Faculty of Science on May 11 to cover the lessons learned. Erin encouraged the Committee to attend the presentation.

f) Committee Terms of Reference
   It was noted that terms of service for Committee members is two years. Since the Committee was established in April 2013, most members have now completed their first term. Members wishing to step down from their role on the Committee are responsible for finding a replacement with a similar role (eg. Technical, researcher, administrative staff). They are encouraged to work with their AO’s to find replacements. In the event a replacement cannot be found, members and AO’s should consult the co-chairs for assistance.

   Neil Honkanen indicated that he would step down from the Committee. Special thanks to Neil for his service.

5. Next meeting
   The next meeting will take place on May 26, 2015 at 1:00 p.m.