1. Approval of Agenda
   The agenda was approved with additions under New Business.

2. Approval of Minutes of 23 July 2013
   The minutes were approved as circulated.

3. Business Arising
   - Hall: Follow-up on BWC empty bottle disposal.
     FMGT has now placed glass disposal containers on the loading dock. R. Pulez
     and F. Hof report that it appears to be working.
   - Hall: Safety info on Faculty Science webpage.
     The new safety section of the Faculty of Science webpage will be circulated for
     your review shortly. It is intended to be comprehensive in a general way with
     specific information provided through links to primary sources, typically OHSE.
     While it is written for the Faculty of Science, the Division of Medical Science reps
     are welcome to review and provide feedback and reference if they wish.
   - Hall: Follow-up in ELL-SCI walkway. FMGT indicated that the contractor will fix
     the water leaking into the Bob Wright Centre hallway. The new surface is textured
     and contoured so as to shed water to the sides. It appears to meet the improvements
     requested for the first floor walkway. Members reported the leaking has led to
     puddles in building so the slipping hazard has actually worsened. The committee
     decided to ask FMGT to install rubber holed mats until the leak is fixed. The
     committee will follow-up in this next meeting. The committee has clarified that for
     the 3rd floor connector, the traction paint is needed more than contouring. FMGT
     reported that they intend to work on the 3rd floor connector next year.
4. New Business  
   - F. Puszka passed around the new CSEC annual report. This has replaced the previous printed newsletter.  
   - M. Lee will begin a maternity leave shortly so a call was put out to members to find interested CUPE 951 staff to replace her.

5. Workplace Inspections Review  
   - Report on any recent activities. No new activity was reported. Some units were waiting for OHSE to complete their annual inspections.  
   - Review of who has done what to date. Attached is a summary of progress to date and months in which remaining items will be completed.

6. Accident/Incident, Near-Miss or Hazard Report Reviews  
   - Stop work order. Due to new biosafety guidelines in July, ongoing work on prions was now treated as level 2+ infectious work. OHSE is currently waiting for assessment from PHAC of the work and facility requirements. If work continues it would be under new current guidelines so specific prion requirements would need to be met. No action required by the committee as work remains stopped and we are waiting for the PHAC assessment.  
   - CHEM July 3 incident. This incident was reviewed by the committee, and the provision of laser safety training for all non-users in CHEM, OHSE user based training for users, and with the securing of the laser involved, was deemed sufficient. It was noted that lasers now fall under the scope of the Radiation Safety Committee.  
   - CHEM August 23 incident. The main concern was the perception of needing scissors to free the fire extinguisher clasp. While it was reported that graduate students in CHEM get fire extinguisher training, the extinguishers used likely did not have the plastic ring in pace. As a remedy for this is already being sought the committee felt no additional action was required.

7. Next Meeting  
   October 22\textsuperscript{nd} at 1 PM in PCH 206.

Meeting was adjourned at 1:50 PM.