Science and Medicine Joint Local Safety Committee

Record of Meeting

Location: Petch 206 Date: 23 April 2013 Time: 1:00 PM

Attendees:

<table>
<thead>
<tr>
<th>John Hall (Faculty of Science)</th>
<th>Monica Lee (CUPE 951, PHYS)</th>
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<tr>
<td>Evelyn Wiebe (Division of Medical Sciences)</td>
<td>Neil Honkanen (CUPE 951, PHYS)</td>
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<td>Janice Gough (Dept. of Biology)</td>
<td>Oliver Krupke (CUPE 4163 Comp 1, BIOC)</td>
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<td>Margaret Blake (Dept. of Bioc &amp; Micr)</td>
<td>Val Kerr (PEA, BIOC)</td>
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<td>Rosemary Pulez (Dept. of Chemistry)</td>
<td>Brad Binges (Grant Funded, Greenhouse)</td>
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<td>Terry Russell (School of Earth &amp; Ocean Sciences)</td>
<td>Ian Gable (Grant Funded)</td>
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<td>Susan Gnucci (Dept. of Physics &amp; Astronomy)</td>
<td>Fraser Hof (Faculty, CHEM)</td>
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<td>Gavin St. Michael (OHSE)</td>
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Regrets: Patrick Nahirney (Faculty, DMS), Kurt McBurney (Faculty, DMS), Fiona Puszka (CSEC)

Management Co-Chair: John Hall Employee Co-Chair: TBD

1. Welcome and Introductions

2. Approval of Agenda
   Approved as circulated.

3. Approval of Minutes
   No minutes (first meeting).

4. Business Arising
   No business arising.

5. New Business
   a) Review of Terms of Reference of a Joint LSC
      G. St. Michael went over the terms of reference (distributed).

   b) Membership
      J. Hall reviewed the membership. A worker co-chair is yet to be identified. A CUPE 4163 Comp 3 member is yet to be identified.
      Action: J. Hall to email all worker reps asking that they select their co-chair who will chair the next meeting.

   c) Scope of Business
      A discussion determined that this committee will receive reports from buildings Safety Coordinators so as to document that inspections, annual Safety Plan updates and fire drills have been conducted and to discuss and issues arising. Review of incident/accident reports is in scope and these reports will normally be
distributed in advance or at the meeting to all members. Making recommendation and providing feedback to the University as per the terms of reference.

d) Annual Items
Annual items include reporting on fire drills and inspections for each building, as well as conduction common area inspections of all buildings (Elliott, Petch, Cunningham, Greenhouse, Medical Sciences, Bob Wright).

e) Schedule of Meetings
It was agreed that the 4th Tuesday of each month at 1 PM worked well.
Action: J. Hall will send calendar invites to all members.

f) Standing Agenda Items
G. St. Michael indicated that the OHSE website has draft agendas. Standing items would include any incident/accident reports.

g) Annual Training
All members are entitled to 8 hours per year of safety training. This can be BC Fed, UVic or Workers Advisor training. OHSE will circulate training opportunities to all members.

h) Review of Previous Building Committees
i) Petch
M. Blake reported that there were ongoing concerns about salt water tank leaks in the Petch penthouse that crack the concrete and on occasion trickle into a research lab (Petch 218). J.Hall suggested that the Department email FMGT regarding the concern and cc him as the Management Co-Chair, reporting back next meeting regarding the response and any next steps.
Action: M. Blake to email FMGT and report back next meeting.

ii) Cunningham
J. Gough had nothing to report.

iii) Elliott
R. Pulez reported ongoing concerns with slippery concrete walkways connecting the Elliot and Bob Wright on the first and 3rd floors. J. Hall indicated that he had followed up on this with FMGT and referred it to the USC as no response was received. G. St. Michael indicated it was discussed at the USC no response was sent following the last meeting. Discussion identified pooling water and slippery exterior and interior concrete as hazards, leading to the following recommendations: 1) exterior walkways surfaces should be re-contoured to prevent water pooling, 2) gritted concrete paint should be applied on walkways outside 1st and 3rd floor Bob Wright connector doors, and 3) more mats should be installed inside Bob Wright first floor hallways.
Action: J. Hall to submit these recommendations to the FMGT and report back regarding response.
A second issue was identified stemming from the failure of electrical bracing in the ceiling of the basement hallway due to an past earthquake. Those since repaired the concern about later failures along with possible water-line failures
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that could make exiting along the hallway dangers let to the following recommendations: 1) that FMGT conduct annual inspection/assessment of these basement conduit and pipe bracing, and 2) that this LSC do a visual inspection annually of this bracing.

Action: J.Hall to submit this recommendation to the FMGT and report back regarding response.

iv) Medical Sciences
   E. Weibe reported that food in lab issues were being addressed by establishing kitchenette areas on both floors.

v) Greenhouse
   B. Binges reported air quality was noted as poor today, though was generally fine. If this continues it will be reported to the committee.

vi) Bob Wright
   T. Russell reported that adding additional electrical outlets to some hallways should address the current practice of stringing computer cords across the hallway. J.Hall suggested that the Department email FMGT regarding the concern and cc him as the Management Co-Chair, reporting back next meeting regarding the response and any next steps.

   Action: T. Russell to email FMGT and report back next meeting.

i) Laser Safety Training
   N. Honkanen described an incident where the PHYS Electronics Shop was asked to test a class 3 (or 4?) laser. A quick review of the internet indicated this was a dangerously powerful class of laser so the testing was not conducted. A request was made for training on lasers of this power. G. St. Michael indicated that laser training was being developed and would be offered in the next few months. OHSE will circulate the upcoming training soon.

j) Incident Reports
   G. St. Michael reviewed 3 incidents.
   i) 14 March 13. CHEM lab staff had bottle of mixed chemicals break on floor. Clean-up via spill kits from OHSE.
   ii) 14 March 13. CHEM undergrad student spilled 6 M sulfuric acid on arm causing a small burn. Student sought medical treatment.
   iii) 12 April 13. CHEM research lab had chlorosilane precipitate due to improper storage. Hazmat contractor was called in to remediate.
6. **Next Meeting:**
   The next meeting will be 28 May 2013 in Pch 206.

Meeting was adjourned at 2:01 PM.