COUNCIL OF CENTRE DIRECTORS

TERMS OF REFERENCE

Context
This document creates and defines the University of Victoria’s (UVic) Council of Centre Directors (COCD). The COCD has been established to provide advice to the Associate Vice-President Research (AVPR) regarding the research enterprise at UVic in general, and in particular the work undertaken by the research centres. The primary role of the committee is consultative and its membership broadly reflects the key facets of research at UVic.

Mandate
The COCD provides an opportunity for Centre Directors to jointly discuss issues related to research, and to provide advice and support to the AVPR on strategic initiatives.

The COCD shall:
- Provide input and guidance to the AVPR regarding strategic approaches to advancing UVic’s research agenda, including but not limited to the implementation of the objectives and strategies outlined in the Strategic Research Plan 2016-2020;
- Identify emerging research areas and opportunities to expand existing strengths;
- Establish an inter-disciplinary forum within which issues and concerns may be presented, along with suggestions for potential resolutions;
- Provide an internal communication mechanism (based on existing structures) to broadly disseminate information concerning research, funding opportunities, and institutional priorities.

The COCD may form subcommittees as required to carry-out its work.

Meetings
The COCD shall normally meet five times per year, September through May. Administrative support for the COCD is provided by Office of the VPR.

Membership
The Committee is comprised of the following members:
- Directors from all senate approved research centres
- Manager, Office of the Vice-President Research
- Director, Institutional Programs, Office of Research Services
- Director, Research Partnerships & Knowledge Mobilization, Office of Research Services
- Associate Vice-President Research (Chair)
- Associate Vice-President Research Operations

Additional members will include staff representatives from the Office of the Vice-President Research and the Office of Research Services on a rotating basis, based on the meeting topics covered.

Delegates are permitted to attend.