Instructions for UVic Supervisors of Banting Applicants
Banting Postdoctoral Fellowships 2017-2018 Competition

Important Dates
- Internal UVic Deadline for all application documents: **August 21, 2017 (this is a firm deadline)**
- Banting Application Deadline: **September 20, 2017**

**ORS Contact for Information on the Internal Process**
Send all application documents to Joaquin Trapero, Director Institutional Programs, cfi@uvic.ca

Important Links

Banting Value and Duration
$70,000 per year (taxable) for two years.

Selection of UVic endorsements
The Banting Postdoctoral Fellowships Program is distinguished from existing postdoctoral fellowships by its emphasis on the synergy between an applicant and the host institution. **An applicant must complete their application in full collaboration with the proposed host institution.**

Banting fellowships are extremely competitive, and the proposal development requires significant effort from the candidate, the supervisor, and the institution. Before embarking on this effort, we recommend potential supervisors and candidates to discuss options. Only exceptional candidates with excellent fit with supervisor and institution will be considered. Success rate is ~13% and only proposals with a score higher than 7.5 over 8 points in all criteria are typically approved.

The Banting Program requires universities to only endorse the very best proposals. To assist this selection process, UVic will be creating an internal review committee. Traditionally, UVic has endorsed between 8 and 12 nominations to the Banting program.

Submission of the Application
Applications are submitted by the applicant via Research Net. The Office of Research Services **does not** do the electronic submission in this competition; applicants must complete the electronic application and attach the required documents themselves before submitting it by the required deadline.
How Supervisors Obtain the Required UVic Institutional Support

Complete Steps 1-4 below and send all of the information in one email message by or before August 21, 2017 to cfi@uvic.ca

Step 1: Complete the one-page UVic Internal Banting Application Form and obtain the Department/School signature

Step 2: Prepare drafts in Word format of the following 2 institutional documents in support of the application.

[For details on the requirements for each of the documents, see http://banting.fellowships-bourses.gc.ca/en/app-dem_guide.html#g11. Formatting instructions for all documents can be found at http://banting.fellowships-bourses.gc.ca/en/app-dem_guide.html#g14.]

NOTE: DRAFT TEMPLATES FOR BOTH DOCUMENTS ARE AVAILABLE BY EMAILING cfi@uvic.ca

1. Letter of Endorsement (maximum 1 page)
   Jointly Prepared by ORS and Supervisor - Signed by the Vice President Research

2. Supervisor’s Statement (maximum 5 pages)
   Prepared by Supervisor – on institutional letterhead and signed by the Supervisor

Step 3: Send the following documents in one email to cfi@uvic.ca by the Aug. 21, 2017 deadline:
   - Signed UVic Internal Banting Application Form (scanned copy is OK)
   - Word drafts of the two letters noted above
   - Draft copy of the applicant’s application (may be incomplete, but must include at least CV, list of publications and presentations, and description of proposed research)

Step 4: ORS and the Internal Review Committee will review and approve the candidates. Comments on Supervisor’s Statement will be sent to the supervisor on or before Sept. 15, so the supervisor can finalize it and send to the applicant for submission by the September 20, 2017 deadline.

ORS and the Internal Review Committee will review and finalize the institutional letter of support and provide a final signed copy to the supervisor and applicant on or before Sept. 19, for submission by the applicant by the September 20, 2017 deadline.

After Submission of the Application

Step 5: After electronic submission of the application to Banting, the Banting applicant needs to send a copy of the complete application to cfi@uvic.ca by October 13, 2017 for ORS records.