Instructions for UVic Supervisors of Banting Applicants
Banting Postdoctoral Fellowships 2016-2017 Competition

Important Dates

- Internal UVic Deadline for all application documents: August 29, 2016 (this is a firm deadline)
- Banting Application Deadline: September 21, 2016

ORS Contact for Information on the Internal Process
Send all application documents to Joaquin Trapero, Manager Institutional Programs, cfi@uvic.ca

Important Links


Banting Value and Duration
$70,000 per year (taxable) for two years.

Banting Summary
The Banting Postdoctoral Fellowships Program is distinguished from existing postdoctoral fellowships by its emphasis on the synergy between an applicant and the host institution. An applicant must complete their application in full collaboration with the proposed host institution.

The Banting Program will be requesting details in the institutional support letters about the process by which the institution chose to endorse the applicant, and the specific reasons why they were endorsed. To assist this selection process, we will be creating an internal review committee with members from the Offices of the Vice President Academic and the Vice President Research (among others).

Submission of the Application
Applications are submitted by the applicant via Research Net. The Office of Research Services does not do the electronic submission in this competition; applicants must complete the electronic application and attach the required documents themselves before submitting it by the required deadline.

How Supervisors Obtain the Required UVic Institutional Support
Complete Steps 1-4 below and send all of the information in one email message by or before August 29, 2016 to cfi@uvic.ca
Step 1: Complete the one-page UVic Internal Banting Application Form available at www.uvic.ca/research/assets/docs/Postdocs/banting/Banting2016-UVicInternalForm.docx.

Step 2: Prepare drafts in Word format of the following two institutional documents in support of the application.

For details on the requirements for each of the documents, see http://banting.fellowships-bourses.gc.ca/en/app-dem_guide.html#g11. Formatting instructions for all documents can be found at http://banting.fellowships-bourses.gc.ca/en/app-dem_guide.html#g14.

NOTE: DRAFT TEMPLATES FOR BOTH DOCUMENTS ARE AVAILABLE BY EMAILING cfi@uvic.ca

1. Letter of Endorsement (maximum 1 page)
   Jointly Prepared by ORS and Supervisor - Signed by the Vice President Research

2. Supervisor’s Statement (maximum 5 pages)
   Prepared by Supervisor – on institutional letterhead and signed by the Supervisor

Step 3: Send the following documents in one email to cfi@uvic.ca by the Aug. 29, 2016 deadline:

- UVic Internal Banting Application Form
- Word drafts of the two letters noted above
- Draft copy of the nt’s application (may be incomplete, but must include at least CV, list of publications and presentations, and description of proposed research)

Step 4: ORS and the Internal Review Committee will review and approve the candidates. Comments on Supervisor’s Statement will be sent to the supervisor on or before Sept. 15, so the supervisor can finalize it and send to the applicant for submission by the September 21, 2016 deadline.

ORS and the Internal Review Committee will review and finalize the institutional letter of support and provide a final signed copy to the supervisor and applicant on or before Sept. 19, for submission by the applicant by the September 21, 2016 deadline.

After Submission of the Application

Step 5: After electronic submission of the application to Banting, the Banting applicant needs to send a copy of the complete application to cfi@uvic.ca by October 10, 2016 for ORS records.