Overview of Partnerships Portfolio’s Funding Opportunities

October, 2012
Scope of Presentation

1. Partnership Funding Opportunities: Key Features
2. Common Features & Key Differences
3. Preparing Your Application
4. Other Funding Opportunities
   • Connection Grants
   • Insight Grants and Insight Development Grants
Partnership Funding Opportunities: Key Features
Partnership Portfolio Funding Opportunities and Corresponding Programs

**Partnership Development Grants**
- Insight Program (Research Activities)
- Connection Program (KMb Activities)

**Partnership Grants**
- Insight Program
- Connection Program
- Talent Program  *New for 2013 Competition*

**Connection Grants**
- Connection Program  *only*
Partnership Development Grants (PDG): Key Features

- **Applicant**: Project director
- **Duration**: 1 to 3 years
- **Value**: $75,000 to $200,000
- **Cash and in-kind contributions**: While there is no minimum contribution required from partners, applicants and partners are expected to demonstrate that a formal partnership exists or will be developed, in part through the financial and non-financial commitments made by partners.
- **Application process**: One-stage application
- **Applicable Programs**: Insight, Connection or a combination of both.
Partnership Grants (PG): Key Features

- **Applicant:** Institution
- **Duration:** 4 to 7 years
- **Value:** Typically $500,000 to $2.5 million, with requests for lower or higher amounts considered
- **Cash and in-kind contributions:** Minimum 35 per cent institutional and partner contributions required above and beyond SSHRC funding during life of grant
- **Two-stage application process:** Letter of Intent (LOI) and Formal Application (by invitation only)
- **Applicable Programs:** Insight, Connection or a combination of both. **NEW:** Proposals exclusively for partnered research training initiatives are expected to respond to the objectives of the Talent program.
Common Features & Key Differences
Common Features: PG and PDG

**Who can apply?**

- Open to universities, colleges and non-profit organizations. Applications are prepared by a project director on behalf of the formal partnership. **Note:** All organizations that do not currently have institutional eligibility to administer SSHRC funding must apply for this status before submitting an application.

**What is a Formal Partnership?**

- A bilateral or multilateral formal collaboration agreement between an applicant and one or more partners, of which at least one must be a Canadian postsecondary institution and at least one must be different from the institution or organization that will administer the grant funds.

- Partnerships may be between academic institutions only, or between one or more academic institutions and one or more non-academic partners.
Common Features: PG and PDG (cont’d)

How can individuals participate?

- Individuals participate in partnership funding opportunities as either the project director, or as co-applicants and collaborators.
- Co-applicants can be individuals from most Canadian organizations and from international post-secondary institutions. Collaborators can be individuals from any organization, Canadian or international.

How can organizations participate?

- Organizations can participate as the applicant (*PG only*), as partners, or as supporting organizations.
- Partners participate actively in the project and contribute in a meaningful way to the success of the endeavour. Supporting organizations contribute cash and/or in-kind contributions but are not actively participating in project activities.
Common Features: PG and PDG (cont’d)

**Partnership Approaches:**

- Disciplinary and interdisciplinary research partnerships
- Cross-sector co-creation of knowledge and understanding
- Networks for research and/or related activities
- Partnered knowledge mobilization
- Partnered research centres (*PG Only*)
- Partnered Chairs (*PG Only*)
- Partnered Research Training Initiatives (*PG Only*)  **NEW**

**Priority Areas:**

- Aboriginal Research
- Canadian Environmental Issues
- Digital Economy
- Innovation, Leadership and Prosperity
- Northern Communities—Towards Social and Economic Prosperity

Applicants are not obligated to choose a priority area
Common Features: PG and PDG (cont’d)

How are selection committees formed?

- Emphasis on multidisciplinary/multisectoral committees
- Expertise drawn from the academic community, and the public, private, and/or not-for-profit sectors, as appropriate
- Number of committee members is a function of applications received

What evaluation criteria do committees use?

- Challenge: The aim and importance of the endeavour
- Feasibility: The plan to achieve excellence
- Capability: The expertise to succeed
Common Features: PG & PDG Joint Initiatives

**Belmont Forum:**
- SSHRC, along with funding agencies in ten other nations, signed the Belmont Agreement on Global Environmental Change Research.
- Grantees can use their funds to participate as collaborators on applications being submitted to the Belmont Forum’s call for proposals.
- SSHRC will also assist its grantees in establishing contact with other international researchers to create new networks of research collaboration and co-ordination.

**Kanishka Project:**
- Public Safety Canada is investing up to $3.7 million to support, in full or in part, with SSHRC, research and related activities addressing issues related to terrorism and counter-terrorism.
- If your proposal is related to these issues, you will have an opportunity to self identify in the application form.
Common Features: PG and PDG (cont’d)

**Funding for Industry-Academic Partnerships**

- The federal budget, as noted in the 2012 Economic Action Plan, announced an increase of $7 million per year to SSHRC for industry-academic partnerships to commence in 2012-13.

- In order to be considered for this potential funding, the proposed partnership **must** include at least one private sector organization or industry association.

- Note that this is **not** a separate funding opportunity.
Common Features: PG and PDG (cont’d)

Are research-creation proposals eligible?

− Yes, applicants are able to request support for projects involving research-creation.

− “Creative outputs” has been added to the evaluation criteria as an option for evidence of expertise.

− Applicants whose proposals involve research-creation will have the opportunity, in the CV portion of their applications, to provide a link to a website showcasing their creative outputs and/or research-creation achievements.
What are Salary Research Allowances and who is eligible?

- SSHRC recognizes that some not-for-profit organizations face financial difficulty in replacing one of their staff members so that person can participate in a SSHRC-funded project.

- Salary Research Allowances are stipends to cover up to 50% of the cost of temporarily replacing an employee from a Canadian not-for-profit organization who will be devoting his or her time as a project director or co-investigator on a SSHRC-funded project. Requests for Salary Research Allowances must be justified in the proposal.
Key Differences: PG and PDG

- **Applicant:** Institution (PG) and Individual (PDG)

- **Size and scope:** Typically from $500K to $2.5M over 4 to 7 years (PG) and from $75K to $200K over 1 to 3 years (PDG)

- **Application process:** Two-stage (PG) and one-stage (PDG)

- **Cash and/or in-kind contributions:** Minimum 35% required (PG) and no minimum requirement (PDG)
Key Differences: PG and PDG

Special Initiatives and Approaches (PG only):

- **Partnered Research Training Initiatives**  
  These initiatives seek to support the creation of innovative approaches that enrich the research training experience for students and postdoctoral researchers, while facilitating their transition to academic or non-academic workplace settings.

- **International Partnerships for Sustainable Societies**  
  IPaSS is a new joint initiative between SSHRC and the International Development Research Centre (IDRC) to create opportunities for researchers and partners in Canada and in low and middle income countries to develop a collaborative international research program.

- **CFI’s Leaders Opportunity Fund**  
  Applicants requiring infrastructure funding to support their research and/or research-related partnership activities may be eligible for this support.
Key Differences: PG and PDG Timelines

**Partnership Development Grants**

- **August, 2012:** Application Form and Instructions available
- **November 30th, 2012:** Application Deadline
- **March, 2013:** Results announced
- **Internal eligibility review conducted; Selection Committee(s) are formed; and Proposals are evaluated**

**Partnership Grants (LOI)**

- **October, 2012:** Application Form and Instructions available
- **February 15th, 2013:** Application Deadline
- **Spring, 2013:** Results announced
- **Internal eligibility review conducted; Selection Committee(s) are formed; and Proposals are evaluated**
Preparing Your Application
Preparing Your Application: Tips

- Leave enough time and make sure to edit!
- Follow the rules (e.g. fonts, margins, what’s allowed in certain sections).
- Complete all mandatory fields and attach all mandatory uploads. Ensure that you have attached the right documents.
- Ensure that you have addressed all of the evaluation criteria and sub-criteria.
- Consider the tone of the proposal and avoid inflated statements.
Preparing Your Application: Tips

− Remember that the partner and participant invitation process can be challenging since it involves coordinating others. Familiarize yourself with the process, allocate lots of time and call us if needed.

− Support from the host institution is important, especially for Partnership Grants which are institutional grants.

− Click the "Submit" button (Submit to Research Administrator) for institutional approval. Remember that the institution will “Forward” your application to SSHRC.

− Make sure the Project Director does not have any outstanding final research reports or the application will be declared ineligible.
Preparing Your Application: Common Questions

What is the difference between a partner and a participant?

A partner is an institution/organization. A participant (i.e., project director, co-applicant, collaborator) is an individual.

When should the host institution be invited as a partner? (PDG only)

A host institution should be invited as a partner if it agrees in principle with the objective(s) of the proposal, is participating actively in the formal partnership, and is contributing to the success of the endeavour through cash and/or in-kind contributions. If the host institution is not participating actively, but is still making contributions, these contributions should be acknowledged in the “Funds from Other Sources” section of the application.
Preparing Your Application: Common Questions

What is required from co-applicants and collaborators?

For the PG LOI, co-applicants and collaborators do not have to submit a SSHRC CV. For PDG and PG Formal, in addition to meeting the SSHRC CV requirements, co-applicants and collaborators may also have to provide electronic attachments describing their research contributions and relevant experience. The requirements vary depending on the individual’s affiliation.

What is required from partner organizations?

Partners must upload a Letter of Support (PG LOI) or a Letter of Engagement (PDG and PG Formal). This letter should be prepared by an individual in the organization with authority over the cash and/or in-kind contributions being made. Individuals from partner organizations do not have to complete a SSHRC CV unless they are also participating as a co-applicant or collaborator.
Preparing Your Application: Common Questions

**Does SSHRC have a template document for the Evidence of Formal Partnership section of the application?**

No. SSHRC has received various types of agreements for this section (e.g. contracts, guiding principles, MOUs, intellectual property agreements, conflict resolution agreements, etc.). Typically, this section should include an agreement between all partners or key partners. It’s up to your team to judge what’s most appropriate in your particular case. These documents will be used by the committee to help judge the genuineness of the formal partnership and the quality of management and governance arrangements.

**Note:** “Evidence of Formal Partnerships” is not required at the PG LOI stage.
Preparing Your Application: Common Questions

Is an intra-university partnership eligible as a formal partnership?

Different departments from within an institution may be included in the partnership. However, a formal partnership must also include partners external to the host institution in order to be eligible.

Is the time that an applicant, co-applicant and/or collaborator plans to dedicate to the project an eligible in-kind contribution?

Yes and no. Yes, in that the time that individuals from non-academic partner organizations will be dedicating to the project is eligible. No, in that the time faculty will be dedicating to the project is not eligible. However, the actual cost of release time from teaching duty to enable participation in the project is eligible (i.e. the salary of the person being hired to take on the teaching duties, not the salary of the faculty member participating on the grant).
Preparing Your Application: Common Questions

Who is eligible to receive a Salary Research Allowance?

Not-for-profit organizations who have a project director or co-applicant listed on the notice of award for the grant. Note that a salary research allowance is not a salary for the project director or co-applicant but is paid to the Canadian not-for-profit organization in order to help offset the costs of temporarily replacing its employee.

Can SSHRC funds be requested for internationally-based co-applicants, collaborators, students and/or other research personnel?

Yes, however these budget requests should be well-justified in your proposal.
Preparing Your Application: Common Questions

Can a project director, co-applicant or collaborator receive a salary from the grant?

No

Can SSHRC funds be requested for the costs of a project coordinator and/or manager?

Yes, for PG and PDG, a Project Coordinator is an eligible expense. However, it is understood that he/she:

- Cannot be a project director, co-applicant or collaborator;
- Cannot be paid for administrative service, normally provided by the administrative organization; and
- Cannot be paid for research activities.
Preparing Your Application: Common Questions

If my partnership brings together new and existing partners, should I select “new partnership” or “existing partnership” in the application form?

We realize that some partnerships might not be strictly “new” or “existing,” so please select the category that is most appropriate in your case.

Is a Notice of Intent (NoI) required for PG or PDG?

No. Notices of Intent were introduced for Insight Grants this year, and are not required for PG or PDG. The first stage application for PG is called a “Letter of Intent,” but this is a complete application in itself (much different than a Notice of Intent for Insight Grants).

Are applicants required to use Times New Roman 12pt font in charts, tables and/or diagrams that are included as part of their application?

No, but the text must be legible.
Preparing Your Application: Common Questions

If I’m applying from a non-profit organization, do I have to obtain Institutional Eligibility with SSHRC before applying?

Yes and no. Yes, in that you must start the institutional eligibility process in order to apply. Otherwise, you will not be able to select your organization’s name in the drop down menu in the application. No, in that the process does not have to be complete by the time you apply.

SSHRC will not release funding to an institution before it becomes a signatory of the MOU.

Please note that in the case of LOI applications, if your non-profit organization is successful at the first stage and has not yet secured institutional eligibility, it might be required to have an eligible post-secondary institution administer the LOI funds. The institutional eligibility process would be finalized for the formal application stage.
Preparing Your Application: Common Questions

If I applied for an Insight Grant, Insight Development Grant, or a Connection Grant, can I apply for a PG or PDG?

Yes. In a calendar year, an individual may, as applicant (principal investigator/project director), submit multiple applications for SSHRC funding, provided the proposed projects have different objectives.

If I was named the Project Director in a PG application in 2012, can I apply for a PDG in 2012?

No.

If I apply for a PDG in 2012, can I be named the Project Director in a 2013 PG application?

Yes.
Other Funding Opportunities
Connection Grants: Objectives

- support workshops, colloquiums, conferences, forums, summer institutes or other events or outreach activities geared toward short-term, targeted knowledge mobilization initiatives.

- may serve as a first step toward more comprehensive and longer-term projects potentially eligible for funding through other SSHRC funding opportunities.
Connection Grants: Key Features

- **Applicant:** Individual  (Institutional coming soon)

- **Duration:** 1 year (no automatic extension)

- **Value:** $7,000 to $50,000, with higher amounts considered on an exceptional basis

- **Application process:** One-stage application (continuous intake from April 2012, with results announced normally within eight weeks from the date that SSHRC confirms receipt of the application)

- **Applicable Program:** Connection Program
Connection Grants: Supported Events/Activities

− Events may be face-to-face (e.g., workshops, colloquiums, conferences, forums, summer institutes) or involve virtual interaction.

− Outreach activities may include, but are not limited to:
  • adaptation of texts or presentations for different audiences;
  • development of policy briefs, knowledge syntheses, scoping reviews, and articles for print or online publication;
  • virtual networking;
  • media events, press conferences or public debates;
  • artistic exhibits, performances or festivals;
  • development/use of interactive technologies, audio-visual products or software, and/or educational aids, instruments or equipment.
Insight Grants and Insight Development Grants

**Insight Grants** support research excellence in the social sciences and humanities. Funding is available to both emerging and established scholars for long-term research initiatives. Grants are valued between $7,000 and $500,000 over three to five years.

**Insight Development Grants** support research in its initial stages. The grants enable the development of new research questions, as well as experimentation with new methods, theoretical approaches and/or ideas. Grants are valued at between $7,000 and $75,000 over one to two years.
Useful Links (cont’d)


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# Contact Information

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