

WORK STUDY JOB POSTING

JOB TITLE: UVSS_AVP1 - Internal Liaison – Anti.Violence.Project

DEPARTMENT NAME: University of Victoria Students' Society
Anti.Violence.Project Ending Gender Based Violence

CONTACT NAME: Coordinator

JOB DESCRIPTION:

The Internal Liaison may be responsible for: internal office duties, email, photocopying, booking meetings, writing blog posts, social media, office cleanliness, research, communicating with other staff and volunteers, resource gathering/building, and must be able to organize, help run, and attend the AVP Volunteer Training (30 - 40 hrs, usually in Oct). The Internal Liaison will participate in other projects as they arise.

QUALIFICATIONS:

The Internal Liaison will have a strong anti-oppressive feminist analysis of issues related to gender- based violence and abuse. They must be able to work independently and as part of a team of paid and volunteer staff, and must be organized, self-motivated and creative. They are expected to have excellent communication and interpersonal skills. We will make every attempt to work with you in making this position accessible if you are a successful applicant.

The University of Victoria Students' Society is an equal opportunity Employer. In support of employment equity and in order to increase our relevancy and diversity of skills, knowledge and experience, AVP strongly encourages people of colour, persons with disabilities, Indigenous, queer, and **transgender** students to apply and will give hiring preference to qualified applicants who self-identify as being from marginalized communities and groups who face systemic barriers to employment. Applicants who wish to do so may self-identify in their cover letter.

JOB LOCATION ON-CAMPUS: Anti.Violence.Project: Student Union Building B027

WORK STUDY WAGE: \$12.00/hour (including 4% vacation pay)

DEPARTMENT TOP UP: \$3.00/hour

HOURS AVAILABLE: 340

HOW TO APPLY: Cover Letter and Resume,
coordinator@antiviolenceproject.org

Applicants must be eligible for Work Study Program
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>