

WORK STUDY JOB POSTING

For HR/CUPE 951 USE ONLY

NON UNION

JOB TITLE: IALH4 - Research Assistant – Knowledge Mobilization

DEPARTMENT NAME: Institute on Aging and Lifelong Health

CONTACT NAME: Cara Pearson

JOB DESCRIPTION:

To provide research assistance in the development of materials for knowledge mobilization. This may include:

- Event organization
- Posting to social media: website, Facebook, and Twitter
- Designing flyers and programs
- Other duties as assigned

QUALIFICATIONS:

- Strong computer skills and familiarity with hardware and software in a PC environment
- Research and knowledge mobilization experience an asset
- Organized, detail-oriented, reliable, independent, and professional
- Ability to work independently and collaboratively within a team
- Excellent communication skills
- Preference for BA Honours or BSc Honours in third or fourth year

JOB LOCATION ON-CAMPUS:

WORK STUDY WAGE: \$12.00/hour (including 4% vacation pay)

DEPARTMENT TOP UP: \$ 4.00

HOURS AVAILABLE: 94

HOW TO APPLY:

Apply to IALH in care of Cara Pearson at carablan@uvic.ca. Please include a resume with two references, and a cover letter with your application. Or drop it off at the Institute on Aging and Lifelong Health office in R Hut.

Applicants must be eligible for Work Study Program
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>