Minutes of the Joint CUPE 951/University Occupational Health and Safety Committee meeting held in Sedgewick C168 at 2:00 p.m. on Tuesday August 16, 2016.

Present:
Worker Representatives          Employer Representatives          Committee Resources
Sara Kissinger *                  Lynn Meyers                          Gavin St. Michael
Kara White                        Allison Eddy

*Chair of meeting

Regrets:
Shubha Hosalli
Chris Smith
Pat Shade

1 Approval of agenda and minutes

1.1 The agenda was approved as presented.
1.2 The minutes of the July 19, 2016 meeting were accepted.

2 Business Arising

2.1 Violence in Workplace update – Tabled until the next meeting.

2.2 Local Safety Committee Update – Gavin advised the only membership change to report is the Science & Medicine management co-Chair is now Igor Chetyrin, from the Dean’s office.

2.3 Campus Security Update – Allison noted that reports of bicycle theft and locker theft are declining. There are two new hires in CSEC: Courtenay in Parking and Abdul in Patrol. Fire drills are continuing to be arranged via the PSC. New CSEC key tags with emergency contact information are available. Gavin asked if the emergency phone number goes to a recorded message. Allison indicated current emergency information would be available there. Allison also advised that the PSC will be involved in several upcoming student orientation events. Kara asked if there have been any grass fires on campus this summer. Allison reported that none had occurred. Sara inquired about cougar sightings this year. Allison advised that none had been reported but if there was a report, police or conservation would confirm before a UVic advisory is posted.

2.4 USC Update – Sara reported that the first aid annual consultation occurred. The emergency planning update reported that 21 fire drills have been completed so far this year and that Rob Johns is looking for people to join the ShakeOut working group. It
was also noted that HootSuite allows for interesting monitoring of social media channels.

3 New Business – In a follow up to last month’s request to be notified of confined space training, Gavin advised that he has been in touch with FMGT and the tentative dates are Sept. 9-16. The training location is usually outside of Cunningham near the quad.

4 Incident Reports – There were two new medical claims in this reporting period: One for a sore wrist when mouse use was switched due to a different injury. The other was for a bump on the head from a poorly positioned shelf. Gavin presented the revised claims cost report for this reporting period.

Adjournment
The meeting adjourned at 2:16 p.m. The next meeting is scheduled for 2:00 pm on September 20, 2016 in the Sedgewick B125.