Position: Learning & Research Librarian, Law

Reporting Relationships:
The Learning and Research Librarian, Law reports to the Associate University Librarian, Law and works collaboratively with other librarians in the law library and University of Victoria Libraries and with the Senior Supervisor, Law Library.

Summary of Responsibilities:
The Learning and Research Librarian, Law is a member of University of Victoria Libraries and is located in the law library. The position is responsible for learning and research assistance and liaison services for the students and faculty of the Faculty of Law, and other patrons of the law library. Responsibilities include selection and evaluation of print and electronic resources for the law library collection.

Qualifications:
A Master’s degree from an accredited school of library science or the equivalent in professional education and training in librarianship. An additional degree in law is a requirement of the position. Demonstrated knowledge about Canadian legal resources and instruction in legal research methods and law library use. A commitment to professional ethics and continuous learning and development. Ability to work collegially and collaboratively in a rapidly changing environment, and excellent written and oral communication skills.

Duties:
- Collaborates with colleagues to deliver in-depth, high-quality service in satisfaction of the research and learning needs of law students and faculty, including scheduled law library research help (reference) desk service and individual service.
- Assists the Associate University Librarian, Law with selection and evaluation of print, electronic, and media resources to support the law library collection, within the collection and acquisitions requirements of UVic Libraries.
- As assigned, assists the Associate University Librarian, Law with ongoing collection management decisions for the law library collection, within the collection and acquisitions requirements of UVic Libraries.
- Contributes to bibliographic and information literacy instructional programming in the law library.
- Prepares and maintains research guides to support learning needs within the law school community.
- Delivers in-class instruction for the Faculty of Law, particularly in legal research methods in a variety of law subject areas.
- Depending on Faculty need, may instruct credit courses for the Faculty of Law, particularly in legal research and writing.
- Participates in assessment activities as assigned.
- Participates in committee and project work as assigned.
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Scholarly and Professional Activities:
- Participates in the Libraries and University committees, councils, task forces, and teams.
- Keeps up to date on developments in library service, resources, and technology in law libraries and academic libraries generally, as well as on broader issues that affect the practice of librarianship and law librarianship.
- Participates in professional organizations and professional development in law librarianship and academic librarianship as appropriate.
- Undertakes professional research and scholarship as appropriate.

Standards of Performance:
Standards of performance are assessed as set out in the Evaluation Policy for Librarians: