POSTING

HEAD, RESOURCE DESCRIPTION & DISCOVERY
Regular, Full Time Librarian Appointment

Description
The Head, Resource Description & Discovery (HRDD) provides leadership and strategic management of resource description, discovery, and metadata activities in the University of Victoria Libraries to support the research and teaching objectives of the University of Victoria.

The HRDD reports to the Associate University Librarian, Learning and Research Resources, and is a member of the Collections Management group. He/she manages the resource description functions related to materials in a broad variety of formats acquired by the University of Victoria Libraries, employing tools and control procedures relevant to these resources. In addition, this position will be responsible for administration of a staff of unionized assistants; will contribute as a member of the Collection Management group; and, is expected to contribute professionally as a member of the Library and University communities. This contribution may include engaging in research undertakings as a member of research teams or individually.

Setting
The University of Victoria, located on Vancouver Island, is a teaching and research institution of approximately 18,000 students and 880 regular faculty members with graduate programmes in a wide range of disciplines. UVic is widely recognized for its interdisciplinary research initiatives; its co-op education; its many Canada Research Chairs; and its support for innovative teaching. For more information about the University of Victoria, see http://www.uvic.ca

Qualifications
A Master’s degree in Library and Information Studies from an ALA accredited institution; five years or more of professional experience related to resource description and management; a university degree at the graduate level in another discipline is an asset; strong knowledge of principles, techniques, and practices of resource description, discovery, and metadata standards and schema, as well as innovations in web-based technologies, such as linked open data, metadata services/ontologies, and network-based approaches to access and knowledge discovery; knowledge of MARC, RDA, AACR2, Dewey, LCSH, and LC classification for all formats and media; demonstrated capability of providing metadata expertise for digital project initiatives. Knowledge of non-MARC metadata formats, standards, and schema such as Dublin Core, EADS, MODS and METS; demonstrated successful experience in human resources management and administration; demonstrated capacity for initiative, creativity, analysis of issues, problem-solving, and conflict resolution; strong and effective communication and collaboration skills; knowledge of project management and workflow design; working knowledge of, or fluency in, a second language is an asset; and, a commitment to developing professional knowledge and skills on a continuing basis. For the full job description see: http://www.uvic.ca/library/about/work/index.php

Salary and Benefits:
Salary will be commensurate with qualifications and experience. A comprehensive benefits package is provided. For more information on negotiated benefits, see: http://web.uvic.ca/vpac/hrissues/framework_agreement.htm

Please submit a cover letter, CV, and names of three (3) references by April 17, 2015 to:
Jonathan Bengtson, University Librarian
University of Victoria Libraries, P.O. Box 1800 Stn CSC, Victoria, B.C. V8W 3H5
Telephone: (250) 721-8211 Email: ulo@uvic.ca

We thank all applicants in advance for their interest, however only those under consideration will be contacted.
The University of Victoria is an equity employer and encourages applications from women, persons with disabilities, visible minorities, Aboriginal peoples, people of all sexual orientations and genders, and others who may contribute to the further diversification of the University. All qualified candidates are encouraged to apply; in accordance with Canadian Immigration requirements, Canadians and permanent residents will be given priority.