Re:Quest delivery (faculty only)

Re:Quest a resource
1. In the UVic Libraries Catalogue go to the record of the item you’d like delivered.
2. From the blue Actions bar on the right hand side choose Re:Quest (for Faculty).
3. Sign in using your NetLink ID. You can make changes or add notes as needed.
4. Submit your Re:Quest.

Exceptions:
- For Music and Media videos - use their UVic Video Booking System.
- For placing materials on reserve use Course Reserve Services.

Re:Quests are processed and delivered
- Weekdays between 8:00 a.m. and 4:00 p.m.
- Within 2 weekdays of the request.
- If you are not in your office, deliveries are made to your department office.

Contact us
Email request@uvic.ca
Phone 250-721-7899