TO: DEANS, ASSOCIATE DEANS, DIRECTORS, CHAIRS, AND UNDERGRADUATE ADVISORS
FROM: LAURENE SHEILDS, ACTING DIRECTOR, LEARNING AND TEACHING CENTRE
SUBJECT: JAMIE CASSELS UNDERGRADUATE RESEARCH AWARDS – CALL FOR NOMINATIONS
DATE: FEBRUARY 28, 2017
CC: VALERIE KUEHNE, DAVID CASTLE, OLIVER SCHMIDTKE, NANCY WRIGHT, CAROLYN BOSS, ALL ADMIN IN FACULTIES, DEPARTMENTS, SCHOOLS ELIGIBLE FOR THE JCURA

Dear Colleagues,

This is a call for nominations for the 2017/18 Jamie Cassels Undergraduate Research Awards (JCURA) program. Awards of $1,500 each are available for undergraduate students to undertake research under the mentorship and guidance of a faculty member and present her/his research at the annual JCURA Research Fair. In addition, the students will have the opportunity to submit for online publication their academic poster in the JCURA poster collection and/or an article in the Arbutus Review.

Eligible students include full-time third-year or fourth-year undergraduate students (normally registered in 12 or more units of study in the winter session of the academic year in which the award is given) who are in excellent academic standing (normally this is a minimum sessional GPA requirement of 7.0) and who satisfy the general regulations of Student Awards and Financial Aid. Award recipients will undertake a research investigation in dialogue with, and under the mentorship of, a faculty supervisor. Each academic unit is eligible for either 1, 2 or 3 student nominations per year depending on the number of upper year students in the unit. Each unit can determine how many students they are eligible to nominate by checking the list. We are pleased to announce that the Learning and Teaching Centre (LTC) will pilot an initiative with three additional eligibility spaces available specific to Indigenous students and their supervisors.

To access these additional eligibility spaces an Indigenous student (and supervisor), should submit their application through their home department and concurrently submit their application directly to the LTC.
A single form passes between student applicant, proposed supervisor and the unit Chair/Director or designate. Chairs/Directors do not need to rank the eligible nominees put forward. Also, please do not send more nominees than your academic unit’s eligibility limit. We will put out a second call if we have extra awards to distribute.

Units are to submit their nomination(s) to the Learning and Teaching Centre (LTC) by the deadline of June 30, 2017. We strongly prefer that units collect all eligible nominations together and submit them in one email. In addition, we ask that all nominations come directly from the Chair/Director or designate, not from the potential supervisor. The LTC and the office of Student Awards and Financial Aid will review nominations. Notification of final decisions to students, supervisors and unit heads will be sent no later than August 15, 2017.

If you have any other questions about the program, please contact the Learning and Teaching Centre.

All the best for a successful undergraduate research year in 2017/18.

Best wishes,

Laurene