MEMORANDUM

To: All Law Students

From: Associate Dean Academic and Student Relations

RE: ASSIGNMENT AND EXAMINATION ACCOMMODATION

The Faculty has a practice of granting accommodation where warranted in individual cases to ameliorate significant disadvantages or difficulties in examination or assignments arising from physical disabilities, learning disabilities, medical conditions or other special needs. For example, use of special reading equipment, word processors, or, in some cases, extra time, may be granted if appropriate.

This kind of examination accommodation can only be granted by the Associate Dean Academic and Student Relations or her designate. Appropriate documentation is required to support requests.

Students who have permanent disabilities should also seek the assistance of the University’s Resource Centre for Students with a Disability (RCSD) which is located in Room 150 of the Campus Services Building, telephone 721-4947.

Requests for exam or assignment accommodation should be received no later than 2 weeks before the exam or the assignment due date.

However, where possible grounds for accommodation arise after that date, students should contact the Associate Dean Academic (lawassoc@uvic.ca, 721-8152) immediately to discuss their situation.