Application 2017-2018

Background
Leadership Victoria provides leaders with opportunities to develop and practice leadership skills, using the city as our classroom. The program helps participants become aware of the many issues facing our community, and develop skills and networks to prepare them to lead diverse teams in tackling complex challenges.

Mission
To develop well-informed leaders who are passionately engaged in building a vibrant community.

Application Instructions
Provide all the information requested on the application form. Your application must be signed by you and your supervisor and received by Human Resources no later than Friday, June 16th 2017.

Selection
UVic have two dedicated seats in this program. UVic participants are selected by the UVic Leadership Victoria Selection Committee based on this application and an interview.

Applicant’s commitment - Tuition
UVic sponsors two employees into the program each year to the sum of $2,500 per participant.

To demonstrate your personal commitment, each participant is required to pay $250 over and above the tuition fee. This is payable to Leadership Victoria directly upon acceptance into the program. You may want to discuss cost-sharing with your supervisor, or use personal Pro-D funds if applicable. If this cost is a barrier to participation, interested participants may contact Leadership Victoria to discuss alternatives.

Additional Information
If you have specific questions, please feel free to contact Susan Low; Leadership Victoria Executive Director, directly: 250-386-2269 ext. 34 or susan@leadershipvictoria.ca

Process
1. March 28th 2017 - Call for Applications
2. Info Sessions: April 5th, April 20th, May 3rd and June 7th.
   To RSVP please contact: Contact Susan Low, helen@leadershipvictoria.ca
3. June 16th 2017 - Deadline for Applications
4. June – Interviews
5. End of June – Candidates selected
6. Leadership Victoria meets with UVic candidate to welcome to program.

Program Information can be found at: http://www.leadershipvictoria.ca/program

APPLICATION DEADLINE | June 16th 2017 Please mail or fax to:
Manuela Lale, Human Resources, University of Victoria, Sedgwick Building, Vandekerhove Wing
PO Box 1700 STN CSC Victoria, BC V8W 2Y2. Fax : 250-721-8094 E-mail : hrassistant@uvic.ca

Please do not use the Leadership Victoria online application form, and do not register directly to Leadership Victoria. The process and forms are different for UVic employees; therefore you must use the UVic application form on the following pages.
APPLICATION INSTRUCTIONS

Please complete all areas of the form and attach supporting documents requested. Return completed application including both signatures before June 16th 2017 deadline.

STEP 1 | APPLICANT INFORMATION

Last Name: 
First Name: 
Middle Initial: 
Home Street Address: 
City: 
Postal Code: 
Home Phone: 

Employer (if applicable): 
Position: 
Work Address: 
City: 
Work Phone: 
Work Fax: 
Postal Code: 
Preferred Email: 

Please indicate which sector you represent, based on your overall employment history:

Corporate/Business          Government          Not-for Profit
Faith                        Community Association Community
Labour                       Education          Other:

Please indicate how you heard about the Leadership Victoria program:

Employer          LV Alumni          Friend
Online Advertisement Print Advertisement LV Alumni
Where?            Where?            

Other / Please Specify:

Is there someone else who you think would be interested in the Leadership Victoria?

Name                  Contact information (email or phone)
(Please note that this information will be used only to contact this individual about our program).
STEP 2 | PLEASE RESPOND TO THE FOLLOWING QUESTIONS

(Please limit your responses to 250 words per question.)

1. How do you define community leadership? Why are you personally motivated to explore community leadership development?

2. Discuss one of the most pressing issues/opportunities facing the Greater Victoria region/your community today. How would you like to be involved in addressing this issue?

3. Describe one or two experiences in your employment or community career where you demonstrated leadership initiative. What was unique about these situations? What did you learn from them?

4. What skills or opportunities would you most like to gain from completing the program? What skills and attributes will you bring to the program?

STEP 3 | PLEASE INCLUDE THE FOLLOWING DOCUMENTS WITH YOUR APPLICATION

1. One letter of support (including contact information of the signatory) from a professional mentor, community volunteer or personal acquaintance, other than a family member, who is able to; a) speak to your professional and/or community initiative/leadership and b) attest to your suitability for the Leadership Victoria program. We may contact him/her for further information.

2. Your response to the questions from Step 2.

3. Your current résumé.

STEP 4 | FINANCIAL COMMITMENT

The University pays Leadership Victoria $2,500 for each Dedicated Seat. $250 must be paid by all participants as a personal commitment to the program.

STEP 5 | PERSONAL COMMITMENT STATEMENT

Full participation is required by each member of the Leadership Victoria class. Participation includes:

1. Attendance at the Opening Retreat in September
2. Attendance at the Community Learning Days
3. Attendance at the final meeting and graduation in June
4. Community Action Projects – full participation as a team member, usually requiring several hours per month

If selected, I will devote the time and resources necessary to complete the Leadership Victoria program. I understand that, should I be absent for any reason from the Opening Retreat, or for other than a serious unforeseen personal or career reason, I may be required to withdraw from the program and my tuition fee will not be refunded or transferred.

I also understand that in order to contribute meaningfully to the program, I will be expected to actively participate, contribute to a team project and complete pre-reading and experiential assignments associated with the Community Learning Days.
I agree to pay any balance of the Leadership Victoria tuition fee that is not being paid by my employer. I understand this fee is non-refundable and non-transferable.

Applicant Signature: Date:

STEP 6 | EMPLOYER COMMITMENT

This applicant has the approval of this organization and our full support to devote the time required to participate in the Leadership Victoria program.

If this applicant is accepted, we agree to grant the applicant time off work to attend the Community Learning Days and the Friday prior to the Opening Retreat in September 2017.

Employer Signature: Date:

Applicants will be notified personally regarding the status of their application.

**** Please note: Personal information provided within this application will only be used by Leadership Victoria and will remain confidential. ***