LEARN THE LINGO.

COURSE
A particular part of a subject area to be studied, such as ENGL 135, which is offered by the Department of English. The courses offered by the university are described in the UVic Calendar.

ELECTIVE
An elective is a course of your choice that is not specifically required for your program, but counts towards the minimum number of courses required to graduate.

UNIT
Every course is assigned a unit value and students must reach 60.0 units and meet their program requirements before they’re eligible to graduate. Single-term courses typically have a 1.5 unit value while 3.0 units are typically given to year-long and intensive courses.

SECTION
Courses may be offered at several different times during a term. Register for one lecture section (e.g. A01) as well as one lab (e.g. B01) and/or tutorial (e.g. T01) section if there is one associated with the course. For year-long courses, you must register individually in both terms.

PRE- AND COREQUISITE
A prerequisite must be met before registration in a prescribed course. A corequisite can be taken before or at the same time as a prescribed course.

LECTURE (“A” SECTION)
The main instructional part of your course in which your instructor or professor gives a formal presentation about a particular topic.

LAB (“B” SECTION)
Smaller classes held for the purpose of reviewing key concepts from the lecture in a hands-on way, such as conducting a scientific experiment or practising conversation in another language to enforce specific vocabulary.

TUTORIAL (“T” SECTION)
A smaller section of your class that complements a lecture, where students have an opportunity to discuss the course materials and assignments and share ideas. Tutorials are often led by teaching assistants.

Registration Helpline
Have a registration question?
Email: reghelp@uvic.ca
Telephone: 250-721-8142
Mon-Fri 8:30 am to 4:00 pm PST

Academic Advising
If you need assistance with the course planning process, you’re encouraged to speak with an adviser for your faculty.
uvic.ca/academic-advising

New Student Orientation
Get familiar with the exciting programs and activities you’ll be able to experience during the six weeks of UVic Orientation.
uvic.ca/orientation

University of Victoria
My First Year @ UVic
@MyUVic
universityofvictoria
weibo.com/MyUVic
uvic.ca/myuviclife
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The University of Victoria invites you and a guest to attend Met with current students, recruiters and alumni, and learn about UVic’s Edge—our extraordinary environment for discovery and innovation. Guest speakers will include Prof. Jamie Cassels, QC, President and Vice-Chancellor Dr. Valerie Kuehne, Vice-President Academic and Provost.

Tuesday, April 19
Check-in 6:30 p.m. | Reception 7:00 – 9:00 p.m.
Washington Room, Columbia Tower Club
701 Fifth Ave, 75th Floor, Seattle
Appetizers and refreshments will be served. Dress: business casual Register at uvic.ca/seattle

AN EVENING WITH UVIC
REGISTRATION 101
1. START WITH YOUR STUDENT NUMBER

We’re excited to welcome you to your community. For the most
up-to-date information and to access the tools and resources
highlighted in this workbook, visit uvic.ca/new-students

Before you get started make sure to record your UVic student number
– it’s provided on your confirmation of application email.

My student number: ______________________

2. SET UP A NETLINK ID

Your NetLink ID will give you access to the My page portal and act as
your UVic email account – you can set it up as soon as you receive your
student number by visiting uvic.ca/uvicid. The university sends official
 correspondence to your preferred email address, as listed on My page,
so make sure to check it frequently.

My NetLink ID: ______________________

3. PAY YOUR DEPOSIT

You’ll need to pay your $200 (CAD) acceptance deposit before you
can register for courses. Processing can take up to 48 hours.
Check out uvic.ca/tuition for payment options. International wire
transfers can take several weeks, so it’s best to plan accordingly.

4. EXPLORE YOUR COURSE OPTIONS

As a new student, there are many courses you can choose from
and it can be hard to know where to start (or how to narrow your
choices down). To help your planning, visit uvic.ca/program-planning

Write down the required first-year courses for your program or area
of interest (example: ENGL 135)

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The University Calendar is your official source for program information
and requirements and will be a handy reference throughout the year.
You can access the calendar at uvic.ca/calendar

5. LOG IN TO MY PAGE

Course registration takes place through My page, UVic’s online
information portal. Follow the steps below to log in and find the
registration panel:
1. Go to uvic.ca/mypage and sign in with your NetLink ID and password.
2. Select Student services from the left navigation menu.
3. Click Register for courses beneath What would you like to do?

6. CHECK YOUR REGISTRATION DATE & TIME

We’ll email you to let you know when your registration date and time have
been assigned on My page. You should register as close to your registration
day and time as possible, as courses fill up quickly – and if you’re registering
for the winter session, make sure to sign up for both fall (Sept-Dec) and
spring (Jan -Apr) courses at the same time.

To check your assigned registration date and time, follow Step 5 to
log in to My page and select Registration status.

I can register starting on:

Date: ______________________
Time: ______________________

7. LOOK UP YOUR COURSES

Take some time to find out when each course is offered and how your
schedule will look with the courses you’d like to take.

For each course you’ve chosen, make sure to identify what it includes:

• Lectures – “A” sections
• Labs – “B” sections
• Tutorials – “T” sections

In My page, select Look up courses.

• If your course has an associated lab or tutorial, add it to
your timetable.
• You’ll also need to sign up for it separately to complete
your registration for that course.

8. BUILD YOUR TIMETABLE

Courses are added by inputting a CRN (course reference number).
Any year-long courses will need to be added to both your fall (Sept-Dec)
and spring (Jan-Apr) term registration. Lab and tutorial sections for
year-long courses can differ between terms, but your lecture sections
must remain the same. uvic.ca/timetable

9. BROWSE OUR TUTORIALS

For a walkthrough of the steps associated with course registration, take
advantage of the tutorials available at uvic.ca/course-registration or
contact the Registration Helpline at reghelp@uvic.ca or by phone at
250-721-8142, Monday - Friday from 8:30 a.m. to 4 p.m. (Pacific Time).
To find answers to common registration questions, visit askuvic.ca.

10. PLAN AHEAD

You’ll find a list of important dates and deadlines in the University
Calendar under “General Info.” Check out uvic.ca/calendar for:

• last day to drop courses
• fee deadlines
• holiday closures and examination periods

Make sure to add these dates to your calendar or agenda.
FALL TERM COURSES (SEPT-DEC)

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<th>Course</th>
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SPRING TERM COURSES (JAN-APR)

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If a course has an associated lab or tutorial, you'll need to sign up for it – in addition to the lecture section – to complete your registration. Make sure to add these to your course list above.

UNIVERSITY OF VICTORIA TIMETABLE

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Need another timetable to map out all your terms?
Visit: uvic.ca/buildtimetable

Once you've registered, you can view your term schedule through My page. Just select **Weekly timetable** or **Detailed timetable** from the registration menu.