Proof of Age

Proof of age documents are required before payment of a benefit because your age affects both the amount of your pension and your eligibility for a pension (or lump sum payment). If you select a joint life pension option, your spouse must also provide proof of age. Additionally, any spouse or beneficiary who receives a pension benefit must provide proof of age.

Although proof of age documents can be submitted any time prior to the payment of a benefit, we recommend that they be submitted at time of enrolment. Clear copies of the documents are required. If you bring the original documents to the Pension Office, we can make copies for your file. Please do not submit original documents through the mail.

If the documents are in a foreign language, translation may be required. The cost of translation is the member’s responsibility and must not be performed by another family member.

The following documents are acceptable as proof of age:

Primary documents (1 required):

- Birth Certificate issued from a country or region where the certificate is based upon original birth records (e.g., Canada, USA, and Western Europe).
- Current Canadian Passport that shows your current name.
- Current BC Driver’s Licence or BC Identification Card.

Secondary documents (2 required)

- Immigration record
- Citizenship certificate
- Expired Canadian Passport
- Baptismal certificate
- Birth certificate that does not meet the criteria for a primary document.

Name change documents are also required when the name on the proof of age document(s) do(es) not match the member’s current name. Examples of this type of document are a marriage certificate, court order, and certificate of name change.

Contact the pension office if you require additional information about whether your documents are acceptable as proof of age.