



University
of Victoria
Engineering

University of Victoria
PO Box 1700 STN CSC
Victoria BC V8W 2Y2 Canada

SUPPLEMENTAL EXAM REQUEST FORM

Student Name:		
Student Number:		
Current E-mail:		
Course:	Instructor:	Term course was taken:

Return this form along with the \$50.00 on-campus fee/ \$60.00 off-campus fee per exam (**paid as exact cash only**) to your department as follows:

- ELEC/CENG/SENG (courses offered by ECE only), please go to the ECE Department, EOW 448.
- MECH/ENGR 141 courses, please go to the MECH Department, EOW 548.

PLEASE NOTE APPLICATION DEADLINE DATES:

- For courses taken during the September – December term: **FEBRUARY 28th**
(Exams to be written during the first week of classes in May)
- For courses taken during the January – April term: **JUNE 30th**
(Exams to be written during the first week of classes in September)
- For courses taken during the May – August term: **OCTOBER 31st**
(Exams to be written during the first week of classes in January)

After the application deadline date, you will be notified via email on the date and time of your exam.

**Cancellation or failure to write results in forfeiture of eligibility and fees paid.
Please advise your department as soon as possible if you choose not to write.
Please see the below contact information:**

- ecesecc@uvic.ca or call (250) 721- 6036.
- mechsec@uvic.ca or call (250) 721-8895