

Welcome to UVic!



Agenda

Introductions

Dr. Peter Oshkai, Graduate Adviser: <u>poshkai@uvic.ca</u>; Office: EOW 529; Phone: 721.8922

Susan Wignall, Acting Graduate Secretary: mechgrad@uvic.ca; Office EOW 548;

Phone: 721.8921

- Getting Settled
- Teaching Assistantships
- Program
- Awards





Getting Settled

Faculty of Graduate Studies:

www.uvic.ca/gradstudies/

Mechanical Engineering:

www.uvic.ca/engineering/mechanical/

University Calendar:

http://web.uvic.ca/calendar2013/

UVic Netlink account and email:

www.netlink.uvic.ca or see handout.

Getting Settled

- Offices & keys: Consult with supervisor regarding lab and office assignments.
 - \$20 deposit required for keys.
- Grad Support: Consult with supervisor. Distributed on or around the 18th of every month

Research Program – All students

- Course selection
 - Consult with supervisor for specific course selection.
 - MASc students: Register in the thesis, MECH 599 and seminar, MECH 595
 - PhD students: Register in candidacy, MECH 693 or dissertation, MECH 699 as well as seminar, MECH 695
 - MEng students: Register in project report, MECH 598.
 - Registration in 598, 599, 693, or 699 will give you full -time student status.



Research Program – PhD Students

- MECH 601—Engineering Analysis
 - Required course for all PhD students
 - Must be taken before the Candidacy exam
 - Offered September of each year

Candidacy Exam

- Timeline: The candidacy exam must be taken within 18 months of the start of your PhD program
- See <u>Grad Calendar pg</u> 120, and <u>details on the Mechanical Engineering site</u>



Seminars: MECH 595/695

Fall 2013:

- Day: Wednesdays, 12:30-1:20
- Location: Engineering Computer Science Building (ECS), Room 116
- Cordinator: Stephen Lawton (slawton@uvic.ca)





Seminars: MECH 595/695

- Seminars are presented by MASc & PhD students.
 - MASc students are required to present 1 seminar and PhD students are required to present 2 seminars.
- Students are required to attend 6 seminars per term for:
 - MASc: For the first 2 years, or to a total of 36 seminars
 - PhD: For the first 3 years, or to a total of 54 seminars
- Email announcements are sent out weekly with details of the upcoming seminar





Library

- Engineering librarian, Katy Nelson
 - Tel: (250) 721-8272 Email: <u>katnel@uvic.ca</u>
 - http://blogs.library.uvic.ca/index.php/Engi/ for information on engineering resources
- Journal databases, etc. Emails regarding new journals and library information sent to ME list-serve

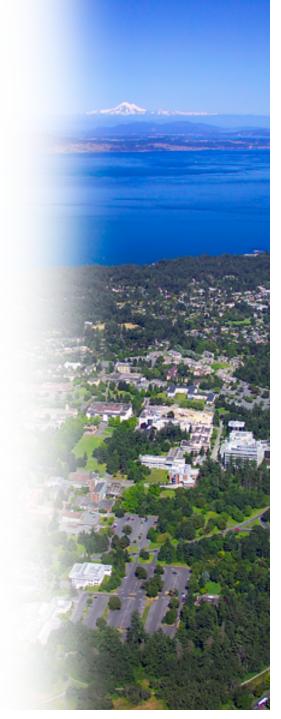




Labs & the Machine Shop

- Lab safety/security
- Machine shop
- Required course, Introduction to Safe and Efficient Manufacturing and Machine Shop Use
 - October 2013 offering TBA, watch for email from mechgrad
 - Machine Shop (Engineering Lab Wing [ELW]B111)
 - Instructors: Mr. Rodney Katz & Dr. Martin Jun
 - Pre-registration is required





Teaching Assistants

- Posting and Application: Available about 4 weeks into each term, for positions starting the next term. Posted in Department and emailed from Grad Secretary.
- Duties: consult with the course instructor prior to classes to inquire about your TA duties.
- Evaluations: TA evaluations are administered every term.
- TA Award: There is an annual TA award given out in September. Letters of recognition are given to the top 3-4 TAs every term.





TA Training

The Learning and Teaching Centre

http://www.ltc.uvic.ca

- TA Seminars
 - Offered in Fall and Spring
 - For more information email the Teaching Assistant Consultant, Jonathan Reaume (reaumejd@uvic.ca)





Awards

Internal Awards deadline (aka "Donor Awards")

September 2013 (all applications due in Dept.) Check with your supervisor to see if you are eligible.

- Others come up periodically Watch your @uvic.ca email
- NSERC Scholarships

http://www.nserc-crsng.gc.ca/



