REQUEST TO WITHDRAW - BENG or BSENG PROGRAM

For students requesting to withdraw from the Bachelor of Engineering or Bachelor of Software Engineering, complete this form and submit it to the Engineering Undergraduate Office.

Please note, the Undergraduate Records will automatically place students in the Faculty of Social Sciences upon the processing of this form. If you wish to be considered for an alternate Faculty/Program other than Social Sciences, you must also submit an Undergraduate Faculty/Program Change Request via My UVic Application at www.uvic.ca/application. The Undergraduate Faculty/Program Change Request is submitted electronically to Undergraduate Records.

Part 1: To be completed by student

Student Name: ________________________________________________________________

Student #: V00___________________

I am hereby requesting permission to withdraw from the Bachelor of Engineering or Bachelor of Software Engineering effective: ☐ Fall (Sep-Dec) ☐ Spring (Jan-Apr) ☐ Summer (May-Aug)

(In order to be made effective for a specific term, the form must be processed no later than the last day to add courses for that term. If a form is received after that deadline, it will be processed to be effective for the next term.)

Or, withdrawing from the University of Victoria: ☐

For information purposes, please indicate what Faculty/Program you intend to transfer to (if not SS) and reason(s) for your withdrawal/transfer from the BENG/BSENG program:

Faculty/Program?______________________________________________________________

Reasons?______________________________________________________________

______________________________________________________________

______________________________________________________________

Student Signature: ________________________________

Date: ________________________________

Part 2: To be completed by Admissions/Advising Officer

Approval is hereby granted for the above noted student to withdraw from the Bachelor of Engineering or Bachelor of Software Engineering Program.

Name: ________________________________________________________________

Signature: ________________________________________________________________

Date: ________________________________