SUPPLEMENTAL EXAM REQUEST FORM

Student Name: 

Student Number: 

Current E-mail Address: 

Telephone: 

Course: 

Instructor: 

Term course was taken: 

Return this form along with the $50.00 on-campus fee/ $60.00 off-campus fee per exam (paid at the Engineering Undergraduate Office (EUO), EOW 206 by exact cash or cheque or mail application and cheque to the EUO address above).

PLEASE NOTE APPLICATION DEADLINE DATES:

➢ For courses taken during the September – December term: **FEBRUARY 28**th
  (Exams to be written during the first week of classes in May)

➢ For courses taken during the January – April term: **JUNE 30**th
  (Exams to be written during the first week of classes in September)

➢ For courses taken during the May – August term: **OCTOBER 31**st
  (Exams to be written during the first week of classes in January)

After the application deadline date, you will be notified via email on the date and time of your exam.

CANCELLATION OR FAILURE TO WRITE RESULTS IN FORFEITURE OF ELIGIBILITY AND FEES PAID. PLEASE ADVISE THE ENGINEERING UNDERGRADUATE OFFICE ASAP IF YOU CHOOSE NOT TO WRITE. PLEASE E-MAIL enguo@uvic.ca or CALL (250) 721-8678.