APPLICATION FOR CO-OP WORK TERM CHALLENGE

SURNAME (PLEASE PRINT)  

GIVEN NAME(S)  

UVIC EMAIL ADDRESS  

UVIC ID NUMBER  

FACULTY:  

☐ Business  

☐ Education  

☐ Engineering  

☐ Fine Arts  

☐ Human & Social Development  

☐ Humanities  

☐ Science  

☐ Social Sciences

CO-OP PROGRAM (specify):  

__________________________  

YEAR: ______

DECLARATION: I have read the regulations that appear on the reverse side of this form and agree to the conditions therein:

________________________________________  

SIGNATURE OF APPLICANT  

DATE

NOTE: Fee will be assessed by Accounting Services. Sign in to UVic at www.uvic.ca and click “My Page” to check your student account details.

To be filled out by co-op office:

THE WORK TERM I WISH TO CHALLENGE IS (e.g., PHYS001)  

________________________________________

☐ MAY – AUG  

☐ SEP – DEC  

☐ JAN – APR  

20_____

CERTIFICATION OF ELIGIBILITY BY RECORDS OFFICER:

________________________________________

SIGNATURE OF RECORDS OFFICER  

DATE

FACULTY/DEPARTMENT APPROVAL:

The Faculty/Department/School of ___________________________ approves this request to challenge the work term noted above and agrees to make arrangements to carry out the evaluation.

The work term challenge is to be completed by __________________________________

________________________________________

SIGNATURE OF CO-OP COORDINATOR  

DATE

________________________________________

SIGNATURE OF CHAIR/DIRECTOR/DEAN  

DATE

For office use only:

☐ Section created in SSASECT _____________

☐ Registered in SFAREGS ________________

☐ CHALL added ________________

☐ Grading material issued ________________

☐ Grade received ________________

COMMENTS:

_________________________________________________________________________________  

_________________________________________________________________________________
WORK TERM CHALLENGE APPLICATION INFO

To qualify to challenge a work term credit, you must have previous work experience that meets the following requirements:

- Work experience must be within the last 6 years
- Work experience must be 12 weeks / 420 hours of continuous, full-time employment with one company
- Work experience must be related to your engineering degree

If you meet the above criteria and would like to challenge a work term, please submit a Work Term Challenge Application form to the appropriate dropbox outside ECS 204.

If you would like to challenge two work terms, please submit two forms.

Application forms are due by the end of the first month of your attendance in the Engineering program.

- If your first term in the Engineering program is Fall (Sep-Dec), applications are due by the last day of September
- If your first term in the Engineering program is Spring (Jan-Apr), applications are due by the last day of January

For each completed challenge, you will pay one less co-op fee installment.